

June 11, 2007
Jonesboro, Louisiana
www.jacksonparishpolicejury.org

The Jackson Parish Police Jury convened Monday, June 11, 2007, at 5:45 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana to conduct a public hearing for the purpose of receiving comments from the public on the removal of Hickory Springs Road from the parish road system. Members present: Mr. Carl Atkins, Mr. Eddie Langston, Mr. Darrell Magee, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe and Mr. Troy Smith. Absent: Dr. Charles Garrett.

The meeting was called to order by the president, Mr. Zeno. Mr. Atkins gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

The president opened the public hearing for comments from the public on the removal of Hickory Springs Road from the parish road system.

Mr. Ed Jones, a property owner on Hickory Springs asked the jury to reconsider the removal of Hickory Springs Road from the parish road system.

Motion Mr. Atkins seconded Mr. Langston to recess the public hearing. Motion carried. The president reopened the public hearing for final comments.

Mr. Tracy Beamesderfer of Plum Creek discussed their operation and maintenance of company roads.

Motion Mr. Smith seconded Mr. Langston to close the public hearing. Motion carried.

June 11, 2007
Jonesboro, Louisiana
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The Jackson Parish Police Jury met in regular session Monday June 11, 2007, at 6:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Carl Atkins, Mr. Eddie Langston, Mr. Darrell Magee, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe and Mr. Troy Smith. Absent: Dr. Charles Garrett. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Zeno.

Public comments:

Mr. Wynona Glass discussed the condition of Bert Road and requested that the jury make needed repairs.

Motion Mr. Smith seconded Mr. Langston to adopt the minutes of the May 14, 2007, May 21, 2007 jury meetings, financial report for May and the payment of all bills. Motion carried.

The president called for the committee reports. Mr. Atkins gave the report of the Finance Committee:

“Finance Committee
June 6, 2007

The Finance Committee of the Jackson Parish Police Jury met Wednesday, June 6, 2007 at 12:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Carl Atkins, Mr. Nathaniel Zeno, Jr. and Ms. Maxie Monroe. Also present: Mr. Eddie Langston and Mr. Darrell Magee.

The meeting was called to order by the chairman, Mr. Atkins. Mr. Zeno gave the invocation and Mr. Atkins led the pledge of allegiance. There were no public comments.

Ms. Fannie Williams, a member of the Jackson Parish Tourism Commission and the Economic Alliance Committee discussed membership in Louisiana Films North.

Motion Mr. Zeno seconded Ms. Monroe to recommend that the jury allocate \$4,000 for participation in Louisiana Films North. Motion carried.

Motion Mr. Zeno seconded Ms. Monroe to recommend that the jury engage a grant consultant for determination and submission of potential grants for Jackson Parish. Motion carried.

Motion Mr. Zeno seconded Mr. Atkins to recommend that the jury place the funding request of Southeast Hodge Water System as Priority 1 for the Governor’s Assistance Program application process. Motion carried.

Motion Mr. Zeno seconded Ms. Monroe to recommend amending the Solid Waste Disposal Ordinance to prohibit the abandoning of domestic animals at solid waste bin sites, to authorize removal of abandoned animals and to set fines for conviction of such violations. Motion carried.

Motion Mr. Zeno seconded Ms. Monroe to place the recommended changes for purchasing procedures on the agenda for consideration on June 11, 2007. Motion carried.

Motion Mr. Zeno seconded Ms. Monroe to adjourn. Motion carried.”

Motion Mr. Smith seconded Ms. Monroe to adopt the minutes and recommendations of the Finance Committee. Motion carried.

Mr. Langston gave the report of the Road Committee:

Road Committee
June 6, 2007

The Road Committee of the Jackson Parish Police Jury met Wednesday, June 6, 2007 at 12:45 PM in the Jackson Parish Community Center in Jonesboro, Louisiana. Members present: Mr. Carl Atkins, Mr. Eddie Langston and Mr. Darrell Magee. Also present: Mr. Nathaniel Zeno, Jr. and Ms. Maxie Monroe.

