

February 12, 2007
Jonesboro, Louisiana
www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met in regular session Monday, February 12, 2007, at 6:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Carl Atkins, Eddie Langston, Darrell Magee, Nathaniel Zeno, Jr., Maxie Monroe and Troy Smith. Absent: Charles Garrett. Also present: Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Zeno. Mr. Atkins gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

Motion Mr. Smith seconded Mr. Atkins to amend the agenda to include:

Revised 2007 Committee assignments

Timber Severance Tax Dedication

Informational Ad for Sales Tax Referendum

Purchase requisitions

Authorize president to sign DOTD Real Estate Uniform Relocation Assistance and Real Property Acquisition Act

Authorize president to sign long term lease for excavator and trailer

Payment of Police Jury Association Dues

Request of Caney Lake Baptist Church

Request of Legal Opinion

Public comments:

Shelton Stuckey requested that the jury allow Caney Lake Baptist Church permission to place culverts in the parish's right of way of Lakeshore Drive for additional parking space.

The jury recognized Todd Culpepper, a member of the SPARTA Commission. He discussed the progress of the commission and requested that the jury consider funding the commission.

Carl Sisemore requested that the jury consider changing the name of Sisemore Road to Homer Sisemore Road to allow Lincoln Parish 911 to properly locate the residents on the road.

Motion Mr. Smith seconded Mr. Langston to adopt the minutes of the January 8, 2007 as corrected, January 10, 2007 minutes, January financial report and payment of all bills. Motion carried.

The vice president assumed the chair and called for the report of the Uniform Construction Code Committee:

The report was given by Mr. Zeno.

“Building Code Committee
January 10, 2007

The Building Code Committee of the Jackson Parish Police Jury met Wednesday, January 10, 2007 at 1:30 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Carl Atkins, Eddie Langston and Nathaniel Zeno, Jr. Also present: Darrell Magee.

The meeting was called to order by the chairman, Mr. Zeno. There were no public comments.

The committee discussed recommended changes to the working draft of the Building Code Ordinance and affidavit forms.

Motion Mr. Langston seconded Mr. Zeno to recommend that the jury approve the increase of \$5,000 for the Certified Building Official. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to authorize the president to sign the grant application for funding of the Building Code / Permit Office. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to adjourn. Motion carried.”

Motion Mr. Atkins seconded Mr. Magee to adopt the minutes and recommendations of the January 10, 2007 Uniform Construction Code Committee meeting. Motion carried.

“Uniform Construction Code Committee
January 25, 2007

The Uniform Construction Code Committee met Thursday, January 25, 2007 at 2:05 PM in the Jackson Parish Community Center. Members present: Carl Atkins, Eddie Langston, and Nathaniel Zeno, Jr. Also present: Darrell Magee and Troy Smith.

The meeting was called to order by the chairman, Mr. Zeno. There were no public comments.

Motion Mr. Langston seconded Mr. Atkins to authorize the president to submit draft of Building Code Ordinance to legal counsel for review and submission to entire jury for approval on February 12 agenda. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to authorize president to sign Building Code grant application. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to adjourn. Motion carried.”

Motion Smith seconded Mr. Atkins to adopt the minutes and recommendations of the January 25, 2007 Uniform Construction Code Committee meeting. Motion carried.

Mr. Zeno presented the report of the Personnel Committee:

“Personnel Committee
January 25, 2007

The Personnel Committee of the Jackson Parish Police Jury met Thursday, January 25, 2007 at 1:00 PM in the Jackson Parish Community Center, located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Darrell Magee, Nathaniel Zeno, Jr. and Troy Smith. Also present: Carl Atkins and Eddie Langston.

The meeting was called to order by the chairman, Mr. Zeno. Mr. Langston gave the invocation and Mr. Atkins led the recitation of the Pledge of Allegiance. There were no public comments.

Motion Mr. Smith seconded Mr. Magee to recommend that the jury appoint Windy Calahan to the North Delta Human Resource Council. Motion carried.

Motion Mr. Magee seconded Mr. Smith to recommend that the jury approve the temporary employment of Archie Lee Malone in the solid waste department at \$6.00 per hour. Motion carried.

Sheriff Andy Brown discussed the implementation of a Work Release Program for trustees under his jurisdiction.

Motion Mr. Zeno seconded Mr. Smith to recommend that the jury participate in the Work Release Program for a trial period of one month, and to add to the parish’s salary schedule the category of Work Release Participant at minimum wage. Motion carried.

Motion Mr. Smith seconded Mr. Magee to recommend that the jury reappoint Debra Jackson and Glen Watkins to full terms on the Jackson Parish Recreation District Board. Motion carried.

