

September 8, 2008  
Jonesboro, Louisiana  
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The Jackson Parish Police Jury met in regular session Monday, September 8, 2008, at 6:00 PM in the Jackson Parish Community Center in Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe, Mr. Ray Duck, Jr. and Mr. Troy Smith. Absent: Mr. Eddie Langston. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Zeno. Ms. Monroe gave the invocation and Mr. Duck led the recitation of the Pledge of Allegiance.

Public comments:

Ms. Rosie Price discussed Ed Barnes Road.

Mr. Ryan and Ray Bond requested that Ryan Bond's construction project be grandfathered and not required to comply with the parish building code ordinance.

The president recognized Ms. Renee Stringer of the Jackson Parish Beautification Council.

Motion Mr. Smith seconded Mr. Duck to authorize the president to send letters to local legislators and to the Secretary of the Louisiana Department of Transportation and Development expressing the jury's concern of the lack of funding for the parish DOTD staff and facility. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to authorize the chairperson of the Beautification Council to utilize the parish engineer to seek grant funding for beautification projects. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to adopt the minutes of the August 11, 2008 meeting, the August financial report and the payment of all bills as presented. Motion carried.

The president called for the committee reports.

Mr. Duck gave the report of the Joint Airport Committee:

“Joint Airport Committee  
August 21, 2008

The Joint Airport Committee of the Jackson Parish Police Jury and the Jonesboro Board of Aldermen met Thursday, August 21, 2008 at Jonesboro Town Hall located at 128 Allen Avenue. Members present: Mr. Ray Duck, Mr. Randy Layfield, Ms. Renee Stringer and Mr. Terry Wiley. Absent: Mr. Troy Smith and Mr. Nathaniel Zeno, Jr.

The meeting was called to order by Mayor Leslie Thompson. Mr. Layfield gave the invocation and Mr. Duck led the recitation of the Pledge of Allegiance. There were no public comments.

Motion Mr. Layfield seconded Mr. Wiley to recommend that the Council adjust the Police Jury's billing to reflect the insurance claim payments for the loss of the mobile home located at the airport. Motion carried.

Motion Mr. Layfield seconded Mr. Wiley to schedule the regular monthly committee on the first Thursday of each month at 4:00 PM in the meeting room of the Jonesboro Town Hall. Motion carried.

Motion Mr. Layfield seconded Ms. Stringer to adjourn. Motion carried.”

Motion Ms. Monroe seconded Mr. Hightower to accept the minutes and recommendations of the August 21, 2008 Joint Airport Committee meeting. Motion carried.

Ms. Monroe presented the report of the Solid Waste Committee:

“Solid Waste  
August 26, 2008

The Solid Waste Committee of the Jackson Parish Police Jury met Tuesday, August 26, 2008, at 5:00 PM in the Jackson Parish Community Center. Members present: Mr. Goss, Mr. Hightower and Ms. Monroe. Also present: Mr. Langston, Mr. Duck and Mr. Smith.

The meeting was called to order by the chairperson, Ms. Monroe. Mr. Goss gave the invocation and Mr. Hightower led the recitation of the Pledge of Allegiance.

Public comments: Mr. Jeremy Lamkin questioned the necessity for the parish to enforce the State Plumbing Code requirements for mobile homes.

Paul Riley and Paul Walsworth discussed the ongoing effort to acquire property for model bin sites.

Motion Mr. Hightower and seconded Mr. Goss to recommend that the jury approve the maintenance agreement for the landfill scales with G. T. Michelli at an annual fee of \$900 and to approve the upgrade of the scale indicator and printer at a cost of \$2,275. Motion carried.

Motion Mr. Hightower seconded Mr. Goss to amend the agenda to include request of IESI to dump Wal-Mart bin at the parish landfill. All in favor. The chair called for public comments on the agenda amendment. There were none.

Motion Mr. Hightower seconded Mr. Goss to recommend that the jury approve the request of IESI to dump Wal-Mart's solid waste bin at a cost of \$20.24 per ton. Motion carried.

Motion Mr. Goss seconded Mr. Hightower to adjourn. Motion carried.”

Motion Mr. Hightower seconded Mr. Smith to adopt the minutes and recommendations of the Solid Waste Committee meeting of August 26, 2008. Motion carried.

Mr. Goss presented the Road Committee report:

“Road Committee  
August 26, 2008

The Road Committee of the Jackson Parish Police Jury met Tuesday, August 26, 2008, at 5:45 PM in the Jackson Parish Community Center. Members present: Mr. Tom Goss, Mr. Eddie Langston and Mr. Ray Duck. Also present: Mr. Kent Hightower, Ms. Maxie Monroe and Mr. Troy Smith.

