

October 10, 2011  
Jonesboro, Louisiana  
[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

The Jackson Parish Police Jury met in regular session Monday, October 10, 2011, at 5:00 PM in the Dr. Charles H. Garrett Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Nathaniel Zeno, Jr., Mr. Ray Duck and Mr. Troy Smith. Absent: Mr. Kent Hightower and Ms. Maxie Monroe. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Langston. The invocation was given by Mr. Smith and Mr. Duck led the recitation of the Pledge of Allegiance.

Public comments: Chad Caskey, Ward 2 Fire District Chief requested the jury to address dangerous issues on Stonewall Road.

The following amendment was offered: Request of Best Home Health to use the Veterans Memorial Park on Nov. 2<sup>nd</sup> for a Fall Celebration for the Senior Circle. There were no comments from the public.

Motion Mr. Smith seconded Mr. Duck to amend the agenda to include the request of the Best Home Health. All voted in favor.

The following amendment was offered: Payment of \$570 to Jeffrey Robinson for legal fees. There were no public comments.

Motion Mr. Goss seconded Mr. Zeno to amend the agenda to include payment of legal fees. All voted in favor.

The following amendment was offered: Approve permanent employment of Nathan Plunkett as a mechanic in the road department as recommended by the superintendent. There were no comments from the public.

Motion Mr. Goss seconded Mr. Smith to amend the agenda to include permanent employment of Nathan Plunkett in the road department. All voted in favor.

The president recognized Ms. Deanna Curtis, CASA Supervisor. She discussed the role of CASA in Jackson Parish and requested consideration for funding of program in Jackson Parish.

The president recognized Ms. Crystal Gates, Interim Library Director. She updated the jury on programs and usage of the library.

Motion Mr. Zeno seconded Mr. Duck to adopt the minutes of the September 12, 2011, September 19, 2011, the September financial report and the payment of all bills. Motion carried.

Paul Riley presented the Engineer's Report.

Motion Mr. Goss seconded Mr. Zeno to authorize repairs to Winn rock reaction on Folks Road, to be paid from 2011 Road Program fund. Motion carried.

Motion Mr. Goss seconded Mr. Zeno to accept the report of the engineer. Motion carried.

Jody Stuckey presented the Road Report.

Motion Mr. Goss seconded Mr. Duck to accept the emergency / off schedule report as presented. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to accept the report of the road superintendent. Motion carried.

Robin Sessions presented the Solid Waste Report.

Motion Mr. Duck seconded Mr. Smith to accept the monthly report. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to accept the report of the solid waste superintendent. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to revoke Ordinance 06-0825-2011 creating the Jackson Parish Library Board of Control as adopted on August 25, 2011. Motion carried.

Motion Mr. Goss seconded Mr. Duck to revoke the appointments made to the Jackson Parish Library Board of Control on August 25, 2011. Motion carried.

The following resolution was offered by Mr. Goss and seconded by Mr. Duck:

#### **RESOLUTION**

A resolution authorizing the call for redemption of the outstanding 2012 maturity of the Certificates of Indebtedness, Series 2003, of the Parish of Jackson, State of Louisiana, and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Jackson, State of Louisiana, acting as the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), that:

SECTION 1. The outstanding Certificates of Indebtedness, Series 2003, of the Parish of Jackson, State of Louisiana, maturing on June 1 of 2012 (the "Refunded Certificates") are hereby called for redemption on December 1, 2011, at the principal amount of each Refunded Certificate so redeemed, together with accrued interest, if any, to the call date, all in compliance with the resolution adopted by the Police Jury on February 10, 2003, authorizing the issuance of said issue of Certificates. The Parish shall apply excess moneys available for the payment of principal and interest falling due on the Certificates to provide for said redemption and to pay the costs thereof.

SECTION 2. A notice of redemption in substantially the form attached hereto as Exhibit A shall be sent by the paying agent for the Refunded Certificates to the registered owners of the Refunded Certificates as the same appear on the registration books of said paying agent by means of first class mail, postage prepaid, not less than thirty (30) days prior to the date of redemption.

SECTION 3. This Police Jury finds and determines that a real necessity exists for the employment of special counsel in connection with the matters set forth in this resolution, and Foley & Judell, L.L.P., is hereby employed as Special Counsel to the Issuer, in all matters of a legal nature in connection therewith. The fee of Foley & Judell, L.L.P., in connection therewith shall be computed at an hourly not exceeding 70% of the maximum amount provided by the guidelines for such services as approved by the Attorney General of Louisiana, plus out-of-pocket expenses.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBER	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstaining</u>
Tom Goss	X			
Eddie Langston	X			
Kent Hightower			X	
Nathaniel Zeno, Jr.	X			
Maxie Monroe			X	
David Ray Duck, Jr.	X			

Troy L. Smith

x

And this resolution was declared adopted on this, the 10<sup>th</sup> day of October, 2011.

