

September 12, 2011  
Jonesboro, Louisiana  
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The Jackson Parish Police Jury met in regular session Monday, September 12, 2011 at 5:00 PM in the Dr. Charles H. Garrett Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., Ms. Maxie Monroe, Mr. Ray Duck and Mr. Troy Smith. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Langston. The invocation was given by Mr. Hightower and the Pledge of Allegiance was led by Mr. Duck. There were no public comments.

The following amendments were offered:

Authorize the president to sign LGAP application and to issue a Resolution of Support.

Letter of Request – Village of East Hodge

There were no comments from the public on the proposed amendments.

Motion Mr. Duck seconded Mr. Smith to amend the agenda to include:

Authorize the president to sign LGAP application and to issue a Resolution of Support.

Letter of Request – Village of East Hodge

Motion carried.

The president called for the Jury to sit as the Board of Review for the 2011 Tax Assessment

Motion Mr. Smith seconded Mr. Hightower to affirm and accept the 2011 tax roll assessment as presented by the Jackson Parish Tax Assessor. Motion carried

Motion Mr. Zeno seconded Mr. Hightower to uphold the Assessor and to deny the protest of Ivan Smith Properties, LC, #0055015851. Motion carried.

Motion Mr. Goss seconded Mr. Smith to adopt the minutes of the August 8, 2011, August 25, 2011 meetings, the August financial report and payment of all bills. Motion carried.

The president called for committee reports.

The secretary gave the report of the Building & Grounds Committee:

“Building & Grounds  
September 1, 2011

The Building & Grounds Committee met Thursday, September 1, 2011 at 10:00 AM in the Police Jury Meeting Room in Jonesboro, Louisiana. Members present: Mr. Goss, Mr. Langston and Mr. Hightower. Also present: Mr. Zeno, Ms. Monroe and Mr. Smith.

The meeting was called to order and Mr. Goss gave the invocation and Mr. Langston led the Pledge of Allegiance. There were no public comments.

Motion Mr. Goss seconded Mr. Langston to authorize the Building Superintendent to obtain quotations and authorize the immediate installation by the lowest quote for spray foam insulation in the ceiling of the Clerk of Court's Office and to approve the installation of 2 supplemental split Daiken HVAC systems by Mechanical Concepts, LLC in the amount of \$15,400. Motion carried.

Motion Mr. Langston seconded Mr. Goss to recommend accepting the lowest quotation of Jimmy's Tree Service in the amount of \$670 for removal of 1 tree at the Fain Building. Motion carried.

Motion Mr. Goss seconded Mr. Langston to adjourn. Motion carried."

Motion Mr. Goss seconded Mr. Smith to adopt the minutes and recommendations of the Building and Grounds Committee as presented. Motion carried.

Ms. Monroe gave the report of the Solid Waste Committee:

"Solid Waste  
September 1, 2011

The Solid Waste Committee met Thursday, September 1, 2011 at 10:45 AM in the Police Jury Meeting Room. Members present: Mr. Hightower and Ms. Monroe. Absent: Mr. Duck. Also present: Mr. Goss, Mr. Langston, Mr. Zeno and Mr. Smith.

The meeting was called to order by the chairlady, Ms. Monroe. There were no public comments.

Motion Mr. Hightower seconded Ms. Monroe to recommend that the jury authorize the president to formally notify the owners of property on Ed Barnes Road that was under consideration for a model bin site that the jury was withdrawing the offer to purchase. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to recommend that the jury authorize the solid waste superintendent to continue negotiations with the LaSalle Landfill for the sale of wood chips derived from wooden pallets disposed of in the Jackson Parish Landfill. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to recommend that the jury authorize the superintendent to continue negotiations with Diamond B Construction and DEQ for the sale of shingles disposed of in the parish landfill. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to recommend that the jury accept the lowest quotation for a steam cleaner for the Jonesboro Washdown Station in the amount of \$6,150 from GEMCO. Motion carried.

Motion Ms. Monroe seconded Mr. Hightower to recommend that the jury authorize the engineer to advertise bids for construction of the model bin site to be located on LA 542. Motion carried.

Motion Mr. Hightower seconded Ms. Monroe to adjourn. Motion carried.”

Motion Mr. Goss seconded Ms. Monroe to adopt the minutes and recommendations of the Solid Waste Committee as presented. Motion carried.

Mr. Smith gave the report of the Personnel Committee:

“Personnel  
September 1, 2011

The Personnel Committee met Thursday, September 1, 2011 at 11:20 AM in the Police Jury Meeting Room. Members present: Mr. Zeno and Mr. Smith. Absent: Mr. Duck. Also present: Mr. Goss, Mr. Langston, Mr. Hightower and Ms. Monroe.

The meeting was called to order by Mr. Zeno. There were no public comments.

Motion Mr. Smith seconded Mr. Zeno to recommend the permanent employment of Bonnie Paggett as recommended by the secretary-treasurer effective September 13, 2011. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to recommend the permanent employment of Linda Gilbert in the maintenance department as recommended by the building superintendent effective September 12, 2011. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to recommend the permanent employment of Rodney Boatner in the solid waste department as recommended by the solid waste superintendent effective September 12, 2011. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to recommend the probationary employment of Stacy Jones as a truck driver I in the solid waste department as recommended by the solid waste superintendent. Motion carried.

