

August 9, 2010
Jonesboro, Louisiana
www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met in regular session Monday, August 9, 2010, at 5:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., and Mr. Troy Smith. Absent: Ms. Maxie Monroe and Mr. Ray Duck. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Langston. Ms. Smith gave the invocation and Mr. Hightower led the recitation of the Pledge of Allegiance.

There were no public comments.

The following items were presented for amendments to the agenda:

Reappoint Ms. Claudean Cartwright to the Jackson Parish Hospital Board – her term had expired August 3, 2010.

Reappoint the following members of the Jackson Parish Heritage Museum whose terms had expired July 25, 2010: Yolande Barnes, Valerie Barnum, Julia Beal, Alyce Colvin, Carole Massey, Diane Rubens, Wilda Smith, JoAnn Teat, and Dee Zeno.

There were no public comments on the amendments.

Motion Mr. Smith seconded Mr. Goss to amend the agenda to include:

Reappoint Ms. Claudean Cartwright to the Jackson Parish Hospital Board – her term had expired August 3, 2010.

Reappoint the following members of the Jackson Parish Heritage Museum whose terms had expired July 25, 2010: Yolande Barnes, Valerie Barnum, Julia Beal, Alyce Colvin, Carole Massey, Diane Rubens, Wilda Smith, JoAnn Teat, and Dee Zeno.

All voted in favor.

Motion Mr. Smith seconded Mr. Zeno to adopt the minutes of the July 12, 2010 jury meeting, the July financial statement and the payment of all bills. Motion carried.

Motion Mr. Hightower seconded Mr. Zeno to reappoint Claudean Cartwright to a full term on the Jackson Parish Hospital Board. Motion carried.

Motion Mr. Goss seconded Mr. Hightower to reappoint Yolande Barnes, Valerie Barnum, Julia Beal, Alyce Colvin, Carole Massey, Diane Rubens, Wilda Smith, JoAnn Teat, and Dee Zeno to full terms on the Jackson Parish Heritage Museum Board. Motion carried.

The president called for reports of the committees:

The secretary-treasurer presented the minutes of the Building & Grounds Committee:

"Building & Grounds
July 29, 2010

The Building & Grounds Committee of the Jackson Parish Police Jury met Thursday, July 29, 2010, at 12:00 PM in the Police Jury Meeting Room of the Courthouse Building in Jonesboro, Louisiana. Members present: Mr. Goss, Mr. Hightower and Ms. Monroe. Also present: Mr. Langston, Mr. Zeno, Mr. Duck and Mr. Smith.

The meeting was called to order by the chairman, Mr. Hightower. Mr. Smith gave the invocation and Ms. Monroe led the recitation of the Pledge of Allegiance.

There were no public comments.

The Building Superintendent requested that the agenda be amended to consider 2 items of business that were time sensitive.

The request of the family of Cpl. Joe Wrightsman for use of the community center on August 21st.

Discuss invoice for the steam cleaning of Veterans Memorial Park.

There were no public comments on the proposed amendments.

Motion Mr. Goss seconded Ms. Monroe to amend the agenda to include:

The request of the family of Cpl. Joe Wrightsman for use of the community center on August 21st.

Discuss invoice for the steam cleaning of Veterans Memorial Park.

All voted in favor.

The chairman requested a recess to allow the committee to inspect the offices on the 3rd floor previously occupied by the LSU Extension Service.

Motion Ms. Monroe seconded Mr. Goss to recess. Motion carried.

The chairman declared the meeting back in session.

Motion Ms. Monroe seconded Mr. Goss to recommend that the jury accept the low quote for electrical work for the 3rd floor from Dodson Enterprises in the amount of \$650.00. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury approve the request of the family of Cpl. Joe Wrightsman for use of the community center on August 21st with fees waived. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury authorize the building superintendent to schedule a meeting with vendor for discussing possible discrepancies with the invoice for hours worked on the cleaning of the Veterans Park. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury approve the quotation of Pardue Builders in the amount of \$1,085.00 for flooring on the 3rd floor of the courthouse. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury accept the lowest quotation for painting / plaster work on the 3rd floor of the courthouse by Steve's Paint & Paper in the amount of \$5,450 subject to confirmation of work specifications by the superintendent and contractor. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury approve the quotation of Dodson Enterprises in the amount of \$975 for removal, repair and / or replacement of base shoe and trim on 3rd floor of courthouse. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to recommend that the jury approve the removal of two trees on courthouse property by Ritchie Tree Service at quoted price of \$900.00. Motion carried.