Motion Mr. Magee seconded Mr. Smith to adjourn. Motion carried.”

Motion Mr. Magee seconded Mr. Smith to adopt the minutes and recommendations of the January 25, 2007 Personnel Committee meeting. Motion carried.

The president assumed the chair and called for the report of the Building and Grounds Committee. The report was given by Mr. Langston:

“Building & Grounds Committee
January 25, 2007

The Building & Grounds Committee met Thursday, January 25, 2007, at 1:25 PM in the Jackson Parish Community Center in Jonesboro, Louisiana. Members present: Carl Atkins, Eddie Langston and Troy Smith. Also present: Darrell Magee and Nathaniel Zeno, Jr.

The meeting was called to order by the chairman, Mr. Langston.

Public comments were made by Robert Moore and Travis Ables on behalf of poultry growers.

Motion Mr. Smith seconded Mr. Atkins to authorize the building superintendent to obtain quotes for the replacement of the roof on the health unit building. Motion carried.

Motion Mr. Atkins seconded Mr. Smith to decline consideration of nuisance violation claim as requested by Village of North Hodge. Motion carried.

Motion Mr. Atkins seconded Mr. Smith to amend the agenda to include a discussion of a study of the electrical system of the courthouse. Motion carried.

Motion Mr. Atkins seconded Mr. Smith to recommend that the jury authorize the building superintendent to contact an electrical engineer / or contractor to determine needed expansion of the electrical system in the parish courthouse. Motion carried.

Motion Mr. Atkins seconded Mr. Smith to adjourn. Motion carried.”

Motion Mr. Smith seconded Atkins to adopt the minutes and recommendations of the January 25, 2007 Building & Grounds Committee meeting. Motion carried.

Mr. Atkins presented the report of the Finance Committee:

“Finance Committee
January 25, 2007

The Finance Committee met Thursday, January 25, 2007 at 1:45 PM in the Jackson Parish Community Center. Members present: Carl Atkins, Eddie Langston and Nathaniel Zeno, Jr. Also present: Darrell Magee and Troy Smith.

The meeting was called to order by the chairman, Mr. Atkins. There were no public comments.

Motion Mr. Zeno seconded Mr. Langston to amend the agenda to invert items 3 and 4 on the agenda. Motion carried.

Motion Mr. Zeno seconded Mr. Langston to recommend that the jury appropriate \$7,500 to each municipality within the parish for the 2007 fiscal year. Motion carried.

Motion Mr. Zeno seconded Mr. Atkins to recommend that the jury authorize the secretary-treasurer to obtain a quotation on the codification of ordinances. Motion carried.

Motion Mr. Langston seconded Mr. Zeno to recommend that the jury authorize the president to sign a maintenance contract for computer / network maintenance with Hi-Tech Computers. Motion carried.

Motion Mr. Langston seconded Mr. Zeno to adjourn. Motion carried.”

Motion Mr. Smith seconded Mr. Magee to adopt the minutes and recommendations of the January 25, 2007 Finance Committee meeting. Motion carried.

Mr. Langston presented the report of the Road Committee:

Road Committee
January 25, 2007

The Road Committee met Thursday, January 25, 2007 at 2:20 PM in the Jackson Parish Community Center. Members present: Carl Atkins, Eddie Langston, Darrell Magee. Also present: Nathaniel Zeno, Jr. and Troy Smith.

The meeting was called to order by the chairman, Mr. Langston. There were no public comments.

Motion Mr. Atkins seconded Mr. Magee to recommend that the jury approve the request of Cajun Exploration for seismic work on parish roads. Motion carried.

Motion Mr. Magee seconded Mr. Atkins to recommend that the jury approve the test project of placing reclaimed asphalt and a 2 shot treatment on 1.1 miles of McConnell Road as a test project. Motion carried.

Motion Mr. Magee seconded Mr. Atkins to recommend that the jury approve the placement of speed bumps on Gayla Drive. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to recommend that the jury delete paragraph 5 of the Annual Road Capital Improvement Policy as adopted on December 28, 2005 and replace with the following:

5. In order to assure the safety of the driving public, no new hard surface road will be constructed unless there is right-of-way available for a two-lane road (60' minimum). For purposes of this determination, the driving surface of any new hard surface road shall be a minimum of eighteen feet wide. Due to the uniqueness of Gravel Minor roads (low traffic count, minimal houses, very short roads, high maintenance cost per mile, etc.), the Jury may determine, by vote, on a case by case basis, that certain roads on this list do not require 60' minimum right-of-way or 18' wide minimum driving surface. In such instances, the exemption shall be granted and the new requirements set only after careful consideration of the uniqueness of the conditions. Such roads shall be designated as "premium". In event a road (Gravel Major or Gravel Minor) has a high enough priority for funding and does not have sufficient width for hard surfacing, then such road will be

skipped on the priority list to the next road of sufficient width for two-laning. The Jury, by vote, on a case by case basis, may also determine that a gravel major road, due to low traffic count, minimal houses, high maintenance per mile, type of traffic, has adequate width and right of way. In such instances, the exemption shall be granted and the new requirements set for that particular road. These roads can be constructed without acquiring additional Right-of-Way. Such roads shall be designated as “experimental”.