The meeting was called to order by the chairperson, Mr. Langston.

Motion Mr. Duck to amend the agenda to add a change order for the 2008 road project. All in favor. The chair called for public comments on the amendment. There were none.

Motion Mr. Goss seconded Mr. Duck to recommend that the jury authorize the president to sign the Change Order #1 for the 2008 road project, increasing the contract cost by \$17,200.00. Motion carried.

Motion Mr. Duck seconded Mr. Goss to recommend that the jury authorize the engineer to develop a street / drainage project for Tolar Street utilizing approved LGAP grant funds. Motion carried.

Motion Mr. Goss seconded Mr. Duck to recommend that the jury authorize the engineer to pursue DOTD Enhancement grant projects throughout the parish. Motion carried.

Motion Mr. Duck seconded Mr. Goss to recommend that the jury amend the Existing Roads Explanation of Criteria. Motion carried.

Motion Mr. Duck seconded Mr. Goss to amend the agenda to include presentation of Mr. Dean White, Louisiana Machinery Co. All in favor. The chair called for public comments on the amendment. There were none.

Mr. White discussed the leasing of equipment and maintenance of leased equipment.

Motion Mr. Goss seconded Mr. Duck to adjourn. Motion carried.”

Motion Mr. Hightower seconded Mr. Goss to adopt the minutes and recommendations of the August 26, 2008 Road Committee. Motion carried.

The Secretary-Treasurer presented the Finance Committee report:

“Finance Committee

August 26, 2008

The Finance Committee of the Jackson Parish Police Jury met Tuesday, August 26, 2008, at 6:30 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Eddie Langston and Mr. Kent Hightower. Absent: Mr. Nathaniel Zeno, Jr. Also present: Mr. Tom Goss, Ms. Maxie Monroe, Mr. Ray Duck and Mr. Troy Smith.

The meeting was called to order by Mr. Langston. There were no public comments.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury reimburse Glen Henderson \$2,000 for damages to his private vehicle while on jury business; and to require that Mr. Henderson sign a waiver agreement. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to table discussion on recreational trails and the Land and Water Conservation Grants. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to table discussion on amendments to the parish nuisance ordinance. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury delete the requirement of the subdivision ordinance that requires placement of a solid waste bin in developed subdivisions. Motion carried.

Paul Walsworth, OEP Director, discussed the submitted HMGP grant application and OEP funding.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury authorize the purchase of copies of the new state ethics law for all needed parties. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury authorize the president to engage consultants to determine hazards in potential buildings for additional office space. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to table discussion on the Office of Addictive Disorder's budget. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury authorize the secretary-treasurer to prepare amendments to the 2008 Consolidated Budget for presentation to the jury. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury approve the expenditure of Capital Outlay funds for the purchase of a used roller and a used heavy duty tractor and trailer to be assigned to the road department. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury approve the additional supplement of \$600 to employees achieving certification in their field of expertise. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury approve an across the board base pay raise of \$2.00 per hour to all positions and all jury employees effective September 13, 2008. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to amend the agenda to include the formal cancellation of the advertised bids for the reclaimer/stabilizer. All in favor. There were no public comments on the amendment.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury formally cancel the bid advertisement for the purchase of a reclaimer/stabilizer. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to adjourn. Motion carried.”

Motion Mr. Duck seconded Ms. Monroe to adopt the minutes and recommendations of the Finance Committee meeting of August 26, 2008 as corrected. Motion carried.

Mr. Duck gave the UCC Committee report:

“UCC Committee  
August 28, 2008

The UCC Committee of the Jackson Parish Police Jury met Thursday, August 28, 2008 at 9:00 AM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Eddie Langston, Mr. Nathaniel Zeno and Mr. Ray Duck. Also present: Mr. Tom Goss, Mr. Kent Hightower, Ms. Maxie Monroe and Mr. Troy Smith.

The meeting was called to order by Mr. Langston. Mr. Smith gave the invocation and Mr. Duck led the recitation of the Pledge of Allegiance.

Sheriff Andy Brown briefly discussed the success of the Parish’s Litter Pickup crew. The jury expressed their appreciation for his assistance.

Representative Jim Fannin gave a Legislator’s perspective of the state building code as mandated by the Louisiana Legislature.

