

October 13, 2008
Jonesboro, Louisiana
www.jacksonparishpolicejury.org

The Jackson Parish Police Jury met in regular session Monday, October 13, 2008, at 6:00 PM in the Jackson Parish Community Center located in Jonesboro, Louisiana. Members present: Mr. Tom Goss, Mr. Eddie Langston, Mr. Kent Hightower, Mr. Nathaniel Zeno, Jr., Mr. Ray Duck and Mr. Troy Smith. Absent: Ms. Maxie Monroe. Also present: Mr. Douglas Stokes, Assistant District Attorney.

The meeting was called to order by the president, Mr. Zeno. Mr. Hightower gave the invocation and Mr. Duck led the recitation of the Pledge of Allegiance. There were no public comments.

Ms. Amanda Sewell, Associate Extension Agent with the LSU Extension Office introduced Ms. Kim Cockerham, the 4-H Coordinator.

Motion Mr. Smith seconded Mr. Duck to adopt the minutes of the September 8, 2008 meeting, the September 29, 2008 meeting, the September financial report and the payment of all bills. Motion carried.

The president called for the committee reports. Mr. Langston presented the report of the Finance Committee:

“Finance Committee
October 7, 2008

The Finance Committee of the Jackson Parish Police Jury met Tuesday, October 7, 2008 at 5:00 PM in the Jackson Parish Community Center located at 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Eddie Langston, Mr. Kent Hightower and Mr. Nathaniel Zeno, Jr. Also present: Mr. Ray Duck and Mr. Troy Smith.

The meeting was called to order by the chairman, Mr. Zeno. Mr. Hightower gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

Motion Mr. Langston seconded Mr. Hightower to amend the agenda to move agenda item #11 (Study of superintendents' pay scale) to item #13. There were no public comments. All voted in favor.

Mr. Robert Greer made comments on the potential benefits of the acquisition of the old Jonesboro Post Office building for additional space of governmental offices.

Ms. Amanda Sewell, Associate Extension Agent, and Mr. Travis Hampton presented a program on the 4-H Shooting Sports Program.

Motion Mr. Hightower seconded Mr. Zeno to recommend that the jury contribute \$5,000 from the 2008 budget to the 4-H Shooting Sports Program and authorize the president to solicit donations from other parish agencies on behalf of the 4-H program. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury authorize legal counsel draft changes into Nuisance Ordinance to reflect the following:

Failure to abate within 30 days, fine of \$100

Failure to abate within next 30 days, fine of \$200

Failure to abate within the next 30 days, fine of \$300 and cost of jury abating nuisance charged to the offending party.

For each violation occurring within one year, fine of \$300 and cost of jury abating nuisance.

Fines shall be paid within thirty (30) days or levied against property.

Motion carried.

Motion Mr. Langston seconded Mr. Hightower to amend the agenda to transfer a 1996 Ford boom truck from solid waste to the road department. There were no public comments. All voted in favor.

Motion Mr. Langston seconded Mr. Hightower to amend the agenda to discuss Constitutional Amendment #4. There were no public comments. All in favor.

Motion Mr. Langston seconded Mr. Hightower to recommend that the following fixed assets be declared as surplus property and that said items be placed in a public auction November 1, 2008:

Road Department:

T-102 1955 Nabors Low Boy Trailer, Serial #NX31600DYT

R-22 Crafcot Tach Wagon, Serial #BC-220

R-35 1994 Chevrolet pickup, Serial #1GCDC14ZXRZ194956

R-330 CMTL, 1998 Trailer (gooseneck), Serial #49TFG2629W1033273

Bennell Fuel Pump, Model #966, Serial #6A45464

Solid Waste Department:

SW-14 - 1994 Mack Compactor VIN#1M2K193C7RM005701

SW-399 – 1960 D6D Caterpillar Tractor, Serial #4X10360

SW-398 – 1990 Komatsu Mini Tractor, Serial #2863

Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury authorize the sale of Inventory #346, a 1996 Ford F800 boom truck from the solid waste department to the road department for \$100.00. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to recommend that the jury authorize the president to issue an Offer to Purchase of one (1) acre of property adjacent to the Hilltop bin site at the appraised value of \$10,000 contingent upon the issuance of a driveway permit by the Louisiana Department of Transportation and Development. Motion carried.

