

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: January 25, 2023

Board Members Roll Call: Present: Jeff Carpenter, Chief Aaron Blalock, Chief Israel Smith, Fred Tolar, Sheriff Andy Brown

Absent: David Brown, Sharon Satcher

Present: Director Glen McBride, Administrative Assistant Billy Moore

Visitors: Ralph LaFitte, Jimmy Horn, Danny Peel

1. CALL TO ORDER.

Chairman Sheriff Brown conducted meeting. He called meeting to order at 12:02 pm. Invocation given by Sheriff Brown. Pledge led by Jeff Carpenter. Roll call of board members all present except Board members Sharon Satcher and David Brown.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

Motion by Jeff Carpenter, seconded by Aaron Blalock and carried 5-0 approving the minutes for the November 16, 2022 regular board meeting.
Sharon Satcher joined meeting at 12:10 pm.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Director Glen McBride gave the financial reports for December 31, 2022.
Motion by Jeff Carpenter, by Fred Tolar, and carried 6-0 approving the Treasurer's report for December 31, 2022, and to approve the November and December, 2022 payments. The cash balance of the District on December 31, 2022 is \$260,391.70 at Sabine State Bank, and the Certificate of Deposits were \$463,5833.17 at Hodge Bank & Trust.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

- A. Proposal by Hodge Fire Protection District #1. Ralph LaFitte from Hodge Fire Protection District #1 presented a funding proposal to assist the Hodge Fire Protection District #1 in purchasing yard signs. After discussion, motion by Chief Blalock, second by Sharon Satcher, and carried 6-0 to provide \$25,198.50 to Hodge Fire Protection District #1 to assist in the purchase of yard signs.
- B. Proposal by Town of Chatham. Director McBride discussed funding proposal from Town of Chatham to assist the Town in the purchase of yard signs. After discussion, motion by Sharon Satcher, second by Jeff Carpenter, and carried 6-0 to provide \$16,571.58 to Town of Chatham to assist in purchase of yard signs.
- C. Proposal by Ward 3 Fire Protection District. Chief Danny Peel of Ward 3 Fire Protection District presented a funding proposal to assist Ward 3 Fire Protection District with purchase of 10 hand-held radios. After discussion, motion by Sharon Satcher, second by Aaron Blalock, and carried 5-0 to provide \$23,265 to Ward 3 Fire Protection District to assist in the purchase of hand-held radios. Board member Fred Tolar abstained because of affiliation with Ward 3 fire district.

6. UNFINISHED BUSINESS

- A. Discuss status of settlement with Central Square. The Director discussed the ongoing payment issue with Central Square. The Director discussed that a check of \$45,870.56 that represented what the 911 district owed Central Square was sent by certified mail to Central Square and return receipt has been received by the 911 office. Director McBride discussed that the annual fee due of \$15,473.54 will be sent by certified mail by the end of January, 2023. No action by Board.
- B. Discuss 911 possible transfer of duties. Director discussed that no action has been taken on this item and that he would have more information at next meeting. Chief Danny Peel of Ward 3 Fire Protection discussed how the decision to use a board as the method of operation when 911 district was being set up originally and expressed concern how the transfer of duties may have impact on the Communication District. No action by Board.
- C. Discussion on office excel program problem. Director McBride briefly discussed the problem and what steps are being taken to correct excel file. An outside contractor has been brought in to review and correct problem and to assist with updating of addressed in 911 address program. No action by Board.
- D. Discuss 2023 insurance 7,743.18. Director discussed 2023 insurance premium and why premium went up from 2022. Motion by Jeff Carpenter, second by Sharon Satcher, and carried 6-0 to pay insurance premium of \$7,743.18.

7. NEW BUSINESS

- A. Discuss signatory authority at Sabine State Bank. Director discussed that signatory authority on checking account at Sabine State Bank needed to be updated. Motion by Chief Blalock, second by Chief Smith, and carried 6-0 to remove individuals currently on Signatory authority and authorize new bank signatory individuals:
Remove- former Board member James Harris, Former Board member Brandon Brown, Board member Sharon Satcher, Board member Fred Tolar, Director Glen McBride.
New signatory authority individuals- Board member Sharon Satcher, Board member Fred Tolar, Board member Jeff Carpenter, Director Glen McBride.
- B. Discuss CPA audit ethics form: Director passed out CPA firm audit forms for 2022. Completed forms were returned to Director. No action by Board.
- C. Discuss surplus 2012 Ford 911 pickup. Director discussed that 2012 pickup is surplus as it was replaced with 2021 Ford F-150 pickup. Director recommendation was to donate truck to a public safety entity that has a need for the truck. Discussion about doing a donation. Director will contact the various public safety entities with about the possible donation. No action by Board.

8. OTHER BUSINESS.

- A. Board member comments. There were no comments.

9. NEXT MEETING:

Future meeting dates:
March 22, 2023
May 24, 2023
July 26, 2023
September 27, 2023
November 15, 2023

10. ADJOURN.

Motion by Sharon Satcher, second by Chief Blalock, and carried 6-0 to adjourn.

Sheriff Andy Brown
Chairman

Sharon Satcher
Secretary

Copies to: President, Jackson Parish Police Jury
Ruston Daily Leader
Board Members