

June 14, 2010
Jonesboro, Louisiana
www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met Monday, June 14, 2010, at 5:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe, Mr. Ray Duck and Mr. Troy Smith. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Langston. Mr. Hightower gave the invocation and Mr. Zeno led the recitation of the Pledge of Allegiance.

The following amendments were offered:

Engineer's Report:

Chatham Model Bin Site – Stop Order

Gate City Sewer Project

Amend 2010 Capital Outlay Budget

Purchase of reclaimed asphalt

Hauling expense – reclaimed

Renaming of the Community Center

Wolverine Drive and Moon Street in Village of Quitman

There were no comments from the public on the amendments.

Motion Mr. Smith seconded Mr. Goss to amend the agenda:

Engineer's Report:

Chatham Model Bin Site – Stop Order

Gate City Sewer Project

Amend 2010 Capital Outlay Budget

Purchase of reclaimed asphalt

Hauling expense – reclaimed

Renaming of the community center

Wolverine Drive and Moon Street in the Village of Quitman

Motion carried

Public comments: Mr. Todd Culpepper, Sparta member, requested use of the community center for the scheduled meeting July 15, 2010.

Mr. Mark Vedral of ETC Tiger Pipeline Co. updated the jury on their project through Jackson Parish.

Motion Hightower seconded Ms. Monroe to adopt the minutes of the May 10, 2010 and May 24, 2010 jury meetings, the May financial report and the payment of all bills. Motion carried.

The secretary-treasurer gave the report of the Building & Grounds Committee:

“Building & Grounds

June 7, 2010

The Building & Grounds Committee met Monday, June 7, 2010 at 11:30 AM in the Jackson Parish Community Center. Members present: Mr. Goss, Mr. Hightower and Ms. Monroe. Also present: Mr. Langston, Mr. Zeno, Mr. Duck and Mr. Smith.

The meeting was called to order by the chairperson, Mr. Hightower. Mr. Zeno gave the invocation and Ms. Monroe led the recitation of the Pledge of Allegiance. There were no public comments.

Motion Ms. Monroe seconded Mr. Goss to recommend that the jury approve the request of the LSU Extension Office to relocate their office from the Courthouse to the vacant building that formerly housed the Council on Aging. Motion carried.

Motion Ms. Monroe seconded Mr. Goss to recommend that the jury table the request of District Attorney for office space in the Courthouse for the truancy program. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury approve the relocation of the Office of Emergency Preparedness and the Building Code Enforcement to the office suite currently occupied by the LSU Extension Office. Motion carried.

Motion Ms. Monroe seconded Mr. Hightower to recommend that the jury accept the low quotation of Kavanaugh Landscaping for landscaping of the Courthouse, Veterans Memorial Park and the Jackson Parish Community Center. Motion carried.

Motion Mr. Goss seconded Mr. Hightower to adjourn. Motion carried.”

Motion Mr. Smith seconded Mr. Goss to adopt the minutes and recommendations of the Building & Grounds Committee meeting of June 14, 2010. Motion carried.

Ms. Monroe gave the report of the Solid Waste Committee:

“Solid Waste
June 7, 2010

The Solid Waste Committee met June 7, 2010, at 12:40 PM in the Jackson Parish Community Center. Members present: Mr. Hightower, Ms. Monroe and Mr. Duck. Also present: Mr. Goss, Mr. Langston, Mr. Zeno and Mr. Smith.

The meeting was called to order by the chairperson, Ms. Monroe. There were no public comments.

Motion Mr. Hightower seconded Ms. Monroe to recommend that the jury accept the low quotation of R & C Wiring in the amount of \$2,450 for electrical service connection work at the Hilltop and Chatham Bin Sites. Motion carried.

Motion Mr. Hightower seconded Mr. Duck to recommend that the jury approve the low quotation for the installation of surveillance systems at the Hilltop and Chatham Model Bin Sites by Homeland Safety Systems, Inc. at a cost of \$21,960.66. Motion carried.

Motion Mr. Hightower seconded Mr. Duck to recommend that the jury accept the lowest quote for the purchase of an 8 X 8 utility building for each Model Bin Site currently under construction from A & R Portable Buildings. Motion carried.

Motion Mr. Hightower seconded Mr. Duck to recommend that the jury approve the professional leave request of Lee Johnson to attend the Louisiana Solid Waste Association Certification Class in Marksville, La. on July 27-28, 2010. Motion carried.