The meeting was called to order by the chairman, Mr. Langston. There were no public comments.

The engineer presented his report.

Motion Mr. Magee seconded Mr. Atkins to recommend that the jury authorize the president to sign the substantial completion for the 2007 road clearing and grubbing contract upon completion. Motion carried.

Motion Mr. Atkins seconded Mr. Magee to recommend that the jury place the Tolar Street drainage project in line for the Governor's Assistance Program for funding application. Motion carried.

Motion Mr. Atkins seconded Mr. Magee to authorize the president to sign Change Order increasing the amount of the 2007 road project contract by \$17,000 for the repairs to Sweetwater Road. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to place the experimental project for Vernon-Eros Road on the jury agenda for June 11, 2007. Motion carried.

Motion Mr. Magee seconded Mr. Atkins to recommend that the jury approve the request of the Town of Chatham for the purchase and delivery of 70 tons of reclaimed asphalt to Mill Street for \$1,400.00. Motion carried.

Motion Mr. Langston seconded Mr. Magee to recommend that the jury authorize the president to send a letter to the Louisiana Department of Transportation concerning access of parish roads to the US 167 North project. Motion carried.

Motion Mr. Atkins seconded Mr. Magee to recommend that the jury authorize the president to send a letter to the Louisiana Department of Transportation concerning the intersection of La. 542 and La. 811. Motion carried.

Motion Mr. Magee seconded Mr. Atkins to adjourn. Motion carried.”

Motion Mr. Atkins seconded Mr. Magee to add the following:
Placement of reclaimed asphalt to approximately 300 feet of Stonewall Road
Placement of reclaimed asphalt to Olive Grove Road as needed.
Motion carried.

Motion Mr. Smith seconded Mr. Atkins to adopt the minutes and recommendations of the Road Committee as amended. Motion carried.

The president yielded the chair to the vice president. The vice president called for the report of the Uniform Construction Code Committee.

Mr. Zeno gave the report of the UCC Committee.

“UCC Committee
June 6, 2007

The UCC Committee of the Jackson Parish Police Jury met Wednesday, June 6, 2007 at 1:40 PM in the Jackson Parish Community Center located in Jonesboro, Louisiana. Members present: Mr. Carl Atkins, Mr. Eddie Langston and Mr. Nathaniel Zeno, Jr. Also present: Mr. Darrell Magee and Ms. Maxie Monroe.

The meeting was called to order by the chairman, Mr. Zeno. There were no public comments.

Motion Mr. Atkins seconded Mr. Langston to recommend the Certified Building Officer be authorized to begin training and make on-site visits for instructional training. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to recommend that the jury authorize the CBO to draft changes to the parish’s Building Code Ordinance for presentation to the UCC Committee for review. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to recommend that the jury notify the public of the jury’s intent to revoke the current Affidavit system and give notification of the intent to implement an ordinance requiring plan review and building inspection as required by state law and the parish’s ordinance. Motion carried.

Motion Mr. Atkins seconded Mr. Zeno to recommend that the jury authorize the drafting of a contractual agreement for municipal employees to work under the direction of the parish CBO and in compliance with the jury’s ordinance. Motion carried.

Motion Mr. Atkins seconded Mr. Zeno to amend the agenda to include adjudicated property. Motion carried.

Motion Mr. Atkins seconded Mr. Zeno to adjourn. Motion carried.”

Motion Mr. Magee seconded Mr. Zeno to adopt the minutes and recommendations of the Uniform Construction Code Committee. Motion carried.

Mr. Zeno presented the report of the Personnel Committee.

“Personnel Committee
June 6, 2007

The Personnel Committee of the Jackson Parish Police Jury met Wednesday, June 6, 2007 at 2:00 PM in the Jackson Parish Community Center in Jonesboro, Louisiana. Members present: Mr. Darrell Magee and Mr. Nathaniel Zeno, Jr. Absent: Mr. Troy Smith. Also present: Mr. Carl Atkins, Mr. Eddie Langston and Ms. Maxie Monroe.

