



Jackson Parish Ambulance Service District

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Aaron K. Johnson, Jr.

EMS Director

Governing Board: Joe Vail, Allen Lindsay, Alma Williams, Conchita Doyle, Bill Strawbridge

John L. Overby

Medical Director

Meeting Minutes for Regular Scheduled Board Meeting: Thursday July 14, 2016 @ 12:00 Noon

Present: Joe Vail, Conchita Doyle, Bill Strawbridge, Allen Lindsay, Alma Williams, Aaron Johnson, and Amber Swanner

Absent: None

Guests: Jeff Carpenter and Robert Whitten

Meeting was called to order by Joe Vail. Roll call by Aaron Johnson: Present: Joe Vail, Conchita Doyle, Bill Strawbridge, Allen Lindsay, and Alma Williams. Quorum noted. Invocation was led by Allen Lindsay. Pledge of Allegiance led by Conchita Doyle. There were two guests present, Jeff Carpenter and Robert Whitten. Motion made by Conchita Doyle and seconded by Alma Williams to approve meeting minutes for Public Meeting on June 9, 2016. All in favor and motion carried. Motion made by Conchita Doyle and seconded by Allen Lindsay to approve to pay bills and the accept financials as presented. All in favor and motion carried. Aaron Johnson gave the director's report which included maintenance update, Employee schedule, employee safety/training meeting, increased presence for Independence Day holiday, status update of delayed insurance payments, Tax millage announcements made, Upcoming Education possible EMR class, UPL payment, office hours recommendation and need to secure building after hours. Directors Report approved by Conchita Doyle and seconded by Bill Strawbridge. All in favor and motion carried. Discussion followed. Office Manager Amber Swanner satisfactory completed 90 day review. Motion made by Allen Lindsay seconded by Alma Williams to approve the Office Manager review. All in favor motion carried. Old Business: Bid for chassis. Bids received from Custom Built Ambulances \$26,850 with exceptions taken not per bid specifications, Southwest Ambulances Sales \$31,500 NO exceptions to bid specifications, and Southern Emergency Vehicles \$31,248 with exceptions taken not per bid specifications. Motion made by Allen Lindsay seconded by Alma Williams to accept the lowest bid without exceptions per bid specifications for chassis awarded to Southwest Ambulance Sales for \$31,500. All in favor motion carried. Bid for remount. Bids received by Custom Built Ambulances \$53,840 NO exceptions taken, Southwest Ambulance Sales \$44,000 NO exceptions taken, Southern Emergency Vehicles \$54,730 NO exceptions taken. Motion made by Alma Williams and seconded by Bill Strawbridge to accept the lowest bid without exceptions per bid specifications for remount Southwest Ambulance Sales \$44,000. All in favor motion carried. New Business: A) Financial hardship policy. Motion made by Alma Williams and seconded by Conchita Doyle. All in favor motion carried. B) 2015 financial audit report of No Findings. Motion by Allen Lindsay and seconded by Alma Williams. All in favor motion carried. Motion by Conchita Doyle and seconded by Alma Williams to adjourn. All in favor and motion carried. Meeting ended at 1:14 p.m.

Next Regular Board Meeting will be held:
Thursday, August 18, 2016 @ 12:00 noon
Thursday, September 8, 2016 @ 12:00 noon
@ JPASD – 115 Watts Street – Jonesboro, LA