Motion Mr. Hightower seconded Mr. Duck to adjourn. Motion carried.”

Motion Mr. Hightower seconded Mr. Goss to adopt the minutes and recommendations of the Solid Waste Committee meeting of June 7, 2010. Motion carried.

Mr. Smith gave the report of the Personnel Committee:

"Personnel
June 7, 2010

The Personnel Committee met Monday, June 7, 2010 at 1:05 PM in the Jackson Parish Community Center. Members present: Mr. Zeno, Mr. Duck and Mr. Smith. Also present: Mr. Goss, Mr. Langston, Mr. Hightower and Ms. Monroe.

The meeting was called to order by the chairperson, Mr. Smith. There were no public comments.

The following amendments were offered:

Drug testing
Clarification of board / commission appointments
Employment in the solid waste department
There were no comments on the amendments.

Motion Mr. Duck seconded Mr. Zeno to amend the agenda to include:

Drug testing
Clarification of board / commission appointments
Employment in the solid waste department
Motion carried.

Motion Mr. Zeno seconded Mr. Duck to recommend that the jury nullify the appointment of board members or commissioners that do not complete and return the Appointment Commission Form as adopted by the Jackson Parish Police Jury. Motion carried.

Motion Mr. Zeno seconded Mr. Zeno to recommend that Ms. LaRue Barton fill the unexpired term of Ms. Vickie Pace on the Jackson Parish Watershed District Board. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to recommend that Mr. Chris Womack be appointed to the Jackson Parish Recreation Board representing the Quitman community. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to recommend that the jury approve the following appointments to the Ward 3 Fire District Board:

Herman Leonard, Mayor of Chatham
Danny Peel, Fire Chief
Freddy Tolar, At Large
Margaret Waggoner, At Large
Sharon Chatham, At Large
Motion carried.

Motion Mr. Duck seconded Mr. Zeno to recommend that the jury accept the resignation of Danny Peel from the Jackson Parish 911 Communication District. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to recommend that the jury appoint Freddy Tolar to fill the unexpired term of Danny Peel on the Jackson Parish 911 Communication District. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to recommend that the jury approve the probationary employment of James Tolar as a laborer in the solid waste department as recommended by the solid waste superintendent. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to recommend that the jury name the Jury President as the responsible party for notification of random drug tests of employees. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to adjourn. Motion carried.”

Motion Mr. Duck seconded Ms. Monroe to adopt the minute and recommendations of the Personnel Committee meeting of June 7, 2010. Motion carried.

Mr. Zeno gave the report of the Executive / Finance Committee:

“Executive / Finance
June 7, 2010

The Executive / Finance Committee met Monday, June 7, 2010 at 1:45 PM in the Jackson Parish Community Center. Members present: Mr. Langston, Mr. Zeno and Mr. Duck. Also present: Mr. Goss, and Mr. Smith.

The meeting was called to order by the chairperson, Mr. Zeno. There were no public comments.

Motion Mr. Duck seconded Mr. Langston to recommend that the jury accept the EFT / Direct Deposit Procedures Policy as presented, and that it become a part of the Parish Personnel Policy. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to recommend that the jury authorize the president to co-sign payroll and payables checks with the payroll / payables clerk in the absence of the secretary-treasurer. Motion carried.

Motion Mr. Duck seconded Mr. Langston to recommend that the jury notify participants in the Energy Efficiency Conservation Block Grant that failure to meet grant guidelines within thirty (30) days will cause elimination from the grant application. Motion carried.

Motion Mr. Langston seconded Mr. Duck to recommend that the jury approve the 2010 Appropriations:

Department of Veterans Affairs	\$ 6,828.00
Jackson Parish Museum	7,000.00
Jackson OEP	35,000.00
Capital Outlay	300,000.00
Jackson Industrial District Board	7,500.00
Beautification Council	2,500.00

Motion carried.

Motion Mr. Duck seconded Mr. Zeno to recommend that the jury authorize the president to submit the Jury’s Corrective Actions for the 2009 Fiscal Audit. Motion carried.

Motion Mr. Langston seconded Mr. Duck to adjourn. Motion carried.”

Motion Mr. Smith seconded Mr. Zeno to adopt the minutes and recommendations of the Finance Committee meeting of June 7, 2010. Motion carried.

Paul Riley presented the Engineer’s Report.