Motion Mr. Langston seconded Mr. Hightower to omit from the agenda the discussion of animal control. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to recommend that the jury purchase an informational notice in the *Jackson Independent* and the *Independent Shopper* to discuss Amendment #4. Motion carried.

The secretary-treasurer presented proposed amendments for the 2008 budget and proposed 2009 fund budgets.

Motion Mr. Hightower seconded Mr. Langston to adjourn. Motion carried.”

Motion Mr. Smith seconded Mr. Langston to adopt the minutes and recommendations of the October 7, 2008 Finance Committee as corrected. Motion carried.

Mr. Langston presented the report of the Road Committee:

Motion Mr. Hightower seconded Mr. Duck to amend the agenda to include deletion of the gooseneck trailer from the road department’s list of surplus property to be sold at auction on November 1, 2008. There were no public comments. All voted in favor.

Motion Mr. Hightower seconded Mr. Smith to delete R-330CMTL, 1998 Trailer (gooseneck), Serial #49TFG2629W1033273 from the road department’s list of surplus property and to sell said trailer to the solid waste department for \$100.00. Motion carried.

“Road Committee
October 7, 2008

The Road Committee of the Jackson Parish Police Jury met Tuesday, October 7, 2008 at 6:15 PM in the Jackson Parish Community Center. Members present: Mr. Eddie Langston and Mr. Ray Duck. Also present Mr. Kent Hightower, Mr. Nathaniel Zeno and Mr. Troy Smith. Absent: Mr. Tom Goss.

The meeting was called to order by the chairman, Mr. Langston. There were no public comments.

Motion Mr. Duck seconded Mr. Langston to recommend that the jury authorize the expenditure of \$95,470 from Capital Outlay funds for the balance of administrative / engineering fees of the 2008 LCDBG Street Project. Motion carried.

Motion Mr. Duck seconded Mr. Langston to adjourn. Motion carried.”

Motion Mr. Hightower seconded Mr. Duck to adopt the minutes and recommendations of the October 7, 2008 Road Committee meeting. Motion carried.

Mr. Smith gave the report of the Personnel Committee:

“Personnel Committee
October 7, 2008

The Personnel Committee of the Jackson Parish Police Jury met Tuesday, October 7, 2008 at 6:30 PM in the Jackson Parish Community Center. Members present: Mr. Nathaniel Zeno, Jr. and Mr. Troy Smith. Also present: Mr. Eddie Langston, Mr. Kent Hightower and Mr. Ray Duck. Absent: Ms. Maxie Monroe.

The meeting was called to order by the chairman, Mr. Smith. There were no public comments.

Motion Mr. Zeno seconded Mr. Smith to place the appointment to the North Louisiana Workforce Investment Board on the regular agenda of October 13th. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to recommend that the jury reappoint Ms. Fannie Williams to a full term on the Jackson Parish Tourism Commission. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to recommend that the jury appoint Mr. Samuel Lamkin to a full term on the Jackson Parish Tourism Commission. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to recommend that the Personnel Policy be amended to include the following addition:

Reimbursement for Certificates

A payment of \$600 shall be approved to each employee who earns a certificate useful to the Jackson Parish Police Jury. Recognition must be used in the performance of one’s job and recommended by the Superintendent. Employees must receive prior approval before pursuing certificates for reimbursement, except that employees who hold certificates prior to the adoption of this regulation may be considered if they meet all other requirements. No employee shall receive payment for more than one (1) certificate.

Motion carried.

Motion Mr. Zeno seconded Mr. Smith to go into executive session to discuss a personnel issue with no action to be taken. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to return to open session with no action having been taken. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to recommend that the jury reject the grievance application of Chris Johnson. Motion carried.

Motion Mr. Zeno seconded Mr. Smith to recommend that the jury terminate Chris Johnson for a violation of the Personnel Policy. Motion carried.

Motion Mr. Smith seconded Mr. Zeno to adjourn. Motion carried.”