The following amendment to the agenda was offered:

Request an opinion from legal counsel to determine if the jury by resolution could adopt a Local Preference Policy in selecting and awarding bids / quotations for goods and/or services.

There were no comments from the public on the amendment.

Motion Ms. Monroe seconded Mr. Goss to amend the agenda to include:

Request an opinion from legal counsel to determine if the jury by resolution could adopt a Local Preference Policy in selecting and awarding bids / quotations for goods and/or services.

All voted in favor of the amendment.

Motion Ms. Monroe seconded Mr. Goss to direct the secretary-treasurer to submit to legal counsel the request for a legal opinion regarding adoption of a Local Preference Policy. Motion carried.

Motion Mr. Goss seconded Ms. Monroe to adjourn. Motion carried."

Motion Mr. Goss seconded Mr. Smith to adopt the minutes and recommendations of the Building & Grounds Committee. Motion carried.

Mr. Zeno presented the report of the Finance Committee:

"Finance Committee
August 3, 2010

The Finance Committee of the Jackson Parish Police Jury met Tuesday, August 3, 2010 at 12:00 PM in the Jackson Parish Community Center in Jonesboro, Louisiana. Members present: Mr.

Eddie Langston, Mr. Nathaniel Zeno, Jr., and Mr. Ray Duck. Also present: Mr. Tom Goss, Ms. Maxie Monroe and Mr. Troy Smith.

The meeting was called to order by the chairman, Mr. Zeno. Mr. Langston gave the invocation and Mr. Duck led the recitation of the Pledge of Allegiance. There were no public comments.

Paul Riley presented the Engineer's report.

Motion Mr. Duck seconded Mr. Langston to recommend that the jury authorize the engineer to purchase soil material up to an amount of \$25,000 for the 2010 Cracked Oil Road Project. Motion carried.

Motion Mr. Langston seconded Mr. Duck to recommend that the jury authorize the engineer to prepare and authorize the president to sign a change order not to exceed \$75,000 for lime treatment of roads if needed in the 2010 Road Project. Motion carried.

Motion Mr. Duck seconded Mr. Langston to recommend that the jury authorize the opening of the Hilltop Bin Site for public use effective August 9, 2010. Motion carried.

Ms. Yakima Black, La. Department of Health & Hospitals discussed the Region 8 Human Resource District.

The secretary-treasurer discussed the 2010 consolidated budget and presented mid year budget amendments.

Motion Mr. Langston seconded Mr. Duck to authorize the secretary-treasurer to place the 2010 consolidated budget amendments on the August 9th agenda. Motion carried

Motion Mr. Duck seconded Mr. Langston to recommend that the jury authorize the solid waste superintendent to prepare bid specifications for the purchase of a grinder/shredder for the parish landfill and to advertise for bids. Motion carried.

Motion Mr. Duck seconded Mr. Langston to recommend that the jury approve a lease extension of two months for the rubber tired packer and the mini-grader in the road department. Motion carried.

The committee discussed the future funding of the Jackson Parish Health Unit.

Mr. Langston left the meeting.

Motion Mr. Duck seconded Mr. Zeno to recommend that the jury approve the payment of the software maintenance contract with Software & Services in the amount of \$4,466 for the period July 1, 2010 through June 30, 2011. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to recommend that the jury approve the travel of the building official to Baton Rouge for a September 2nd conference for continuing education units. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to recommend that the jury approve the Electronic Fund Transfer Procedural Policy as presented by the secretary-treasurer. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to adjourn. Motion carried.”

Motion Mr. Zeno seconded Mr. Goss to adopt the minutes and recommendations of the Finance Committee as corrected. Motion carried.

Paul Riley presented the Engineer’s Report:

Motion Mr. Zeno seconded Mr. Goss to accept the lowest quotation of Alexander Contractors in the amount of \$64,000 for the Tolar Street Project to be paid from the Capital Outlay Fund and to authorize the president to sign all contract documents. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to authorize the engineer to survey portions of Walter Rogers Road for drainage issues, with costs to be paid from the 2010 Road Project Fund. Motion carried.

Motion Mr. Goss seconded Mr. Zeno to authorize the engineer to utilize Ardaman & Associates Testing Laboratories for the Cartwright Model Bin Site project. Motion carried.

Jody Stuckey presented the Road Report:

Motion Mr. Hightower seconded Mr. Smith to accept the emergency / off schedule report as presented. Motion carried.

Motion Mr. Zeno seconded Mr. Goss to accept the monthly report. Motion carried.