Motion carried.

Motion Mr. Atkins seconded Mr. Magee to recommend that the jury authorize the engineer to advertise for bids for clearing and grubbing for the 2007 road project. Motion carried.

Motion Mr. Langston seconded Mr. Magee to recommend that the jury authorize the engineer to extend Elmore and Ramsey Road projects beyond the 1 mile limit and to prepare plans for a cul-de-sac at the end of each road within the 2007 road project. Motion carried.

Motion Mr. Atkins seconded Mr. Magee to adjourn. Motion carried.”

Motion Mr. Atkins seconded Mr. Smith to adopt the minutes and recommendations of the January 25, 2007 Road Committee meeting. Motion carried.

Motion Mr. Magee seconded Mr. Langston to accept the report of the solid waste superintendent. Motion carried.

Motion Mr. Atkins seconded Ms. Monroe to accept the emergency / off schedule report of the road superintendent. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to accept the report of the road department. Motion carried.

Motion Mr. Langston seconded Mr. Zeno to issue a Beer / Liquor permit to:

Kenneth Bowie	Class A Retail Beer
d/b/a Red Top Lounge	Retail Liquor
1528 Cynthia Street	
Jonesboro LA 71251	

YEAS: 2, 3, 4, 5

NAYS: 1, 7

ABSTAIN: None

ABSENT: 6

Motion carried.

Motion Mr. Magee seconded Mr. Smith to conduct a public hearing March 12, 2007 at 5:45 PM in the Jackson Parish Community Center for the purpose of receiving comments from the public on the renewal of Suddenlink’s cable franchise. Motion carried.

Motion Mr. Smith seconded Mr. Atkins to approve payment of \$800 for 2007 dues to North Delta Regional Planning & Development Corporation. Motion carried.

Motion Mr. Atkins seconded Mr. Smith to approve payment of \$229,077 to Community Financial Corp. for 2007 Fire / Liability / Auto insurance coverage. Motion carried.

Motion Mr. Magee seconded Ms. Monroe to accept the resignation of Linda Gilbert effective February 16, 2007. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to approve travel of solid waste superintendent Mar 21-23, to Lafayette for the LSWA Environmental Conference. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to approve payment of \$14,550 to Riley Co. for LCDBG Street Project for engineering services. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to authorize president to sign contract amendment with Riley Co. for addition of hot mixing Leon Drive to current LCDBG Project. Motion carried.

Motion Mr. Smith seconded Mr. Langston to approve payment of \$3,377 to Riley Co. from local Homeland Security funds for completion of Environmental Assessment report for parish-wide communication tower project. Motion carried.

Motion Mr. Atkins seconded Mr. Smith to adopt the following:

Building Code Ordinance
Ordinance No. 01-0212-07

AN ORDINANCE OF THE PARISH OF JACKSON, STATE OF LOUISIANA, ENACTING CERTAIN BUILDING AND CONSTRUCTION CODES; PROVIDING FOR THE ISSUANCE OF PERMITS; PROVIDING FOR THE ENFORCEMENT OF SUCH CODES; PROVIDING PENALTIES FOR THE VIOLATIONS THEREOF; PROVIDING FOR THE APPOINTMENT OF A BUILDING OFFICIAL OR OFFICIALS; PROVIDING FOR THE EFFECTIVE DATE THEREOF; AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, the Legislature by Act 12 of the First Extraordinary Session of 2005 enacted Part IV-B of Chapter 8 of Title 40 of the Louisiana Revised Statutes, providing for the mandatory adoption by parishes and municipalities of certain building codes;

NOW, THEREFORE, BE IT ORDAINED by the Police Jury of the Parish of Jackson, State of Louisiana, convened in regular session on this 12th day of February, 2007, that the following Ordinance is hereby enacted:

SECTION 1

Section 1.1 Definitions

(a) “Building Official” shall mean that employee or individual appointed to serve as the building official for the Parish of Jackson, State of Louisiana.