The meeting was called to order by the chairman, Mr. Zeno. There were no public comments.

Motion Mr. Magee seconded Mr. Zeno to recommend that the jury approve the promotion of Darryl Bryant to Maintenance Supervisor effective June 12, 2007 as recommended by the Building Superintendent. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to recommend that the jury accept the resignation of Brenda Atkins from the Jackson Parish Tourism Commission and that a letter of appreciation for her participation be sent. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to recommend that the jury approve the request of the Solid Waste Superintendent to void a pink slip that was issued to Frederick Lewis on May 17, 2007, as per the signed agreement between both parties. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to table the solid waste superintendent's recommendations for step promotions until all data is verified. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to recommend that the jury approve the permanent employment of Terry Davis effective June 17, 2007, in the road department as recommended by the road superintendent. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to amend the agenda to include the building superintendent's recommendation on the permanent employment of Marolyn Bryant. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to recommend that the jury approve the permanent employment of Marolyn Bryant effective June 12, 2007 in the building maintenance department. Motion carried.

Motion Mr. Magee seconded Mr. Zeno to recommend that the jury authorize the secretary-treasurer to begin the process of obtaining an emergency shelter manager agreement on an "as needed basis". Motion carried.

Motion Mr. Magee seconded Mr. Zeno to adjourn. Motion carried."

Motion Mr. Atkins seconded Ms. Monroe to adopt the minutes and recommendations of the Personnel Committee. Motion carried.

Mr. Paul Riley presented the engineer's report.

The president assumed the chair.

Motion Mr. Langston seconded Ms. Monroe to accept the engineer's report as presented. Motion carried.

Motion Mr. Magee seconded Ms. Monroe to accept the solid waste report as presented. Motion carried.

Motion Mr. Smith seconded Mr. Langston to approve the emergency / off schedule work of the road department. Motion carried.

Motion Mr. Atkins seconded Ms. Monroe to accept the road department report. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to amend the Annual Road Capital Improvement Policy as follows:

**JACKSON PARISH POLICE JURY
ANNUAL ROAD CAPITAL IMPROVEMENTS POLICY
ADOPTED FEBRUARY 28, 2005
AMENDED FEBRUARY 12, 2007
AMENDED JUNE 11, 2007**

1. Every three years the Parish will, using the priority rating scheme approved by the Police Jury, assign a priority rating number to each Parish road or section of Road.
2. Two groups of priority rating lists will be compiled every third year. One group will apply to existing gravel roads which are to receive surface treatment or asphaltic concrete; the other group will apply to capital improvements for existing asphalt or concrete roads. The existing gravel group is split up into two categories, major and minor. The major gravel category consists of gravel roads with an ADT greater than fifty and/or at least 5 houses per mile. The road must be at least 0.4 miles long to be considered in the major category. The minor gravel category consists of all other roads. Existing blacktop roads are split up into three categories, major, medium, and minor. Major blacktop consists of blacktop roads with and ADT greater than 150. Medium blacktop consists of roads with ADT between 50 and 150. Minor blacktop consist of roads with an ADT less than 50.
3. The Police Jury will, based upon available funding and need annually, designate the division and amount of funds to be used for hard surfacing existing gravel roads and for existing hard surface roads.
4. In order to more equally distribute capital improvements projects throughout the parish because of limited funds, no more than one mile of new hard surface will be constructed on any one road in any one year on any existing gravel road and no more than two and one-half miles will be constructed on any one road in any one year on any existing hard surface road. The mileage limitation can be increased by the Police Jury if required to reach a desired stopping point, upon Engineer's recommendation.

