

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: January 27, 2021

Board Members Roll Call: Present:

Jeff Carpenter, Chief Brandon Brown, Sheriff Andy Brown, Fred Tolar

David Brown, Sharon Satcher, Chief James Harris

Director present: Glen McBride

Administrative assistant present: Billy Moore

Visitor: Destiny Sims

1. CALL TO ORDER.

Chairman Sheriff Brown called meeting to order at 12:00 p.m. Roll call of Board members by Chairman. All present. Invocation given by Sheriff Brown. Pledge led by Chief Brown. No public comment.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

Motion by Jeff Carpenter, seconded by Chief Harris and carried 7-0 to approve the minutes for the November 18, 2020 board meeting. No public comment.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for December 31, 2020. Motion by Chief Brandon Brown, seconded by David Brown, and carried 7-0 to approve the Treasurer's report for December 31, 2020, and to approve the November and December, 2020 payments. The cash balance of the District on December 31, 2020 is \$318,979.32 at Sabine State Bank, and the Certificate of Deposits were \$446,915.36 at Peoples Bank of Chatham. No public comment.

4. REPORT OF COMMITTEES.

No reports. No public comment.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No reports. No public comment.

6. UNFINISHED BUSINESS

- A. Discuss 2021 insurance. Insurance invoice was passed out to Board. Motion by Chief Brown, seconded by Chief Harris and carried 7-0 to pay invoice to VFIS for \$7,071 for 2021 insurance. No public comment.

7. NEW BUSINESS

- A. Discuss adding Hodge and Hodge Fire District to E-Dispatch. Invoice from Penguin Management, Inc. passed out to all Board members. Motion by Fred Tolar, seconded by Sharon Satcher and carried 7-0 to pay invoice. No public comment.

- ** Motion by Chief Harris, seconded by Chief Brown and carried 7-0 to amend the agenda to discuss CPA firm handling payment of taxes and payroll filings for the District.

- B. Discuss payment of payroll taxes and filings. Director discussed having CPA firm of Kenneth D. Folden and Company handling the payment of the monthly withholding tax payments, and preparing the quarterly filings for the IRS and the Louisiana Department of Revenue. The Director discussed the hourly rate that would be charged. Sheriff Brown commented if the annual charge exceeded \$1,000, that the Board would need to review the cost. Motion by Chief Brown, seconded by David Brown, and carried 7-0 to approve Kenneth D. Folden, CPA to make monthly deposits and prepare required filings to the IRS and the Louisiana Department of Revenue. No public comment.

8.OTHER BUSINESS.

- C. Board member comments. There were no comments.

9. NEXT MEETING: Noon Wednesday March 24, 2021

Future meeting Dates:

May 26, 2021

July 28, 2021

September 22, 2021

November 17, 2021

10. ADJOURN.

Motion by Chief Harris, seconded by Chief Brown, and carried 7-0 to adjourn.

Sheriff Andy Brown
Chairman

Sharon Satcher
Secretary

Copies to:

President, Jackson Parish Police Jury
Jackson Parish Times
Board Members