Motion Ms. Monroe seconded Mr. Hightower to authorize the president to sign the Final Plat for the Caney Crossing Subdivision in compliance with the parish’s subdivision ordinance. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to accept Grandview Drive into the Parish Road System as Certified by the Parish Engineer to be in compliance with the Jackson Parish Road Standards Ordinance. Motion carried.

Motion Ms. Monroe seconded Mr. Goss to accept the low bid of Mabry Construction in the amount of \$107,805.00 for the construction of the Cartwright Model Bin Site and authorize the president to sign all related contracts and documents. Motion carried.

Motion Mr. Duck seconded Mr. Goss to issue a Stop Work Order on Chatham Model Bin Site project until July 12, 2010. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to authorize Riley Company to pursue LCDBG grants through GNF Management Co. and Delta Regional Authority grant through North Delta Regional Community Development Corporation for the Gate City Sewer Project. Motion carried.

Jody Stuckey presented the Road Report.

Motion Duck seconded Mr. Hightower to accept the emergency / off schedule report. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to accept the superintendent's report. Motion carried.

Robin Session presented the Solid Waste Report.

Motion Ms. Monroe seconded Mr. Hightower to accept the superintendent's report. Motion carried.

Motion Mr. Zeno seconded Mr. Duck for the secretary to conduct a roll call vote for the tax millage resolution. Motion carried.

Motion Mr. Smith seconded Mr. Duck to adopt the following:

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2010 tax roll on all property subject to taxation by the Jackson Parish Police Jury:

	<u>MILLAGE</u>
General Fund Tax	4.31
Road & Bridge Tax	4.63
Asphalt Tax	4.02
Library Tax	8.60

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Jackson, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2010, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS:	Mr. Goss, Mr. Langston, Mr. Hightower, Mr. Zeno, Ms. Monroe, Mr. Duck and Mr. Smith
NAYS:	None
ABSTAINED:	None
ABSENT:	None

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the jury meeting held on June 14, 2010, at which meeting a quorum was present and voting.

Jonesboro, Louisiana, this 14th day of June, 2010.

/s/ Kenneth O. Pardue

Secretary-Treasurer

Motion Mr. Duck seconded Ms. Monroe to approve the following purchase orders:

Service 1 st	\$ 594.67	General
WANCO	42,260.00	Road
Hydra Tech	1,000.00	Solid Waste
Albritton Service	800.00	Solid Waste
U-Tech	650.00	Solid Waste
Gamma Tech	2,776.00	OEP (Federal)
McKinney Honda	3,265.00	OEP (Federal)
Matix Medical	3,985.00	OEP (Federal)

Motion carried.

Motion Mr. Smith seconded Mr. Duck to authorize the secretary-treasurer to amend the 2010 Capital Outlay Budget:

	<u>Debit</u>	<u>Credit</u>
Purchase of Reclaimed Asphalt	\$165,000	
Special Projects		\$165,000

Motion carried.

Motion Mr. Duck seconded Ms. Monroe to approve the purchase order in the amount of \$134,726.13 for reclaimed asphalt from James Group at 2010 bid price to be paid from Capital Outlay Fund. Motion carried.

Motion Mr. Hightower seconded Mr. Zeno to approve the purchase order in the amount of \$25,000.00 for trucking / hauling of reclaimed asphalt from J. D. Caver Trucking at 2010 bid price from the Capital Outlay Fund. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to instruct the secretary-treasurer to prepare a resolution for renaming the community center. Motion carried.

The following amendment was offered:

Approve request of Sparta Commission for use of the community center.

There were no public comments on the amendments.

Motion Ms. Monroe seconded Mr. Zeno to amend the agenda to include approval of Sparta's request for use of the community center on July 15, 2010. Motion carried.

Motion Ms. Monroe seconded Mr. Smith to approve the request of Sparta for use of the community center on July 15, 2010 with fees waived. Motion carried.

Motion Mr. Goss seconded Mr. Hightower to participate in the overlaying project of Wolverine Drive and Moon Street in the Village of Quitman, paying one-third of the cost, not to exceed the amount of \$12,000, contingent

upon the formal agreement from the Village of Quitman and the Jackson Parish School Board to participate in the project. The president called for a roll call vote:

Ward 7 – Yea

Ward 6 – Nay

Ward 5 – Abstaining

Ward 4 – Abstaining

Ward 3 – Yea

Ward 2 – Yea

Ward 1 – Yea

Motion carried.

Motion Mr. Smith seconded Mr. Hightower to adjourn. Motion carried.