Motion Mr. Goss seconded Mr. Zeno to recommend the professional leave request of Gerald O'Haver on September 14-15 for continuing education units in Baton Rouge. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to recommend that the jury create a standard form for all board / commission members to give a full disclosure of any relative that is employed within the agency. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to recommend that Debra Paggett be reappointed to a full term on the Jackson Parish Recreation District Board. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to recommend that Bettye Pate, Dustin Hampton and Christie Weeks be reappointed to a full term on the Jackson Parish Museum Board. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to appoint Judith Blalock to fill the unexpired term of Yolanda Barnes, Barbara Johnson to fill the unexpired term of Valerie Barnum and Nancy Jones to fill the unexpired term of Diane Rubens on the Jackson Parish Museum Board contingent upon letters of resignation from Yolanda Barnes, Valerie Barnum and Diane Rubens. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to recommend the appointment of Xavier Cowans to a full term on the Jackson Parish Recreation District Board. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to adjourn. Motion carried."

Motion Ms. Monroe seconded Mr. Smith to adopt the minutes and recommendations of the Personnel Committee as presented. Motion carried.

Mr. Goss gave the report of the Road Committee:

"Road  
September 1, 2011

The Road Committee met Thursday, September 1, 2011 at 11:40 AM in the Police Jury Meeting Room. Members present: Mr. Goss, Mr. Langston and Mr. Hightower. Also present: Mr. Zeno, Ms. Monroe and Mr. Smith.

The meeting was called to order by the chairman, Mr. Goss.

Mr. Paul Thompson discussed the condition of Browder Road that was caused by heavy hauling on the road after heavy rains. The committee assured Mr. Thompson of the jury's commitment to following the parish's Heavy Hauling Ordinance and enforcement of the ordinance.

Motion Mr. Hightower seconded Mr. Langston to authorize legal counsel to revise the Act of Transfer & Acceptance with the Louisiana Department of Transportation & Development and to include an outline of changes in the Agreement for the exchange of portions of the old US 167. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury approve the request of the Jackson Parish School Board for repairs of a school bus turnaround on Church Street in Quitman. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to table the request of the Quitman Fire Protection District for the removal of concrete at the fire station. Motion carried.

An amendment to the agenda was offered: Speed bumps on Forest Drive. There were no comments on the proposed amendment.

Motion Mr. Langston seconded Mr. Hightower to amend the agenda to include speed bumps on Forest Drive. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury approve the installation of speed bumps on Forest Drive. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to go into executive session to discuss pending litigation with no action to be taken. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to return to open session with no action taken. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to adjourn. Motion carried.”

Motion Mr. Hightower seconded Mr. Duck to adopt the minutes and recommendations of the Road Committee as corrected. Motion carried.

The following amendment was offered: Letter of Request of the Quitman Fire Protection District. There were no comments from the public on the proposed amendment.

Motion Mr. Goss seconded Mr. Smith to amend the agenda to include the Letter of Request from the Quitman Fire Protection District. Motion carried.

Mr. Zeno gave the report of the Finance Committee:

“Finance  
September 8, 2011

The Finance Committee met Thursday, September 8, 2011 at 10:00 AM in the Dr. Charles H. Garrett Community Center. Members present: Mr. Zeno, Ms. Monroe and Mr. Duck. Also present: Mr. Goss, Mr. Langston, and Mr. Smith.

The chairman, Mr. Zeno called the meeting to order and gave the invocation and Mr. Duck led the Pledge of Allegiance. There were no public comments.

The committee recognized Mr. Lavelle Smith, Watershed District Chairman. He discussed funding issues related to the Watershed Board and the lack of participation of some board members.

Motion Ms. Monroe seconded Mr. Duck to authorize the president to sign resolution authorizing that the following individuals be placed on the signature card record for the Court / Witness Fund held in the Jonesboro State Bank:

Ann Walsworth  
Laura Culpepper  
Tanya Norred  
Dustin Hampton

Motion carried.

Motion Mr. Duck seconded Ms. Monroe to authorize the secretary-treasurer to advertise for bids for Fiscal Agent for the period 2012-2015. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend the payment of \$663 per month for the 2011-2012 fiscal year to the Office of Veterans Affairs. Motion carried.

Motion Mr. Duck seconded Ms. Monroe to recommend that the jury proceed with proper notification of intent to pay off the 2003 Road Project Indebtedness. Motion carried.

Motion Mr. Duck seconded Ms. Monroe to recommend that the jury approve the appointment of the jury president and chairman of the finance committee to meet with the chairman of Hospital Board and their CEO to discuss the billing for medical services for inmates at the Jackson Parish Correctional Facility. Motion carried.