Motion Mr. Duck seconded Mr. Zeno to request that legal counsel draft an amendment to the parish building code ordinance to only comply with mandated minimum standards as dictated by state law. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to recommend that the jury refund Justin Morris \$1,000 for reimbursement of unused prepaid inspection fees. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to adjourn.”

Motion Mr. Hightower seconded Mr. Goss to adopt the minutes and recommendations of the August 28, 2008 UCC Committee meeting. Motion carried.

The secretary-treasurer gave the Finance Committee report of August 28, 2008:

“Finance Committee  
August 28, 2008

The Finance Committee of the Jackson Parish Police Jury met Thursday, August 28, 2008 at 10:30 AM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Eddie Langston, Mr. Kent Hightower and Mr. Nathaniel Zeno, Jr. Also present: Mr. Tom Goss, Ms. Maxie Monroe, Mr. Ray Duck and Mr. Troy Smith.

The meeting was called to order by the chairman, Mr. Zeno. There were no public comments.

Motion Mr. Hightower seconded Mr. Langston to amend the agenda to delete the specific source for funding of road equipment from agenda item #3. All voted in favor.

The president called for public comments on the amendment to the agenda. There were none.

Motion Mr. Hightower seconded Mr. Zeno to recommend that the jury make the following amendments to the 2008 road and asphalt budgets and to proceed with the bid process for the purchase of a reclaimer/stabilizer for the road/asphalt department:

<b>Road Fund:</b>	<u>Debit:</u>	<u>Credit:</u>
Equipment	\$180,000	
Fund Balance Dec. 31, 2008		\$180,000

<b>Asphalt Fund:</b>		
Equipment	\$180,000	
Fund Balance Dec. 31, 2008		\$180,000

Motion carried.

Motion Mr. Zeno seconded Mr. Hightower to amend the agenda to include bond requirement by Chesapeake Operating and Samson Resources for heavy hauling on Bear Creek Road and Bear Knoll Road. All voted in favor.

The president called for comments on the amendment to the agenda. There were none.

Motion Mr. Hightower seconded Mr. Langston to require Chesapeake Operating and Samson Resources to provide a bond of \$100,000 for heavy hauling on Bear Creek Road and Bear Knoll Road. Motion carried.

Motion Mr. Hightower seconded Mr. Zeno to adjourn. Motion carried.”

Motion Mr. Hightower seconded Mr. Smith to adopt the minutes and recommendations of the August 28, 2008 Finance Committee. Motion carried.

Mr. Smith presented the report of the Personnel Committee:

“Personnel Committee  
August 28, 2008

The Personnel Committee of the Jackson Parish Police Jury met Thursday, August 28, 2008 at 11:00 AM in the Jackson Parish Community Center. Members present: Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe and Mr. Troy Smith. Also present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Kent Hightower and Mr. Ray Duck.

The meeting was called to order by the chairperson, Mr. Smith. There were no public comments.

Motion Mr. Zeno seconded Ms. Monroe to amend the agenda to include the Jackson Parish Watershed. All in favor.

The chairman called for public comments on the amendment. There were none.

Motion Ms. Monroe seconded Mr. Zeno to table the discussion of the OEP position and funding. Motion carried.

Motion Mr. Zeno seconded Ms. Monroe to recommend that the jury authorize a letter to state officials in support of the Jackson Parish Watershed Commission and to protest public comments made by state employees concerning the Jackson Parish Watershed Commission members. Motion carried.

Motion Ms. Monroe seconded Mr. Zeno to enter into executive session to conduct a grievance hearing requested by Edquado Howard. Motion carried.

Motion Ms. Monroe seconded Mr. Zeno to return to open session with no action taken during the executive session. Motion carried.

Motion Mr. Zeno seconded Mr. Monroe to adjourn. Motion carried.”

Motion Mr. Goss seconded Mr. Hightower to adopt the minutes and recommendations of the August 28, 2008 Personnel Committee. Motion carried.

Motion Ms. Monroe seconded Mr. Smith to accept the engineer’s report. Motion carried.

Motion Mr. Duck seconded Mr. Smith to accept the emergency / off schedule report of the road department. Motion carried.

Motion Mr. Smith seconded Ms. Monroe to accept the road report for August. Motion carried.

Motion Mr. Hightower seconded Mr. Duck to accept the bid of Dreher Contractors for one used 2001 Hamm 3011D vibratory roller in the amount of \$45,000.00 as recommended by the road superintendent. Motion carried.

Motion Mr. Smith seconded Mr. Hightower to approve the permanent employment of Jimmy L. Donaldson as recommended by the road superintendent. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to approve the solid waste report for August. Motion carried.

