

March 10, 2008
Jonesboro, Louisiana
www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met in regular session Monday, March 10, 2008 at 6:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe, Mr. Ray Duck and Mr. Troy Smith. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Zeno. Mr. Hightower gave the invocation and Mr. Goss led the recitation of the Pledge of Allegiance.

Public comments: Ms. Rosie Price discussed the condition of bin sites.

Motion Mr. Smith seconded Ms. Monroe to amend the agenda to authorize the president to sign an amendment to the LGAP grant for the Southeast Hodge Water System. Motion carried.

Motion Mr. Langston seconded Mr. Goss to amend the agenda to declare a violation of the parish Telecommunication Ordinance and to authorize legal counsel to issue a letter to Bayou Internet concerning compliance with the parish Telecommunication Ordinance. Motion carried.

Mr. Tracy Wold, Director of the Jackson Parish Ambulance District and Mr. Todd Culpepper, Chairman of the ambulance board gave an update of the District's activity and improvements planned for 2008.

Motion Mr. Smith seconded Mr. Hightower to adopt the minutes of the February 11, 2008 minutes, the February financial report and the payment of all bills. Motion carried.

The vice president assumed the chair and called for the report of the Finance Committee:

Mr. Zeno gave the report of the Finance Committee:

“Finance Committee
February 25, 2008

The Finance Committee of the Jackson Parish Police Jury met Monday, February 25, 2008 at 4:00 PM in the Jackson Parish Community Center in Jonesboro, Louisiana. Members present: Mr. Eddie Langston, Mr. Kent Hightower and Mr. Nathaniel Zeno, Jr. Also present: Mr. Tom Goss, Ms. Maxie Monroe, Mr. Ray Duck and Mr. Troy Smith.

The meeting was called to order by the chairman, Mr. Zeno. Mr. Hightower gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance. There were no public comments.

Motion Mr. Langston seconded Mr. Hightower to amend the agenda to move the secretary-treasurer's financial report to the first item of discussion. Motion carried.

A report was given on the reduction of collected timber severance tax from prior years and the increase of costs associated with housing prisoners.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury approve participation in the Regional Economic Development Initiative. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury adopt a resolution requesting that the state legislature increase from \$850,000 to \$2,850,000 the limit for mineral severance taxes per year. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury appropriate \$1,500 for the SPARTA Commission. Motion carried.

Motion Mr. Hightower seconded Mr. Zeno to recommend that the jury transfer \$1,044,000 from the solid waste fund to the 2008 road project fund in accordance with the approved sales tax proposition of 2007. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury amend the LGAP grant for Southeast Hodge Water System and to authorize the president to sign a cooperative endeavor agreement with the Village of East Hodge, the Southeast Hodge Water System and the jury for connection of Southeast Hodge Water System to the Village of East Hodge for an emergency source of water. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury approve the payment of \$6,400 to the Police Jury Association for 2008 dues. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury amend the personnel travel policy and that changes be forwarded to legal counsel for review. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury approve the request of the Sheriff's office for permission to utilize a cell in the jail for storage of records. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to adjourn. Motion carried."

Motion Mr. Langston seconded Mr. Hightower to approve the amendments to the minutes. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to adopt the minutes and recommendations of the Finance Committee meeting of February 25, 2008 as amended.. Motion carried.

The vice president relinquished the chair to the president and gave the report of the Road Committee:

"Road Committee
February 25, 2008

The Road Committee of the Jackson Parish Police Jury met Monday, February 25, 2008 at 5:15 PM in the Jackson Parish Community Center. Members present: Mr. Tom Goss, Mr. Eddie Langston and Mr. Ray Duck. Also present: Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe and Mr. Troy Smith.

The meeting was called to order by the chairman, Mr. Langston. There were no public comments.

The chairman recognized Mr. Tim Brittain of Bryan and Bryan and Mr. Steve Casto of Material Resources. They discussed alternative processes for surfacing of parish roads.

Motion Mr. Goss seconded Mr. Duck to recommend that the jury approve the purchase of a 30 foot gooseneck trailer from Croswell Trailers in the amount of \$9,075 to be paid from road funds. Motion carried.

Motion Mr. Goss seconded Mr. Duck to recommend that the jury approve the purchase of a Caterpillar Mini Excavator from Louisiana Machinery under state contract in the amount of \$46,636.46 and a 20 foot trailer in the amount of \$3,580 from Croswell Trailers. Motion carried.

Motion Mr. Goss seconded Mr. Duck to recommend that the jury approve the expenditure of \$21,500 from road funds for a test of the cracked fuel oil process on Zion Rest and Garner Road, based upon the written recommendation of the road superintendent. Motion carried.

Motion Mr. Langston seconded Mr. Goss to table the following agenda items:

- Request of the Town of Chatham
- Request of the Village of Quitman
- Request of the Quitman Fire Protection District
- Request of Ward 2 Fire Protection District

Motion carried.

