

## PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: November 20, 2019 meeting.

Board Members Roll Call: Present: Chief James Harris, Jeff Carpenter, Fred Tolar  
Jeff Carpenter, Chief Brandon Brown, Sheriff Andy Brown

Absent: David Brown

Director present: Glen McBride

Contractor present: Billy Moore

Visitors: Paul Trosclair, Aaron Blalock, Aaron Johnson.

### 1. CALL TO ORDER.

Chairman Sheriff Brown called meeting to order at 12:15. Roll call of Board members by Chairman. Board member David Brown was absent. Board member Sharon Satcher joined meeting at 12:25. Chairman stated a Board quorum was present. Invocation by Sheriff Andy Brown and pledge led by Chief Brandon Brown. No public comment.

### 2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

- A. Motion by Chief Brandon Brown, seconded by Chief James Harris and carried 5-0 to approve the minutes for the September 25, 2019 board meeting. No public comment.

### 3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for October 31, 2019. Motion by Chief Brandon Brown, seconded by Jeff Carpenter, and carried 5-0 to approve the Treasurer's report for October 31, 2019, and to approve the September and October payments. Cash balance of the District on October 31, 2019 is \$215,448.66 at Sabine State Bank, and the Certificate of Deposits were \$437,987.95 at Peoples Bank of Chatham. No public comment.

### 4. REPORT OF COMMITTEES.

No reports. No public comment.

### 5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No reports. No public comment.

### 6. UNFINISHED BUSINESS

- A. Discuss adding new certificate of deposit. Director discussed that new one year certificate of deposit with initial balance of \$150,000 was done at Peoples Bank of Chatham on September 30, 2019 at an interest rate of 2.15%. No action by Board and no public comment.
- B. Discuss Director Office items. Director discussed that new shredder and new phone had been purchased. No action by Board and no public comment.

### 7. NEW BUSINESS

- A. Discuss approval of official journal. Motion by Chief Brandon Brown, seconded by Chief James Harris, and carried 5-0 approving the Jackson Independent newspaper as the District's official journal. No public comment.

- B. Discuss election of new officers. Motion Chief Brandon Brown, seconded by Chief James Harris, and carried 5-0 electing the following to serve as District officers for 2020: Sheriff Andy Brown as Chairman, Sharon Satcher as Secretary, and Fred Tolar as Treasurer. No public comment.
- C. Discuss 2019 amended budget and proposed 2020 budget. Director passed out copies of 2019 amended District budget and proposed 2020 District budget. Director went over 2019 amended budget that was passed in September, 2019 Board meeting. Director stated no action required on the amended 2019 budget as it did not need to be revised. Director discussed the proposed 2020 District budget. Director discussed 2020 capital outlay item. Motion by Jeff Carpenter, seconded by Chief Brandon Brown and carried 6-0 to approve the 2020 District budget. No public comment.
- D. Discuss Director Contract. Director discussed proposed contract for 2020. Director stated that the proposed 2020 contract had a lower monthly salary amount. Motion by Chief Brandon Brown, seconded by Fred Tolar, and carried 6-0 that director monthly salary remains at \$2,000. No public comment.
- E. Discuss approval of fiscal agent. Motion by Chief James Harris, seconded by Jeff Carpenter, and carried 6-0 naming Sabine State Bank as District fiscal agent.
- F. Discuss 2020 insurance. Director discussed that he had contacted District insurance carrier and quote would be coming. Director stated that District insurance cost for 2019 was \$6,441.00. No action by Board. No public comment.
- G. Discuss director back-up hours. Director passed out recap by month of hours worked by director back-up and amount paid. No action by Board. No public comment.

7. OTHER BUSINESS.

- A. Discuss ethics questionnaire. Director discussed Louisiana Ethics Board form that needs to be completed by each Board member by December 31, 2019. No action by Board. No public comment

8. NEXT MEETING: Noon Wednesday January 20, 2020.

Future meeting Dates:

March 25, 2020

May 27, 2020

July 22, 2020

September 23, 2020

November 18, 2020

9. ADJOURN.

Motion by Chief Brandon Brown, seconded Chief James Harris, and carried 6 -0 to adjourn.

Sheriff Andy Brown  
Chairman

Sharon Satcher  
Secretary

Copies to:

President, Jackson Parish Police Jury  
Jackson Independent  
Board Members