The president called for public comments to amend the agenda to include a report from Paul Walsworth, OEP Director on Hurricane Gustav. There were no comments from the public.

Motion Mr. Hightower seconded Mr. Smith to amend the agenda to include a report of the OEP Director on Hurricane Gustav. Motion carried.

Motion Mr. Smith seconded Mr. Duck to accept the report of the OEP Director, and to send letters of appreciation to the volunteers and groups that assisted in the sheltering effort at the community center. Motion carried.

Motion Ms. Monroe seconded Mr. Goss to accept the resignation for retirement purposes of Curtis Blakely as Solid Waste Superintendent effective August 31, 2008. Motion carried.

Motion Mr. Smith seconded Mr. Duck to appoint Robin Sessions as Interim Solid Waste Superintendent effective immediately. Motion carried.

On a motion by Mr. Hightower, seconded by Ms. Monroe, the following resolution was offered to wit:

#### RESOLUTION

WHEREAS, the Jackson Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for street improvements;

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Jackson Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2)

Residential Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator - Kenneth Pardue (2) Antidisplacement Coordinator - Kenneth Pardue, (3) Equal Employment Officer - Kenneth Pardue, (4) Citizen Complaint Officer - Kenneth Pardue, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Nathaniel Zeno, Jr. and Eddie Langston are hereby authorized to sign for Requests for Payment; Kenneth Pardue shall certify to the correctness of each signature and that the Jonesboro State Bank is hereby designated as the official depository of all LCDBG funds and that Kenneth Pardue and Nathaniel Zeno, Jr. are authorized to sign checks on the official depository and both signatures are required for each check.

THE ABOVE RESOLUTION, presented at the 8th day of September, 2008, regular scheduled meeting was read and the vote was recorded as follows:

Yeas:	Mr. Goss, Mr. Hightower, Mr. Zeno, Ms. Monroe, Mr. Duck, <u>Mr. Smith</u>
Nays:	None
Absent:	Mr. Langston
Abstain:	None

/s/ Nathaniel Zeno, Jr.  
NATHANIEL ZENO, JR., PRESIDENT

/s/ Kenneth Pardue  
KENNETH PARDUE, SEC-TREAS.

Motion Mr. Smith seconded Mr. Hightower to authorize the president to sign the contract with Riley Company of Louisiana, Inc. for the 2008 LCDBG Street Project. Motion carried.

The following resolution was offered by Mr. Hightower and seconded by Ms. Monroe:

### RESOLUTION

A resolution approving the holding of an election in Ward Three Fire Protection District, Parish of Jackson, State of Louisiana, on Tuesday, November 4, 2008, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Ward Three Fire Protection District, Parish of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of Ward Three Fire Protection District, Parish of Jackson, State of Louisiana (the "District"), adopted a resolution on August 18, 2008, calling a special election in the District on Tuesday, November 4, 2008, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Jackson, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Jackson, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Ward Three Fire Protection District, Parish of Jackson, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Tuesday, November 4, 2008, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION  
(MILLAGE RENEWAL)**

Summary: Renewal of a 10 year 10 mills property tax for building, maintaining, operating and equipping the fire department and related buildings in said Fire District for fire protection.

Shall Ward Three Fire Protection District, Parish of Jackson, State of Louisiana (the "District"), levy a special tax of ten (10) mills tax on all the property subject to taxation in said District (an estimated \$68,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2009 and ending with the year 2018, for the purposes of building, maintaining, operating and equipping the Volunteer Fire Department and related buildings in said Fire Protection District, for fire protection, title to which shall be in the public?

SECTION 2. In the event the election carried, this Police Jury does hereby further consent to and authorize the District to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT	ABSTAINING
Thomas Goss	X			
Eddie Mack Langston			X	
Kent Hightower	X			
Nathaniel Zeno, Jr.	X			
Maxie F. Monroe	X			
David Ray Duck, Jr.	X			

Troy L. Smith

X

And the resolution was declared adopted on this, the 8<sup>th</sup> day of September, 2008.

/s/ Kenneth O. Pardue  
Secretary-Treasurer

/s/ Nathaniel Zeno, Jr.  
President

Motion Mr. Goss seconded Ms. Monroe to pay the following bills:

GNF Management Co.	\$7,962.50	General
Jackson Parish Sheriff's Office	\$3,370.00	Solid Waste
Sharpco	\$3,311.16	Road
TXI Operations	\$ 675.48	OEP

Motion carried.

Motion Mr. Hightower seconded Mr. Duck to adjourn. Motion carried.

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