5. In order to assure the safety of the driving public, no new hard surface road will be constructed unless there is right-of-way available for a two-lane road (60' min.). For purposes of this determination, the driving surface of any new hard surface road shall be a minimum of eighteen feet wide. Due to the uniqueness of Gravel Minor roads (low traffic count, minimal houses, very short roads, high maintenance cost per mile, etc.), the Jury may determine, by vote, on a case by case basis, that certain roads on this list do not require 60' min. right-of-way or 18' wide min. driving surface. In such instances, the exemption shall be granted and the new requirements set only after careful consideration of the uniqueness of the conditions. Such roads shall be designated as "premium". In event a road (Gravel Major or Gravel Minor) has a high enough priority for funding and does not have sufficient width for hard surfacing, then such road will be skipped on the priority list to the next road of sufficient width for two-laning. The Jury, by vote, on a case by case basis, may also determine that a gravel major road, due to low traffic count, minimal houses, high maintenance per mile, type of traffic, has adequate width and right of way. In such instances, the exemption shall be granted and the new requirements set for that particular road. These roads can be constructed without acquiring additional Right-of-Way. Such roads shall be designated as "experimental". If a road is designated as "experimental", the road does not have to meet the requirements of paragraph number 8 of this policy. The road can be constructed without connecting to an existing asphalt surface. Also, if a road is designated as "experimental", the Jury, by vote, can add to a road that is being worked on in that year. The addition does not have to connect to the portion of the road that is being worked on or be in the same priority list or rating.
6. The Parish recognizes that there is also a priority list for bridges to be replaced with state funding under the Federal Off-System Bridge and Rehabilitation Program. Furthermore, it is recognized that during construction of such bridges, parish roads are closed until completion of construction. Accordingly, existing gravel roads on which bridges are to be replaced will be skipped for hard surfacing in any year for which a bridge is scheduled for replacement.
7. Because of the number of parish roads, it is recognized that many roads will have the same engineering priority number. In such case, all roads having the same priority rating number will be prioritized by the Police Jury on the basis of geographical fairness, funding availability and benefit to the public.
8. For any existing gravel road which connects to an existing asphalt or concrete road, new asphalt surfacing will begin at the existing asphalt connection. In event other requirements of this policy prohibit this procedure, such as insufficient right-of-way for a two lane road, then the road will be skipped on the priority list until all requirements of this policy allow the new asphalt surfacing.
9. This policy applies only to self-generated parish funds and to the State Road Fund funds. Any special project for which State, Federal, or out-side funding is earmarked will not be a part of this procedure, and any such road will be skipped on the priority list pending construction by such designated funding.

YEAS: 1, 2, 3, 4, 5, 7
NAYS: None

ABSENT: 6
ABSTAIN: None
Motion carried.

Motion Mr. Atkins seconded Mr. Magee to approve and authorize the president to sign Change Order #1 of the 2007 Road Project contract with Dreher Contractors for repairs to Sweetwater Road and the experimental portion of Vernon-Eros Road, increasing the project by \$54,985.55 to a total contract price of \$2,772,505.05. Motion carried.

Upon motion made by Mr. Langston and seconded by Ms. Monroe the following resolution was offered:

WHEREAS the Ward Two Fire Protection District, State of Louisiana has in place a special tax of ten (10) mills on all property subject to taxation in said District for the purposes of maintaining, improving, acquiring and operation the buildings and equipment of the fire department of the District, for fire protection or other first response services; and

WHEREAS the special tax of ten (10) mills on all property subject to taxation shall expire in 2007; and

WHEREAS the Ward Two Fire Protection District, State of Louisiana desires to submit to the voters of the Ward Two Fire Protection District, State of Louisiana a proposal for the renewal of the special ten mill property tax for a period of ten (10) years;

BE IT RESOLVED that the Ward Two Fire Protection District, State of Louisiana be authorized to submit to the voters of the Ward Two Fire Protection District, State of Louisiana at the election to be held on July 21, 2007 a proposition for the renewal for period of ten (10) years beginning with the year 2008 and ending with the year 2017, of the existing ten (10) mills on all property subject to taxation in said District, said election to be held at the cost of the Ward Two Fire Protection District and to apply to the State Bond Commission for its approval of that election

And thereafter voted on and passed by the following vote:

YEAS: Mr. Atkins, Mr. Langston, Mr. Magee, Mr. Zeno, Ms. Monroe and Mr. Smith
NAYS: None
ABSENT: Dr. Garrett
ABSTAINING: None

Secretary

President

I, Kenneth O. Pardue, Secretary of the Jackson Parish Police Jury certify that the above and foregoing is a true and correct copy of a resolution adopted by the Jackson Parish Police Jury at its regular meeting held on the 11th day of June, 2007.