(b) “Farm Structure” shall mean a structure which is constructed on a farm, other than a residence or structure attached to it, for use on the farm; including but not limited to barns, sheds and poultry houses, but not public livestock areas.

(c) “Recreational Camps” shall mean private outdoor recreational structures, other than a residence or a structure attached to a residence, such as a hunting or fishing camp.

Section 1.2 Adoption of State Uniform Construction Code

Pursuant to the provisions of LSA-R.S. 40:1730.21 et seq., the Louisiana State Uniform Construction code is hereby adopted as the regulations governing the construction alteration, removal, demolition, equipment, use, occupancy, location, maintenance and improvements of buildings and other structures in the Parish of Jackson, State of Louisiana; excluding farm structures and recreational camps:

Unless specified otherwise, all standards referenced in the code are adopted.

Unless other referenced by name or letter designation, no appendix or appendices to a code are adopted and included herein.

Section 1.3 Permits

It shall be unlawful to construct, enlarge, alter, repair, move, demolish, or change the occupancy of any building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by the technical codes adopted in Section 1.2, or to cause any such work to be done, without obtaining a properly issued permit from the Jackson Parish Building Official for that work.

Section 1.4 Application for Permit

The permit mandated under Section 1.3 shall only be issued after the owner or his designee has submitted an application for a construction permit to the Jackson Parish Building Official and that official has approved the application for permit. The application shall, at a minimum, include the following information:

- a) Name, address, and daytime telephone number of owner;
- b) Name, address, and daytime telephone number of any and all contractors if known;
- c) Location of the construction;
- d) Description of the construction, including but not limited to square footage, type of construction, intended occupancy, and whether any work will involve following types:

- 1) Electrical,
 - 2) Concrete or masonry,
 - 3) Plumbing,
 - 4) Structural, and
 - 5) Natural gas, liquefied gas, or other gas fuel;
- e) Anticipated completion of construction; and
- f) Certification, under penalty of perjury, that the construction will be done in compliance with the applicable codes and standards

Section 1.5 Certification of Compliance

It shall be unlawful for any structure or other construction which is required to be permitted under Section 1.3 to be occupied, used, or otherwise put in service before the owner or his designee has filed a certificate of completion and compliance on the form provided by the Jackson Parish Building Official. The certificate of completion and compliance shall include the following information:

- a) Name, address, and daytime telephone number of owner;
- b) Name, address, and daytime telephone number of any and all contractors if known;
- c) Location of the construction;
- d) Description of the construction, including but not limited to square footage, type of construction, and intended occupancy;
- e) Date of construction; and
- f) Certification, under penalty of perjury, that the construction was done in compliance with the applicable codes and standards.

Section 1.6 Enforcement of Construction Code

The Building Official of Jackson Parish may, through the Parish Attorney, seek to enjoin further construction or work which is required to be permitted under this Chapter and which construction or work does not have a validly issued permit; however, the Building Official may not seek to enjoin the occupancy or use of any building or structure which has, without compliance with this Chapter, been, in whole or in part, constructed, enlarged, altered, repaired, moved, demolished, or the occupancy changed or for which the electrical, gas, mechanical or plumbing system has been erected, installed, enlarged, altered, repaired, removed, converted or replaced in any fashion without the expressed authorization of the Jackson Parish Police Jury

Section 1.7 Building Official

There shall be a Jackson Parish Building Official or Officials who shall be the parish building code officers responsible for the administration of the Louisiana State Uniform Construction Code in the Parish of Jackson.

Section 1.8 Penalty

Any person, partnership, or corporation who violates any of the provisions of this chapter or aids or abets in the violation of any of the provisions of this chapter shall be guilty of a misdemeanor.

SECTION 2

Pursuant to La. R. S. 40: 1730.25, LAC 55:VI, and the Jackson Parish Code of Ordinances Section 1.7, Gerald O'Haver, or his successor is hereby appointed and confirmed as the Building Official for the Parish of Jackson.

SECTION 3

This ordinance shall be effective immediately upon its adoption.

SECTION 4

If any section, paragraph, sentence, clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the valid judgment of any court of competent jurisdiction such unconstitutionality, unenforceability or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Parish of Jackson without the incorporation in this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To that end, the provisions of this Ordinance are hereby declared severable.

SECTION 5

All other ordinances, or any parts thereof, which are in conflict with the provisions of this Ordinance are hereby repealed.