/s/ Kenneth O. Pardue  
Secretary-Treasurer

/s/ Eddie Langston  
President

EXHIBIT A

**NOTICE OF CALL FOR REDEMPTION**

**\$440,000  
OF  
CERTIFICATES OF INDEBTEDNESS, SERIES 2003  
DATED APRIL 1, 2003  
MATURING JUNE 1, 2012  
OF THE  
PARISH OF JACKSON,  
STATE OF LOUISIANA**

**NOTICE IS HEREBY GIVEN** pursuant to a resolution adopted on October 10, 2011 by the Police Jury of the Parish of Jackson, State of Louisiana, acting as the governing authority of the Parish of Jackson, State of Louisiana (the "Issuer"), that the outstanding \$440,000 of Certificates of Indebtedness, Series 2003, of the Issuer, dated April 1, 2003, and maturing on June 1, of the year 2012 (the "Refunded Certificates"), are hereby called for redemption on **December 1, 2011**, the Refunded Certificates being more fully described as follows:

<u>MATURITY DATE</u> <u>(JUNE 1)</u>	<u>PRINCIPAL</u> <u>AMOUNT</u>	<u>INTEREST</u> <u>RATE</u>
2012	\$440,000	3.65%

No further interest will accrue and be payable on the Refunded Certificates from and after December 1, 2011. The Refunded Certificates should be surrendered for payment on December 1, 2011 to Sabine State Bank & Trust Company, 297 Elizabeth Street, Many, LA 71449, paying agent for the Refunded Certificates, at a price equal to the principal amount thereof and accrued interest, if any, to the redemption date.

Owners of the Refunded Certificates are reminded that the Federal Interest and Dividend Tax compliance Act of 1983 requires that the Paying Agent, as payor, withhold 30% of the principal amount if a Taxpayer Identification Number has not been provided by the owner of a Refunded Certificate as payee. If the Tax Identification Number has not previously been provided to the Paying Agent, then the owners of the Refunded Certificates are requested to provide this information to the Paying Agent with a Form W-9 in order to avoid the aforesaid withholding.

PARISH OF JACKSON, STATE OF LOUISIANA

By:     /s/ Kenneth O. Pardue    

Title: Secretary-Treasurer, Police Jury

Dated: October 10, 2011

Motion Mr. Zeno seconded Mr. Duck to adopt the Parish Transportation Fund Certification for 2011 and authorize the President and Secretary-Treasurer to sign the Louisiana Compliance Questionnaire.

PARISH TRANSPORTATION FUND CERTIFICATION

The Jackson Parish Police Jury hereby certifies that the funds made available under the Parish Transportation Fund, for the year 2011, have been expended in accordance with the standards established by law. The Jackson Parish Police Jury has adopted a system of road administration which requires the approval of the governing body for expenditures, the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, a construction program based on engineering plans and specifications, and a selective maintenance program.

CERTIFICATION

I, Kenneth O. Pardue, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on October 10, 2011.

    /s/ Kenneth O. Pardue    

Kenneth O. Pardue, Secretary-Treasurer

Motion Mr. Duck seconded Mr. Goss to approve the annual bridge certification and authorize the President to sign the "Official Listing of Off-System Bridges" for 2011.

ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF  
LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM

**WHEREAS**, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state; and

**WHEREAS**, the responsibility to inspect, rate and load post these bridges under the

authority of Jackson Parish in accordance with those Standards is delegated by Louisiana Department of Transportation and Development to Jackson Parish,

**THEREFORE, BE IT RESOLVED** by the governing authority of Jackson Parish that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for a period October 1, 2010 through September 30, 2011:

1. The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned and maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish. Load Posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standard Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA DOTD are noted.

YEAS: Mr. Goss, Mr. Langston, Mr. Zeno, Mr. Duck and Mr. Smith.

NAYS: None

ABSENT: Mr. Hightower, Ms. Monroe

Motion carried

#### CERTIFICATION

I, Kenneth O. Pardue, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on October 10, 2011.

