

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: September 28, 2022

Board Members Roll Call: Present: Jeff Carpenter

Chief Brandon Brown, Sheriff Andy Brown, David E. Brown, Fred Tolar

Absent: Chief James Harris, Sharon Satcher

Absent: Administrative Assistant Billy Moore

Visitors: Donovan Shultz, Brent Barnett

1. CALL TO ORDER.

Chairman Sheriff Brown opened the meeting. He called meeting to order at 12:00. Invocation given by Sheriff Brown. Pledge led by Chief Brandon Brown. Roll call of board members all present except Board members Sharon Satcher and Chief James Harris.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

Motion by Chief Brown, seconded by Jeff Carpenter, and carried 5-0 approving the minutes for the July 27, 2022 regular board meeting.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Director Glen McBride gave the financial reports for August 31, 2022. Motion by Chief Brown, seconded by David Brown, and carried 5-0 approving the Treasurer's report for August 31, 2022, and to approve the July and August, 2022 payments. The cash balance of the District on August 31, 2022 is \$294,809.65 at Sabine State Bank, and the Certificate of Deposits were \$155,641.89 at Peoples Bank of Chatham and \$300,000.00 at Hodge Bank & Trust.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No reports.

6. UNFINISHED BUSINESS

- A. Discuss CD renewal. Director McBride discussed the maturing CD at Peoples Bank on September 30, 2022 and that the CD would not be renewed and the balance of the CD would be deposited in Sabine bank checking account for the present time. Motion by Jeff Carpenter, seconded by Chief Brown, and carried 5-0 approving that Director Glen McBride and Treasurer Fred Tolar are authorized to sign any required documentation in the opening and closing of the Districts Certificate of Deposits and any other financial documents.

7. NEW BUSINESS

- A. Discuss 2022 CPA engagement agreement. Motion by Chief Brown, seconded by Fred Tolar, and carried 5-0 approving Director McBride to sign the engagement agreement.

- B. Discuss adding radio console to dispatch supervisor office. Motion by Chief Brown, seconded by Jeff Carpenter, and carried 5-0 accepting the quote from MSCS for \$19,456.00 to install radio console.
- C. Discuss November board meeting. Director discussed the November meeting, and what would be on agenda. No action by Board.
Board member Sharon Satcher joined meeting.
- D. Discuss district credit/debit card. Motion by Chief Brown, seconded by Jeff Carpenter, and carried 6-0 authorizing Director McBride to obtain debit card for district.
- E. Discuss adding ArcView software to office desktop. Director McBride discussed the need for the gps mapping software to be added to the office desktop computer. Motion by Jeff Carpenter, second by Fred Tolar, and carried 6-0 approving the purchase of ArcView software for the office desktop.
- F. Discuss settlement with Central Square on 911 equipment. Director discussed that there was dispute between the 911 district and Central Square the 911 equipment vendor on what is the final payment due on the 911 equipment installed last year. The difference is with Central Square stating the final payment should be higher by approximately \$13,000 higher than what the district believes the final payment should be. Motion by Chief Brandon Brown, second by Sharon Satcher, and carried 6-0 authorizing the Director to discuss issue with the District Attorney's office and pursue settlement with Central Square.

8. OTHER BUSINESS.

- A. Board member comments. There were no comments.
- B. Sheriff Brown discussed looking for projects the district could assist other public safety entities with.

9. NEXT MEETING: Noon Wednesday November 16, 2022.

10. ADJOURN.

Motion by Chief Brown, second by Jeff Carpenter, and carried 6-0 to adjourn.

Sheriff Andy Brown
Chairman

Sharon Satcher
Secretary

Copies to:

President, Jackson Parish Police Jury
Jackson Parish Times
Board Members