This Ordinance was read and considered by sections and as a whole, and on motion by Mr. Atkins and seconded by Mr. Smith was adopted by the following YEA and NAY vote:

YEAS: Mr. Atkins, Mr. Langston, Mr. Magee, Mr. Zeno, Ms. Monroe and Mr. Smith

NAYS: None

ABSENT: Dr. Garrett

ATTEST:

NATHANIEL ZENO, PRESIDENT

KENNETH PARDUE,
SECRETARY/TREASURER

CERTIFICATE

I, KENNETH PARDUE, the undersigned Secretary/Treasurer of the Jackson Parish Police Jury declare that the above and foregoing is a true and correct copy of an ordinance adopted by the Jackson Parish Police Jury at a legal meeting held on the 12th day of February, 2007 at which a quorum was present and voting.

Jonesboro, Louisiana, on this 12th day of February, 2007.

KENNETH PARDUE, SECRETARY/TREASURER

Motion Mr. Atkins seconded Mr. Magee to authorize the president to negotiate with a grant writer for submission of a Land and Water Conservation Fund Grant Application. Motion carried.

Motion Mr. Langston seconded Mr. Smith to rescind the appointment of Norman Amos to the Jackson Parish Watershed Commission. Motion carried.

Motion Mr. Atkins seconded Mr. Magee to approve the revised committee appointments for 2007:

Personnel Committee:

*Nathaniel Zeno, Jr.
Troy Smith
Darrell Magee

Finance Committee:

*Carl Atkins
Nathaniel Zeno, Jr.
Maxie Monroe

Solid Waste Committee:

*Darrell Magee
Maxie Monroe
Eddie Langston

Road Committee:

*Eddie Langston
Darrell Magee
Carl Atkins

Building & Grounds Committee:

*Eddie Langston
Maxie Monroe
Carl Atkins

Pine Belt Oversight Commiittee:

*Troy Smith
Maxie Monroe
Nathaniel Zeno, Jr.

Uniform Construction Code Committee:

*Nathaniel Zeno, Jr.
Carl Atkins
Eddie Langston

Trailblazer Board:

Carl Atkins
Eddie Langston

Motion carried.

Motion Mr. Magee seconded Ms. Monroe to authorize the transfer of \$105,000 from general fund to the road maintenance fund, and to dedicate all timber severance tax collections in excess of \$600,000 annually to the road maintenance fund. Motion carried.

Motion Mr. Smith seconded Mr. Atkins to approve the following purchase requisitions:

Registrar of Voters	\$ 836.00	Registrar's Office
La. Registrar of Voter's Assoc.	\$ 300.00	Registrar's Office
Flags Over Americal	\$ 562.50	General
Richard Comeaux Inc	\$ 1,055.00	Road

Evangeline Specialties	\$ 500.00	Road
Walpole Tire	\$ 380.19	Solid Waste
Monroe Spring & Brake	\$ 612.90	Solid Waste
Covington Sales & Service	\$ 925.00	Road
Michelli Co.	\$ 900.00	Solid Waste
Walpole Tire	\$ 8,000.00	Solid Waste
Southern Air Conditioning	\$ 374.55	Health Unit
Contech	\$16,300.00	Asphalt
NAPA	\$ 2,700.00	Solid Waste
Automated Alarms Co.	\$ 4,500.00	Solid Waste
Walpole Tire	\$ 550.00	Solid Waste
Contech	\$ 3,200.00	Asphalt
Contech	\$ 830.00	Asphalt
Tri-State Consultants	\$ 325.00	General
Office Depot	\$ 332.04	General
Winn Truck & Trailer	\$ 560.00	Road
Evangeline Specialties	\$ 468.00	Road
Irrigation Mart	\$ 5,576.40	Road/Asphalt
Contech	\$ 3,100.00	Road

Motion carried.

Motion Mr. Langston seconded Mr. Atkins to authorize the president to sign the DOTD Real Estate Uniform Relocation Assistance and Real Property Acquisition Act compliance letter. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to authorize the president to sign a lease agreement with Caterpillar Financial services for \$2,895.93 for a Caterpillar 315 Excavator and trailer pending contract review of legal counsel. Motion carried.

Motion Mr. Smith seconded Mr. Atkins to approve the payment of \$6,400 to Police Jury Association of Louisiana for 2007 dues. Motion carried.

Motion Mr. Langston seconded Mr. Smith to amend the agenda to include:

Appointment to the Jackson Parish Watershed Commission

Policy of Attendance for Board/Commissions.

Motion carried.

Motion Mr. Langston seconded Mr. Smith to appoint Lamarr Davis to a full term on the Jackson Parish Watershed Commission. Motion carried.

Motion Mr. Smith seconded Mr. Langston to authorize legal counsel to draft an attendance policy for board members and commissioners. Motion carried.

Motion Mr. Smith seconded Mr. Magee to adjourn. Motion carried.