Motion Mr. Zeno seconded Mr. Hightower to refer the advertisement of a mini-grader to the Finance Committee. Motion carried.

Robin Sessions presented the Solid Waste Report:

Motion Mr. Smith seconded Mr. Goss to accept the monthly report. Motion carried.

Motion Mr. Hightower seconded Mr. Zeno to accept the resignation of James Toler from the solid waste department. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to adopt the following amendments to the following:

ORDINANCE 05-1214-2009

2010 Budget

	<u>Debit</u>	<u>Credit</u>
GENERAL FUND		
Revenue:		
Alcohol Beverage Tax		600
Sheriff - Court Fees		4,000
LGAP Grant		95,000
Act 122 - 2009 Water Infrastructures	24,000	
Severance Tax	25,000	
UCC (Bldg Code) -Fees Collected		6,000
Interest (Jonesboro State Bank)		8,000
Transfer to Jackson Heritage Museum	7,000	
Expenditures:		
Government Organizations	500	
Clerk of Court	5,000	
JP's / Constables	1,800	
Registrar of Voters	2,900	
Elections		15,000
Insurance		45,000
Government Buildings	27,700	
Community Center	1,850	
LGAP Grants	95,000	
County Agent / LSU Extension	9,400	
LCDBG Program		37,500
SPARTA Commission	1,200	
Act 188 - 2009 Water Infrastructures		22,000
Courthouse Roof	120,000	
Change in Cash Balance - December 31, 2010		88,250
Road Fund:		
Revenue		
Interest - (Jonesboro State Bank)		7,500
Damages / Insurance Claims		96,000
LTAP - Road Safety Grant		45,000
Refunds		1,000
Expenditures:		
Salaries	10,000	
Lease Payments	25,000	
Road Supplies		10,000
Gravel / Asphalt Material		40,000
Cracked Fuel Oil Program	155,000	
LTAP - Road Safety Grant	45,000	
Retirement	2,500	
Travel		1,000
Conferences / Workshops		1,500
Medicare	550	
Group Insurance	13,400	

Contract Payments	45,000	
Change in Cash Balance - December 31, 2010		94,450

ASPHALT SALES TAX FUND

Revenue:

Interest		10,000
Transfer to 2003 Road Project Debt		18,000
Transfer to 2010 Road Project	221,973	

Change in Cash Balance - December 31, 2010		193,973
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ASPHALT FUND (AD VALOREM)

Revenue:

Interest		5,000
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Expenditures:

Asphalt Materials		105,000
Salaries	10,000	
Equipment Rental		10,000
Medicare	500	
FICA		1,000
Insurance	13,400	
Contracted Work		10,000
Cracked Fuel Oil Program	155,000	
Maintenance & Repairs		5,000

Change in Cash Balance December 31, 2010		42,900
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HEALTH UNIT FUND

Revenue:

Interest		1,500
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Disbursements:

Insurance		800
Bldg / Grounds	20,000	

Change in Cash Balance December 31, 2010		17,700
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2010 ROAD PROJECT

Revenue:

Transfer from Asphalt Sales Tax Fund		221,000
Interest		10,000

Disbursements:

Contract Payments	325,000
Engineering Fees	50,000
Laboratory Testing Fees	5,000
Culverts	50,000

Change in Cash Balance December 31,
2010 199,000

SOLID WASTE FUND**Revenue:**

Dumping Fees	1,500
Commercial Fees	20,000
Interest	5,000
Sale of Scrap	8,800

Expenditures:

Engineer Fees	35,000
Utilities	3,000
Telephone / Internet / Communications	1,000
Parts, Repairs, Supplies	10,000
Gravel	10,000
Renovations	5,000
Model Bin Site Construction in Progress	125,000
Retirement	2,500
FICA	3,000
Liability / Fire / Vehicle Insurance	10,000
Office Supplies	4,000

Change in Cash Balance December 31,
2010 137,200

CAPITAL OUTLAY FUND**Expenditures:**

Special Projects	165,000
Reclaimed Asphalt	165,000
Engineering Fees	30,000

Change in Cash Balance December 31,
2010 30,000

TOURISM FUND**Revenue:**

State Hotel Tax	2,500
Interest	600

Change in Cash Balance December 31,
2010 3,100

2003 ROAD DEBT SERVICE FUND

Revenue:

Transfer from Asphalt Sales Tax 18,000

Change in Cash Balance December 31,
2010 18,000

EMERGENCY PREPAREDNESS FUND

Revenue:

Interest 300

Expenditure:

Communications 500

Software / Technology 2,000

Grant - 1st Responder Supplies 3,000

Change in Cash Balance December 31,
2010 5,200

BEAUTIFICATION FUND

Revenue:

Donations 4,500

Interest 200

Disbursements:

Veterans Park Project 2,500

Official Journal Expense 500

Office Expense 2,500

Change in Cash Balance December 31,
2010 800

JACKSON INDUSTRIAL DISTRICT

Revenue:

Interest 2,000

Change in Cash Balance December 31,
2010 2,000

YEAS: Mr. Goss, Mr. Langston, Mr. Hightower, Mr. Zeno, Mr. Smith

NAYS: None

ABSENT: Ms. Monroe, Mr. Duck

ABSTAINING: None

Motion carried.

The following resolution was offered by Mr. Zeno and seconded by Mr. Hightower.

**RESOLUTION IN SUPPORT
OF AMENDMENT NO. 2**

WHEREAS, Louisiana Constitution Art. VI § 4 provides that 20% of the total State severance tax on minerals is to be distributed to the parish where the mineral production occurred; and

WHEREAS, however, the Louisiana Constitution currently places a cap on that distribution in the amount of \$850,000 annually, which cap is to increase at the rate of inflation each year; and

WHEREAS, the imposition of that cap has resulted in the distribution to the parishes of barely 3% of severance tax revenues, far below the 20% originally envisioned by the Louisiana Constitution; and

WHEREAS, the Louisiana Legislature, in the 2009 Regular Session, adopted HB 765 which proposes to amend the Louisiana Constitution to increase the cap to \$1,850,000 in the first year of implementation and then \$2,850,000 then to increase the cap by the rate of inflation each year thereafter; should the last official forecast for a fiscal year exceed that of the actual collection of severance taxes in the year 2008-09 and

WHEREAS, this increase will bring tens of millions of dollars to parish governments to be used for infrastructure and other purposes; and

WHEREAS, the proposal is set as Amendment # 2 on the November 2, 2010 statewide election ballot.

NOW, THEREFORE BE IT RESOLVED that the Jackson Parish Police Jury does hereby endorse and support the passage of Amendment # 2 on the November 2, 2010 statewide election ballot.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Goss, Mr. Langston, Mr. Hightower, Mr. Zeno, and Mr. Smith
NAYS: None
ABSENT: Ms. Monroe and Mr. Duck
ABSTAINING: None

and the resolution was declared adopted this 9th day of August, 2010.

Motion Mr. Zeno seconded Mr. Smith to appoint Ms. Wendy Calahan to the Region 8 Human Resources District. Motion carried.

Motion Mr. Goss seconded Mr. Langston to reappoint Mr. Wayne McNabb to a full five year term on the Tremont Water District Commission. Motion carried.

Motion Mr. Smith seconded Mr. Goss to appoint Mr. Donald Wayne Horton to fill the unexpired term of Gerald Foster on the Hodge Fire Protection District #1 Board of Directors. Motion carried.

Motion Mr. Zeno seconded Mr. Hightower to declare August 21, 2010 as a "Day of Mourning throughout Jackson Parish" in memory of U. S. Marine Cpl. Joe Wrightsman. Motion carried.

The secretary-treasurer announced the liquor / beer application of Aaron Johnson, d/b/a The Trading Post to be located at 1126 Beech Springs Road, Jonesboro, Louisiana, and that the ten (10) day period for public comments commence effective Tuesday, August 10, 2010

Motion Mr. Zeno seconded Mr. Hightower to approve the update of the parish's website by Bobbitt Website Design not to exceed \$3,600.00. Motion carried.

Motion Mr. Zeno seconded Mr. Goss to approve the following purchase orders:

Fair's Diesel Service	\$ 475.00	Solid Waste
Wayne's Tire Service	\$ 781.80	Road
Service First	\$2,801.87	General
Hydra-Tech Systems	\$ 800.00	Solid Waste
Irrigation Mart	\$1,408.40	2010 Road
McCartney Oil	\$ 588.45	Road
Contech Construction	\$1,000.00	Road
Hydra-Tech Systems	\$1,200.00	Solid Waste
Cooper Truck Center	\$ 462.06	Solid Waste
Norred Fire Systems	\$ 506.00	Road
Charlie Edwards Company	\$2,624.99	Homeland Security (Federal)

Motion carried.

Motion Mr. Zeno seconded Mr. Hightower to refer the Recreation Department Capital Project to the Finance Committee. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to adjourn. Motion carried.