Motion Mr. Goss seconded Mr. Duck to recommend that the jury conduct a public hearing on April 14, 2008 for the removal of the portion of Hickory Springs Road in Jackson Parish, and the portion of Hatten Road from the May Road up to the intersection just south of the residence of Loyd Hatten. Motion carried.

Motion Mr. Duck seconded Mr. Goss to recommend that the jury authorize the parish engineer to prepare a road project for existing blacktop roads in the amount of \$700,000 for 2008. Motion carried.

Motion Mr. Duck seconded Mr. Goss to table discussion on the grant for Bear Knoll Bridge. Motion carried.

Motion Mr. Duck seconded Mr. Goss to table surveillance equipment at the Road facility. Motion carried.

Motion Mr. Duck seconded Mr. Goss to amend the agenda to include placement of speed bumps on Oaklawn Drive. Motion carried.

Motion Mr. Duck seconded Mr. Goss to recommend that the jury approve the placement of speed bumps on Oaklawn Drive. Motion carried.

Motion Mr. Duck seconded Mr. Goss to amend the agenda to include a discussion of Public Information Requests as defined by the Louisiana Ethics Code. Motion carried.

Motion Mr. Goss seconded Mr. Duck to adjourn. Motion carried.”

Motion Mr. Smith seconded Mr. Goss to adopt the minutes and recommendations of the Road Committee of February 25, 2008. Motion carried.

Motion Mr. Smith seconded Mr. Duck to accept the engineer’s report. Motion carried.

Motion Ms. Monroe seconded Mr. Langston to accept the solid waste report. Motion carried.

Motion Mr. Smith seconded Mr. Duck to approve the emergency / off schedule work as presented by the road superintendent. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to approve the monthly rental of a mini grader from Louisiana Machinery at a cost of \$3,300 per month, plus a delivery / pickup fee of \$750. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to accept the road report. Motion carried.

Motion Ms. Monroe seconded Mr. Smith to authorize the president to submit an amendment to the Governor’s Office for the LGAP grant application for the Southeast Hodge Water System. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to authorize the president to negotiate with Weyerhaeuser for model bin site locations. Motion carried.

Resolution

A RESOLUTION ENCOURAGING STATE REPRESENTATIVE JIM FANNIN AND SENATOR ROBERT KOSTELKA TO HELP PURSUE THE RAISING OF THE SEVERANCE TAX BASE FROM \$850,000 TO \$2,850,000 FOR THE PARISHES WHO ARE CURRENTLY CAPPED UNDER THE STATE DISBURSEMENT STRUCTURE OF OIL AND GAS SEVERANCE TAXES.

BE IT HEREBY RESOLVED that the Jackson Parish Police Jury seeks the help of and encourages State Representative Jim Fannin and Senator Robert Kostelka in gaining legislative approval for raising the tax base from \$850,000 to \$2,850,000 from the disbursement of severance tax revenues from oil and gas for the parishes who are currently capped under the present state structure.

Upon a motion by Ms. Monroe seconded Mr. Duck this motion was carried and officially adopted by the Jackson Parish Police Jury meeting in regular session Monday, March 10, 2008.

STATE OF LOUISIANA
PARISH OF JACKSON

I, the undersigned Secretary-Treasurer of the Jackson Parish Police Jury, Parish of Jackson, State of Louisiana, do hereby certify that the foregoing is a true and correct excerpt of the resolution adopted by the Jackson Parish Police Jury this 10th day of March, 2008.

Kenneth O. Pardue
Secretary-Treasurer

Motion Mr. Langston seconded Mr. Goss to amend the Personnel Policy Manual to include the Vehicle Policy and require all employees utilizing their private vehicles to sign a Memorandum of Understanding as prepared by legal counsel.

VEHICLE USAGE

No employee of the Jackson Parish Police Jury is authorized to use his/her personal vehicle in the conduct of police jury business without the written authorization of the Jackson Parish Police Jury.

Individuals who are not jurors or employees of the Jackson Parish Police Jury shall not travel in vehicles of the Jackson Parish Police Jury. This policy does not apply to contractors and other similar vendors when the best interest of the police jury is served by the presence of these vendors.

Employees who request and are granted permission to use their personal vehicles for jury business (i.e. trips out of town) shall do so only when they and any accompanying passenger have signed the appropriate waiver relieving the Jackson Parish Police Jury of all legal liabilities caused or sustained during the trip.

Members of the Office's administrative staff are authorized to use their personal vehicles in the conduct of jury business; however, waivers must be obtained prior to transporting non-governmental employees. For extensive travel, employees may elect to use a rental vehicle. In

such instances, the employee must elect full coverage (liability and comprehensive) as offered by the rental agency.

Individuals using their personal vehicles for the conduct of jury business shall be reimbursed at the current standard mileage rate as approved by the Internal Revenue Service except when the Jackson Parish Police Jury elects to set a different reimbursement rate. It shall be the responsibility of the secretary-treasurer to annually inform the members of the jury of the new IRS reimbursement rate.

