



## Jackson Parish Ambulance Service District

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**Aaron K. Johnson, Jr.**

EMS Director

Governing Board: Joe Vail, Allen Lindsay, Alma Williams, Conchita Doyle, Bill Strawbridge

**John L. Overby**

Medical Director

Meeting Minutes for Regular Scheduled Board Meeting: Thursday October 12, 2017 @ 12:00 noon

Present: Joe Vail, Bill Strawbridge, Conchita Doyle, Allen Lindsay, Aaron Johnson, Alma Williams, Heather Terral and Amber Swanner.

Absent: None

Guests: Regina Rowe

Meeting was called to order by Joe Vail at 12:20 p.m. Roll call by Aaron Johnson: Present: Joe Vail, Conchita Doyle, Allen Lindsay, Alma Williams and Bill Strawbridge. None Absent. Quorum noted. Bill Strawbridge led invocation. Pledge of Allegiance led by Conchita Doyle. Guest present were Regina Rowe. Guest Regina Rowe wanted to thank us for our professionalism. Motion made by Allen Lindsay and seconded by Alma Williams to approve meeting minutes for Public Meeting on September 14, 2017. All in favor and motion carried. Motion made by Conchita Doyle and seconded by Alma Williams to approve and accept the financials as presented. All in favor and motion carried. Motion made by Bill Strawbridge and seconded by Allen Lindsay to pay monthly bills. All in favor motion carried. Aaron Johnson gave the director's report which included the Fleet maintenance updates, Employee scheduling, employee monthly safety/training meeting, LRAA meeting update, ACE4EMS committee meeting update, Surge Response, Communication issues equipment ordered, Tax Election informational in Newspaper Ad, Homecoming Parade participation, upcoming Halloween in the Park participation, BCBS Coverage update. Directors Report approved by Alma Williams and seconded by Conchita Doyle. All in favor and motion carried. No old business. New business. A. Approval of Budget Policy and Procedures. Motion made to accept Budget Policy and Procedures by Allen Lindsay and seconded by Alma Williams. All in favor motion carried. B. Amending employee policy Absenteeism and Tardiness. Motion made by Bill Strawbridge and seconded by Conchita Doyle to amend Absenteeism and Tardiness policy. All in favor motion carried. C. Amending employee policy Progressive Discipline. Motion made by Bill Strawbridge and seconded by Conchita Doyle to amend Progressive Discipline policy. All in favor motion carried. Motion made by Conchita Doyle and seconded by Alma Williams to adjourn meeting. All in favor motion carried. Meeting ended at 1251.

Next Regular Board Meeting will be held:

Thursday, November 9, 2017 @ 12:00 noon

Thursday, December 14, 2017 @ 12:00 noon

@ JPASD – 115 Watts Street – Jonesboro, LA

Aaron Johnson /Secretary-Treasurer

Unofficial Minutes

