



Jackson Parish Ambulance Service District

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Aaron K. Johnson, Jr.

EMS Director

John L. Overby

Medical Director

Governing Board: Joe Vail, Allen Lindsay, Alma Williams, Conchita Doyle, Bill Strawbridge

Meeting Minutes for Regular Scheduled Board Meeting: Thursday December 14, 2017 @ 12:30 noon

Present: Joe Vail, Allen Lindsay, Bill Strawbridge, Aaron Johnson, and Amber Swanner.

Absent: Conchita Doyle and Alma Williams

Guests: Jason Smith

Meeting was called to order by Joe Vail. Roll call by Aaron Johnson: Present: Joe Vail, Allen Lindsay, and Bill Strawbridge. Absent were Conchita Doyle and Alma Williams. Quorum noted. Bill Strawbridge led invocation. Pledge of Allegiance led by Allen Lindsay. Guest present were Jason Smith. Jason Smith thanked the board for their business. Also he asked that the board approve to use him as the LWCC broker. Motion made by Bill Strawbridge to use Bernard Insurance as the LWCC Broker for the service and seconded by Allen Lindsay. All in favor motion carried. Motion made by Allen Lindsay and seconded by Bill Strawbridge to approve meeting minutes for Public Meeting on November 9, 2017. All in favor and motion carried. Motion made by Allen Lindsay and seconded by Bill Strawbridge to approve and accept the financials as presented. All in favor motion passed. Motion to pay monthly bills by Bill Strawbridge and seconded by Allen Lindsay. All in favor and motion carried. Aaron Johnson gave the director's report which included the Fleet maintenance updates, Employee scheduling, employee monthly safety/training meeting, LRAA meeting update, HR class attended by EMS Director and Office Manager, Training Officer update, EMS task force application, VFW Award Luncheon honoring Dawn Brown as outstanding EMT, Risk Management audit performed with one recommendation of policy, participation in the Jonesboro Christmas Parade and other community events for December, and the UPL IGT payment made for December. Directors Report approved by Allen Lindsay and seconded by Bill Strawbridge. All in favor and motion carried. Old business. A. Approval of 2018 Budget, Motion made by Allen Lindsay and seconded by Bill Strawbridge to approve the proposed 2018 budget. All in favor motion carried. B. Election of officers, Chairman Joe Vail nominated by Bill Strawbridge and seconded by Allen Lindsay, Vice Chairman Allen Lindsay nominated by Bill Strawbridge and seconded by Joe Vail. All in favor motion carried. New business. A. Approval of regular scheduled meeting dates. Motion made by Allen Lindsay and seconded by Bill Strawbridge for regular scheduled meeting dates to be the second Thursday of each month at noon. All in favor motion carried. B. Engage Johnson, Thomas, Cunningham for Financial Audit and AUP's Audit of 2017. Motion made by Bill Strawbridge and seconded by Allen Lindsay. All in favor motion carried. C. Extend service contracts to Forest Haven and Wyatt Manor Nursing Homes for 2018. Motion made by Allen Lindsay and seconded by Bill Strawbridge. All in favor motion

carried. D. Approval Employee performance evaluations rates. Motion made by Allen Lindsay and seconded by Bill Strawbridge. All in favor motion carried. Motion made by Bill Strawbridge and seconded by Allen Lindsay to adjourn meeting. All in favor motion carried.

Next Regular Board Meeting will be held:

Thursday, January 11, 2018 @ 12:00 noon

Thursday, February 8 , 2018 @ 12:00 noon

@ JPASD – 115 Watts Street – Jonesboro, LA

Aaron Johnson /Secretary-Treasurer

Unofficial Minutes