Motion Mr. Duck seconded Ms. Monroe to authorize the president to contact all boards / commissions and direct them to immediately terminate use of the Jackson Parish Police Jury's Federal Tax Identification Number. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend that the jury institute requirements for all boards / commissions to appear before the jury on a regular basis for updates on their activity. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend the creation of an Ad Hoc Committee comprised of the Jury President, Building & Grounds Chairman, Finance Chairman and the

Building Official to meet with the Clerk of Court concerning polling location issues. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend that the jury adopt a formal policy prohibiting vendors from operating within the Veterans Memorial Park property. Motion carried.

Motion Mr. Duck seconded Ms. Monroe to authorize the secretary to prepare cost estimates for the Youth Employment Program for inclusion in the 2012 Consolidated Budget. Motion carried.

Motion Ms. Monroe seconded Mr. Zeno to recommend that the jury submit a street project for the LCDBG funding cycle. Motion carried.

Motion Ms. Monroe seconded Mr. Zeno to authorize the secretary to include the contribution of \$7,500 to the North Louisiana Economic Partnership in the preliminary 2012 budget. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to authorize the secretary to include a transfer of \$100,000 to Jackson Parish Industrial District in the preliminary 2012 budget. Motion carried with Mr. Zeno abstaining.

Motion Ms. Monroe seconded Mr. Duck to authorize the secretary set the initial 2012 funding for the LSU Extension Service at the 2011 contribution. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend that the jury begin obtaining data and statistics for cost estimation of transporting students to the Winn Technical School. Motion carried.

The following amendment was offered: Repairs to the Clerk of Court's and Registrar of Voters Offices. There were no comments from the public.

Motion Mr. Duck seconded Ms. Monroe to amend the agenda to include cost estimates for repairs to the Clerk of Court's and Registrar of Voters Offices. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend the approval of the quotation of Builders Supply for insulation of the Clerk of Court's ceiling in the amount of \$6,214.92. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to recommend the approval of the change order to Pardue Builders in the amount of \$1,762.53 for flooring in the Registrar of Voters Office. Motion carried.

The following amendment was offered: Enter into executive session to discuss pending litigation. There were no comments from the public.

Motion Mr. Duck seconded Ms. Monroe to amend the agenda to include executive session to discuss pending litigation. Motion carried.

Motion Ms. Monroe seconded Mr. Duck to go into executive session to discuss pending litigation. Motion carried.

Motion Mr. Duck seconded Mr. Zeno to return to open session with no action having been taken. Motion carried.

Motion Mr. Duck seconded Ms. Monroe to adjourn. Motion carried.”

Motion Mr. Smith seconded Ms. Monroe to adopt the minutes and recommendations of the Finance Committee as corrected. Motion carried.

Mr. Paul Riley presented the Engineer’s Report.

Motion Mr. Smith seconded Mr. Zeno to authorize the president to sign the Final Change Order for the 2011 Road Program reducing the contract. Motion carried.

Motion Mr. Hightower seconded Mr. Duck to authorize the president to sign the Substantial Completion for the 2011 Road Program.

Motion Mr. Duck seconded Mr. Hightower to accept the Engineer’s Report. Motion carried.

Mr. Jody Stuckey presented the Road Superintendent’s Report.

Motion Mr. Duck seconded Mr. Hightower to accept the emergency / off schedule report. Motion carried.

Motion Mr. Hightower seconded Mr. Goss to accept the Superintendent’s Report. Motion carried.

Mr. Robin Sessions presented the Solid Waste Superintendent’s Report.

Motion Ms. Monroe seconded Mr. Duck to accept the monthly solid waste report.

Motion Mr. Hightower seconded Mr. Zeno to accept the Solid Waste Superintendent’s Report. Motion carried.

Motion Mr. Hightower seconded Mr. Goss to approve the payment of \$4,522.00 to Aillet, Fenner, Jolly & McClelland, Inc. for work performed on the Local Road Safety Grant Program. Motion carried.

Motion Mr. Duck seconded Ms. Monroe to approve the following purchase orders:

Scott Truck	\$ 600.00	Solid Waste
Richard Comeaux	\$1,950.00	Road/Asphalt
Ag-Con Equipment	\$1,845.00	Road
Goldman Equipment	\$2,048.00	Road
River City Hydraulics	\$ 750.00	Solid Waste
Mayo & Sons	\$1,600.00	Road
AIS	\$3,860.00	Gen/Road/SW/OEP
NAPA	\$2,399.00	Road
Flags USA	\$ 604.00	General
Plunk's Wrecker	\$ 600.00	Solid Waste
Scott Truck	\$ 625.00	Solid Waste
Monroe Spring & Brake	\$ 650.00	Solid Waste
Fair's Diesel	\$3,752.21	Solid Waste
Cooper Truck	\$ 540.00	Road/Asphalt
Ark-La-Tex Mechanical	\$1,107.00	General

Motion carried.

Motion Mr. Zeno seconded Mr. Smith to approve the Letter of Request from the Village of East Hodge for assistance with a drainage issue. Motion carried.

Motion Mr. Duck seconded Mr. Hightower to authorize the president to sign the LGAP application and to issue a Resolution of Support for the Gansville Road project. Motion carried.

Motion Mr. Smith seconded Mr. Goss to approve the Letter of Request from the Quitman Fire Protection District to assistance in moving concrete on the Fire District's property. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to adjourn. Motion carried.