

PUBLIC NOTICE

Jackson Parish Communication District E-911

Special Call Board Meeting Minutes: August 17, 2023

Board Members Roll Call: Present: Jeff Carpenter, Chief Aaron Blalock, Fred Tolar, Sheriff Andy Brown, Chief Israel Smith, David E. Brown, Sharon Satcher

Present: Director Glen McBride

Visitors: Paul Trosclair

CALL TO ORDER.

Chairman Sheriff Andy Brown conducted meeting. He called meeting to order at 12:03 pm. Invocation given by David E. Brown. Pledge led by Jeff Carpenter.

Roll call of board members. Quorum present.

7. NEW BUSINESS:

A. Discuss 911 director replacement. Director discussed that Administrative Assistant Billy Moore had decided not to take the 911 Director position after the current director retires on December 31, 2023.

The Director passed out a draft of position duties and job requirements.

Comments from various Board members were taken and incorporated in the job opening advertisement to be published in the Ruston Daily Leader and other media outlets. A date that resumes must be returned to the Director's office will be included in the advertisement, and a date that the Board would review resumes also will be included.

Motion by David Brown, second by Jeff Carpenter and carried 7-0 to advertise the job opening at the Jackson Parish Communication District.

B. Discuss status of administrative assistant. Sheriff Brown discussed that administrative assistant Billy Moore has advised him that he was resigning his position with Jackson Parish Communication District effective immediately. The District Director stated that Billy Moore had done a good job for the district the four years he was employed and that his leaving was a loss for the district, but a person should do what is best for himself and his family. Motion by Jeff Carpenter, second by Chief Blalock, and carried 7-0 to accept Mr. Moore's resignation.

C. Discuss financial assistance from the Village of East Hodge. The Director discussed a request from the Village of East Hodge for financial assistance in the purchase of 911 number yard signs. Motion by Chief Blalock, second David Brown, and carried 7-0 approving to providing financial assistance to East Hodge.

D. Discuss 3rd party GPS assistance. The Director stated that the Board needs to consider that the district may need to look into hiring a 3rd party vendor to assist in doing GPS data acquisition that the district requires. The Director stated that he would contact different vendors that could assist in providing GPS assistance, and would have information on this at the scheduled Board Meeting on September 27, 2023. No action by Board.

E. Discuss financial assistance request from the Village of Quitman. The Director discussed a request from the Village of Quitman for financial assistance for the purchase of street and village signs for the Village. Motion by Fred Tolar, second by David Brown, and carried 7-0 approving the request from the Village.

9. NEXT MEETING:

Future meeting dates:

September 27, 2023

November 15, 2023

10. ADJOURN.

Motion by Chief Blalock, second by Chief Smith, and carried 7-0 to adjourn.

Sheriff Andy Brown

Chairman

Sharon Satcher

Secretary

Copies to: President, Jackson Parish Police Jury

Ruston Daily Leader

Board Members