/s/ Kenneth O. Pardue

Kenneth O. Pardue, Secretary-Treasurer

The following resolution was offered by Mr. Goss and seconded by Mr. Smith:

WHEREAS the Jackson Parish Police Jury, through its Solid Waste Committee, was, after extensive negotiations, was able to reach an agreement with Weyerhaeuser to purchase two (2) tracts of property and lease for 99 years two (2) other tracts of property, for the appraised value of each tract, needed to construct model bin sites; and

WHEREAS the purchase and lease of those four tracts was approved by the Solid Waste Committee, but, through an error, was not approved by the Police Jury prior to the sales and leases having taken place, and

WHEREAS this error results in a question arising as to whether or not the purchase and lease of these four tracts and the payments made in connection with said purchases and leases have been approved as required by the procedures in place by the Jackson Parish Police Jury:

BE IT RESOLVED that the JACKSON PARISH POLICE JURY does hereby ratify and confirm the two purchases and two leases of model bin sites made from Weyerhaeuser as reflected in the cash sale deed recorded on the 29<sup>th</sup> day of August, 2011 in Conveyance Book 424 at page 100 and the 99 year lease recorded on the 29<sup>th</sup> day of August, 2011 in Conveyance Book 424 at page 108.

Motion carried.

Motion Mr. Goss seconded Mr. Zeno to authorize the president to sign cash deeds for the purchase of 2 tracts of property from Louisiana Minerals at \$1,200 each for model bin sites to be purchased from Solid Waste Funds. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to reappoint Sharon Satcher as Private Sector Representative to the Workforce Investment Board. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to issue a quietus on the 2011 tax roll. Motion carried.

Upon a motion by, Mr. Zeno, seconded by Mr. Goss, the following resolution was offered for adoption:

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE  
PROPOSED FY 2012 - FY 2013 LOUISIANA COMMUNITY  
DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Jackson Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2012 - FY 2013 LCDBG program for street improvements; and

WHEREAS, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Jackson Parish Police Jury has hired the engineering firm of The Riley Company to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2012 or the FY 2013 LCDBG program.

BE IT FURTHER RESOLVED that the Jackson Parish Police Jury has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2012 - FY 2013 LCDBG program.

The above resolution having been read and a vote taken as adopted by unanimous vote on this 10<sup>th</sup> day of October, 2011.

/s/ Eddie Langston  
Eddie Langston,  
President

/s/ Kenneth Pardue  
Kenneth Pardue  
Secretary-Treasurer

Upon a motion by, Mr. Zeno seconded by Mr. Duck, the following resolution was offered for adoption:

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE  
PROPOSED FY 2012 - FY 2013 LOUISIANA COMMUNITY  
DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Jackson Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2012 - FY 2013 LCDBG program for street improvements; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Jackson Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc. and The Riley Company, to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2012 or the FY 2013 LCDBG program.

BE IT FURTHER RESOLVED that the Jackson Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2012 - FY 2013 LCDBG program.

The above resolution having been read and a vote taken as adopted by unanimous vote on this 10<sup>th</sup> day of October, 2011.

/s/ Eddie Langston  
Eddie Langston  
President

/s/ Kenneth Pardue  
Kenneth Pardue  
Secretary-Treasurer

Motion Mr. Zeno seconded Mr. Goss to authorize the advertisement for Material Bids for the 2012 fiscal year. Motion carried.

Motion Mr. Smith seconded Mr. Duck to authorize the 3<sup>rd</sup> quarter reimbursement to the Second Judicial District Attorney's Office in the amount of \$25,000.00. Motion carried.

Motion Mr. Duck seconded Mr. Goss to approve the following purchase orders:

E. S. Voelker	\$, 1470.59	Road
Walpole Tire	\$ 4,447.02	Road
All-Pro Sound	\$ 1,020.76	General
Service 1 <sup>st</sup>	\$ 767.50	General
Wal-Mart	\$ 1,519.00	Homeland Security (Federal)
Spy Associates	\$ 1,441.50	Homeland Security (Federal)
Henry Scheim EMS	\$ 640.30	Homeland Security (Federal)
Star Compression	\$ 1,646.40	OEP
Shreveport Comm.	\$ 1,554.00	Homeland Security (Federal)
Alpha Card	\$ 2,957.00	Homeland Security (Federal)
Hi-Tech Computers	\$ 2,323.92	Homeland Security (Federal)
Galls	\$10,201.20	Homeland Security (Federal)

Motion carried.

Motion Mr. Zeno seconded Mr. Goss to approve the request of Best Home Health for use of the Veterans Park on November 2<sup>nd</sup> for a Fall Celebration. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to approve the payment of \$570 to Jeffrey Robinson for legal fees. Motion carried.

Motion Mr. Goss seconded Mr. Smith to approve the permanent employment of Nathan Plunkett as a mechanic in the road department as recommended by the road superintendent. Motion carried.

Motion Mr. Zeno seconded Mr. Duck to adjourn. Motion carried.