Motion carried.

Motion Mr. Duck seconded Mr. Smith to amend the agenda to include mileage reimbursement rate. Motion carried.

Motion Ms. Monroe seconded Mr. Langston to approve mileage reimbursement of official travel at 50.5 cents per mile effective March 11, 2008. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to authorize the president to sign the Contract Amendment with Riley Company of Louisiana for the 2008 road project. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to refer the engagement of ALTEC Environmental Consultants for a Phase I Environmental Site Assessment of 4.4 acres of property owned by the jury on Road Barn Road to a committee. Motion carried.

Motion Ms. Monroe seconded Mr. Goss to approve the removal of a 650 gallon hot water tank and boiler and the installation of a 50 gallon hot water tank and circulating pump in the courthouse at a cost of \$2,800 by Service First, Inc. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to approve the promotion of Jared Horton to Operator 2 as recommended by the road superintendent. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to approve ArcGIS training for the secretary-treasurer, road superintendent and building superintendent April 3 – 4 at Louisiana Tech at a cost of \$895 per person. Motion carried.

Motion Ms. Monroe seconded Mr. Smith to accept the resignation of Jody Stuckey from the Jackson Parish Recreation District Board. Motion carried.

Motion Mr. Smith seconded Mr. Hightower to appoint Ken Jones to a full term on the Jackson Parish Recreation District Board. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to appoint Jimmy Tolar to fill the unexpired term of Scotty Nunn on the Ward 4 Fire Protection District Board. Motion carried.

Motion Mr. Smith seconded Mr. Hightower to reappoint Joe Stewart to a two year term on the Ward 2 Fire Protection District Board of Directors. Motion carried.

Motion Mr. Langston seconded Mr. Duck to amend the agenda to include the appointment of Steve Brister to the Ward 2 Fire Protection District Board of Directors. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to reappoint Steve Brister to a two year term on the Ward 2 Fire Protection District Board of Directors. Motion carried.

Motion Mr. Langston seconded Mr. Goss to reappoint Derrick Booker and Fred Glover to full terms on the Jackson Parish Watershed Commission. Motion carried.

Motion Mr. Hightower seconded Mr. Goss to accept the resignation of Jeremy Fox from the Jackson Parish Tourism Commission. Motion carried.

Motion Mr. Zeno seconded Ms. Monroe to authorize the secretary-treasurer to advertise for the removal / cleanup of an identified nuisance ordinance violation on the property of Larry and Sandra Rasberry located at 5802 Quitman Highway, Quitman. Motion carried with Mr. Langston abstaining.

Motion Mr. Smith seconded Mr. Hightower to amend the agenda to include a nuisance located on Spillway Estates, Chatham. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to authorize the secretary-treasurer to send a second notice of a nuisance violation to Michael Marler, property owner of 400 Spillway Estates, Chatham. Motion carried.

Motion Ms. Monroe seconded Mr. Langston to authorize the building superintendent to obtain quotes for installation of an alarm system and in-house key pad security system for the health unit as approved by the Louisiana Department of Health and Hospitals. Motion carried.

Motion Mr. Langston seconded Mr. Goss to accept the bid of D & D Fencing in the amount of \$1,200 for the removal of the prison cage on the courthouse grounds. Motion carried.

Motion Mr. Langston seconded Mr. Smith to accept bids of Rachel Ponder for the listed surplus property:

Meat slicer \$51.00

Chest Freezer \$51.00

Motion carried.

Motion Mr. Langston seconded Ms. Monroe to approve payment of \$4,776.83 to the Secretary of State for October and November 2007 election costs. Motion carried.

The president presented the appointments to the Building and Grounds Committee:

Mr. Tom Goss, Chair

Ms. Maxie Monroe

Mr. Ray Duck

Motion Mr. Hightower seconded Mr. Smith to approve the appointments to the Building and Grounds Committee for 2008. Motion carried with Mr. Goss, Ms. Monroe and Mr. Duck abstaining.

Motion Smith seconded Ms. Monroe to approve the following purchase orders:

Hi-Tech Computers	\$ 479.20	General
John Crowell Trailer	\$9,075.00	Road
Cooper Truck Center	\$1,400.00	Solid Waste
Cooper Truck Center	\$2,490.00	Road/Asphalt
Service 1 st , Inc.	\$2,800.00	General
Sharpco	\$2,601.50	Road
Ag-Con Equipment	\$ 710.00	Amendment to 1-14 approval

Motion carried.

Motion Mr. Smith seconded Mr. Langston to declare Bayou Internet, Inc to be in violation of the parish's Telecommunication Ordinance. Motion carried.

Motion Mr. Langston seconded Mr. Duck to authorize legal counsel to issue a letter of non-compliance of the parish's Telecommunication Ordinance to Bayou Internet, Inc. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to adjourn. Motion carried.