Secretary

Parish Seal:

Motion Mr. Atkins seconded Mr. Smith to adopt the following resolution:

RESOLUTION

BE IT RESOLVED that the following millages are hereby levied on the 2007 tax roll on all property subject to taxation by the Jackson Parish Police Jury:

	<u>Millage:</u>
General Fund Tax	4.48
Road & Bridge Tax	4.81
Asphalt Tax	4.18
Library Tax	8.94

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Jackson, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as herein above set forth, upon the assessment roll of said Parish for the year 2007, and to make the collection of the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 1, 2, 4, 5, 7
NAYS: None
ABSTAINED: None
ABSENT: 6

CERTIFICATE

I, Kenneth O. Pardue, Secretary-Treasurer, hereby certify that the foregoing is a true and correct and exact copy of the resolution adopted at a regular meeting held on June 11, 2007, at which meeting a quorum was present and voting.

PARISH SEAL:

Kenneth O. Pardue
Secretary-Treasurer

Motion Mr. Langston seconded Ms. Monroe to issue 2007 liquor / beer permit to:

P & T Bar, Inc.	Class A Retail Beer Outlet
d/b/a Rob's Place	Retail Liquor Dealer
5039 Hwy. 4	
Jonesboro, LA 71251	

YEAS: 2, 3, 4, 5,
NAYS: 1, 7
ABSENT: 6
ABSTAIN: None
Motion carried.

Motion Mr. Smith seconded Mr. Atkins to direct the secretary-treasurer to validate the telephone poll of June 4th granting the Town of Jonesboro use of the community center for a regional mayors / councilmen conference on June 21, 2007. Motion carried.

Ward 1 – Yes, Ward 2 – Yes, Ward 3 – Yes, Ward 4 – Yes, Ward 5 – Yes, Ward 7 – Yes,

Motion Mr. Atkins seconded Ms. Monroe to certify the telephone poll of June 4th granting the Town of Jonesboro use of the community center for a regional mayors / councilmen conference on June 21, 2007. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to approve purchasing procedure changes as presented by secretary-treasurer effective July 1, 2007. Motion carried.

Motion Mr. Smith seconded Mr. Langston to amend the agenda to discuss the membership size of the Beautification Council. Motion carried.

Motion Mr. Atkins seconded Mr. Langston to amend the agenda to place the discussion of membership size of the Beautification Council before the appointment of members. Motion carried.

Motion Mr. Smith seconded Mr. Langston to reduce the size of the Beautification Council from 14 to 7 members. Motion carried.

Motion Mr. Langston seconded Mr. Smith to appoint Midge Willis, Renda Hicks, Renee' Stringer and Kathy Bonier to a full term on the Jackson Parish Beautification Council. Motion carried.

Motion Mr. Magee seconded Mr. Smith to not remove Hickory Springs Road from the parish road system. Motion carried.

Motion Mr. Atkins seconded Ms. Monroe to accept the resignation of Gary Layfield Sr. effective June 7, 2007 the solid waste department. Motion carried.

Motion Mr. Atkins seconded Ms. Monroe to approve the following purchase requisitions:

Walpole Tire	\$8,000.00	Solid Waste
Irrigation Mart	\$ 939.20	2007 Road Program
Dreher Contracting	\$ 317.00	Asphalt
Compulink Ltd.	\$1,000.00	Road
Pardue Builders	\$2,500.00	Solid Waste

Motion carried.

Motion Mr. Smith seconded Mr. Magee to adjourn. Motion carried.