Motion Mr. Duck seconded Mr. Goss to adopt the minutes and recommendations of the October 7, 2008 Personnel Committee. Motion carried with Mr. Hightower voting against.

Motion Mr. Smith seconded Mr. Langston to authorize the president to sign the Final Change Order for the 2008 Road Project decreasing the bid price by \$19,011.90 for a final bid price of \$885,724.94. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to authorize the president to sign the Substantial Completion of the 2008 Road Project. Motion carried.

Motion Mr. Langston seconded Mr. Smith to accept the bid of Diamond A Construction in the amount of \$25,890.34 for the Southeast Hodge Water System's LGAP project contingent upon Southeast Hodge Water System paying the balance of \$1,300 prior to project initiation. Motion carried.

The road superintendent presented the road report.

Motion Mr. Smith seconded Mr. Hightower to approve the emergency / off schedule report. Motion carried.

Motion Mr. Goss seconded Mr. Duck to approve the request of the Quitman Fire District for removal of concrete in the parking lot. Motion carried.

Motion Mr. Duck seconded Mr. Hightower to accept the road report. Motion carried.

The interim solid waste superintendent presented the solid waste report.

Motion Mr. Hightower seconded Mr. Smith to accept the solid waste report for September. Motion carried.

Motion Mr. Langston seconded Mr. Goss to accept the solid waste report. Motion carried.

Motion Mr. Langston seconded Mr. Duck to adopt the Parish Transportation Fund Certification for 2008 and authorize the President and Secretary-Treasurer to sign the Louisiana Compliance Questionnaire.

PARISH TRANSPORTATION FUND CERTIFICATION

The Jackson Parish Police Jury hereby certifies that the funds made available under the Parish Transportation Fund, for the year 2008, have been expended in accordance with the standards established by law. The Jackson Parish Police Jury has adopted a system of road administration which requires the approval of the governing body for expenditures, the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, a construction program based on engineering plans and specifications, and a selective maintenance program.

Motion carried.

CERTIFICATION

I, Kenneth O. Pardue, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on October 13, 2008.

/s/ Kenneth O. Pardue
Kenneth O. Pardue, Secretary-Treasurer

Motion Mr. Langston seconded Mr. Goss to appoint Mr. Jay Mallard to the North Louisiana Workforce Board. Motion carried.

Motion Mr. Smith seconded Mr. Langston to approve payment of the 3rd quarter reimbursement to the Second Judicial District Attorney's Office in the amount of \$19,877.91. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to amend the Jury's agreement with Greater North Louisiana CDC for share use of the Community Center's parking lot, and shall establish criteria for approval of GNLCDC's construction plans, a reciprocal parking agreement, and the ability to terminate agreement with Greater North Louisiana CDC. Motion carried.

Motion Mr. Hightower seconded Mr. Goss to omit item #15 from the agenda. Motion carried.

Motion Mr. Hightower seconded Mr. Smith to omit item #16 from the agenda. Motion carried.

Motion Mr. Hightower seconded Mr. Langston to approve the following purchase orders:

Jackson Parish Sheriff's Office	\$ 3,300.00	Solid Waste (Litter pickup)
Plunk's Wrecker Service	\$ 400.00	Solid Waste
Brown Contractors	\$ 510.00	Road
Monroe Mack	\$ 1,069.69	Solid Waste
L.P. Saw	\$ 2,188.95	Asphalt
Bryan & Bryan Asphalt	\$34,398.00	Road / Asphalt
Plunk's Wrecker Service	\$ 500.00	Solid Waste
Cole Oil	\$ 1,980.00	Road
Hydra-Tech Systems	\$ 763.00	Solid Waste
Cooper Truck	\$ 1,450.00	Solid Waste
Monroe Mack	\$ 865.00	Solid Waste
Mid-State Communications	\$ 820.00	Solid Waste

Motion carried.

Motion Mr. Duck seconded Mr. Smith to amend the agenda to discuss the request of Louisiana Department of Transportation and Development to request that the parish's building code require

proof of driveway permits on state roads prior to issuance of a parish building permit. There were no public comments. All voted in favor of the amendment.

Motion Mr. Duck seconded Mr. Smith to adjourn. Motion carried.