

PUBLIC NOTICE

Jackson Parish Communication District E-911

Board Meeting Minutes: March 22, 2023

Board Members Roll Call: Present: Jeff Carpenter, Chief Aaron Blalock, Fred Tolar, Sheriff Andy Brown, David Brown

Absent: Sharon Satcher, Chief Israel Smith

Present: Director Glen McBride

Absent: Administrative Assistant Billy Moore

Visitors: Donovan Schultz

1. CALL TO ORDER.

Chairman Sheriff Brown conducted meeting. He called meeting to order at 12:02 pm. Invocation given by Sheriff Brown. Pledge led by Jeff Carpenter. Roll call of board members all present except Board members Sharon Satcher and Chief Israel Smith.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

Motion by Jeff Carpenter, seconded by Aaron Blalock and carried 5-0 approving the minutes for the January 25, 2023 regular board meeting.
Sharon Satcher joined meeting at 12:05 pm.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Director Glen McBride gave the financial reports for February 28, 2023.
Motion by Jeff Carpenter, by Fred Tolar, and carried 6-0 approving the Treasurer's report for February 28, 2023 and to approve the January and February, 2023 payments. The cash balance of the District on February 28, 2023 is \$260,391.90 at Sabine State Bank, and the Certificate of Deposits were \$465,649.60 at Hodge Bank & Trust.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

- A. Proposal by Quitman Fire District. Proposal was moved to item 4 under unfinished business at request of Sheriff Brown.

6. UNFINISHED BUSINESS

- A. Discuss status of settlement with Central Square. The Director discussed the ongoing payment issue with Central Square. The Director discussed that a check of \$45,870.56 that was the final payment to Central Square had cleared the bank. No action by Board.
- B. Discuss 911 possible transfer of duties. Director discussed that this item had been discussed briefly with police jury president but more discussion was needed. Sheriff Brown discussed the possible transfer of duties and stated item needed to be put on hold. No action by board.
- C. Discuss proposals by Hodge Fire District, Town of Chatham, and Ward 3 Fire District. Director discussed that proposal from Hodge Fire District and Town of Chatham was being reworked and would be re-submitted. No action on this by Board. Director discussed that purchase of radios for Ward 3 Fire Department had been done and Ward 3 had new radios in services Director discussed proposal from Quitman Fire District for assistance with purchase of new radios

at a cost of \$17,910. Motion by Jeff Carpenter, second by Sharon Satcher, and carried 6-0 to purchase new radios for Quitman Fire District.

- D. Discuss surplus 2012 Ford pickup. Director discussed the disposal of the surplus pickup. Director discussed that Hodge Fire District 1 had submitted a request that pickup be donated them for their use. After much discussion, motion by Fred Tolar, second by Sharon Satcher, and carried 6-0 to donate pickup to Hodge Fire District 1

7. NEW BUSINESS

- A. Discuss purchase of new GPS system. Director discussed that the current GPS software was not working. Director discussed it had been repaired and quit working again. Director discussed it needed to be replaced and asked Board for a motion that purchase of new GPS equipment be made for \$6,193.24 be made. Motion by David Brown, second by Sharon Satcher, and carried 6-0 to purchase equipment for from NEI for \$6,193.24.
- B. Discuss District financial assistance program. Director discussed that financial assistance program be reviewed. Director discussed that that a limit of \$10,000 be placed on the financial assistance amount be put in place and that requesters would need to provide certain information such as requester available funds, requester need for assistance, and what requested funds would be used for. The Director discussed that Communication District could not fund future requests at the levels the first assistance amounts were given. There was discussion that in critical need, higher requests could be considered based on need. The Director will circulate a letter of information to all public safety entities in the parish. No action by Board.
- C. Discuss purchase of new handheld radio for 911 district. Director requested Board approve request for new handheld radio for 911 district to assist in addressing as new radio can show lat/long information and was current technology. Director discussed quote from Monroe Communications for Motorola radio \$4,529.51. Motion by Jeff Carpenter, second by Chief Blalock, and carried 6-0 to purchase radio.
- D. Discuss 911 state meeting. Director discussed state 911 districts state meeting in Marksville April 17-19 and requested approval for him and Billy Moore to attend. Motion by Sharon Satcher, second by Jeff Carpenter, and carried 6-0 approving travel and attendance to meeting.
- E. Discuss 911 educational material purchase. Director requested approval for purchase at of educational material to be used with in meetings with elementary school students to discuss purpose of 911 and how it operates. The estimated cost is approximately \$150. Motion by Chief Blalock, second by David Brown, and carried 6-0 approving purchase.

8. OTHER BUSINESS.

- A. Board member comments. There were no comments.

9. NEXT MEETING:

Future meeting dates
May 24, 2023
July 26, 2023
September 27, 2023
November 15, 2023

10. ADJOURN.

Motion by Chief Blalock, second by Jeff Carpenter, and carried 6-0 to adjourn.

Sheriff Andy Brown
Chairman

Sharon Satcher
Secretary

Copies to: President, Jackson Parish Police Jury
Ruston Daily Leader
Board Members