

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: July 24, 2019 meeting.

Board Members Roll Call: Present:

Sheriff Andy Brown, Chief James Harris, Jeff Carpenter, Fred Tolar, David Brown, Chief Brandon Brown

Absent: Sharon Satcher

Director present: Glen McBride

Visitors: Alayna Huckaby, Taylor Wall, Kyle Wilkerson, Paul Trosclair, Robbin Willis

1. CALL TO ORDER.

Chairman Sheriff Andy Brown called meeting to order at 12:20. Roll call of Board members by Chairman. Board member Sharon Satcher absent. All other Board members present. Chairman stated a Board quorum was present. Invocation by Sheriff Brown. Pledge led by Chief Brown. No public comment.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

- A. Motion by Jeff Carpenter, seconded by Chief Harris, and carried 6-0 to approve the minutes for the May 22, 2019 board meeting. Motion by Chief Brown, seconded by Fred Tolar, and carried 6-0 to approve the minutes for special call board meeting held on June 6, 2019. No public comment.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for June 30, 2019. Motion by Chief Harris, seconded by Chief Brown, and carried 6-0 to approve the Treasurer's report for June 30, 2019, and to approve the May and June payments that were approved by the Board of Directors. Cash balance of the District on June 30, 2019 is \$323,944.74 at Sabine State Bank, and the Certificate of Deposit is \$285,734.81 in Peoples Bank of Chatham. No public comment.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No reports.

6. UNFINISHED BUSINESS

- A. Discuss East Hodge sign request. Director stated that sign replacement project is underway and several street signs had been replaced. Director noted that project cost so far was \$2,027. Sheriff Brown commented that he had been told several of the old sign posts were in cement and difficult to remove. No action by Board. No public comment.
- B. Discuss donation of office fixtures. Director passed out list of office fixtures in old 911 Director's office that could be donated to the Sheriff Department. Director also passed out an Attorney General that supported the donation of fixtures from one public safety entity to another public safety entity. Motion by Chief Brown, seconded by Jeff Carpenter, and carried 6-0 to donate office fixtures to the Jackson Parish Sheriff's office. No public comment.

7. NEW BUSINESS

- A. Discuss auditor review report. Alayna Huckaby and Taylor Wall of Kenneth Folden and Company, CPA's presented the 2018 financial review report for 2018. Mrs. Huckaby discussed the report with comments on several different pages of the report. There were no findings on the report and stated that the financial position of the Communication District was good. Motion by Chief Brown, second by Chief Harris and carried 6-0 to approve the report as presented and to approve payment of the invoice for the report preparation.
- B. Discuss director backup. Director Glen McBride discussed the need for the District to hire a backup for the director position. He commented that in his opinion there needed to be someone trained to perform the duties of director when he was out or if not able to carry out the duties. He recommended the district employ Billy Ray Moore as a backup. He discussed the Mr. Moore has indicated to him that he would like to have that back-up position and Director McBride believed him to be a capable person to train. Sheriff Brown commented that he knew Mr. Moore and thought he would be a good back-up to the director job. Director McBride stated that the position would be as a contractor and not as a full time employee of the district. The director stated that the job would probably be 20-24 hours a month depending on what needed to be done. The director stated the board would need to decide on hourly pay rate. Motion by Chief Brown, second by Chief Harris, and carried 6-0 to employ Billy Ray Moore as a back-up to the director position at an hourly rate of \$20.00. No public comment.
- C. Discuss bank signatory authority. Director discussed that a resolution amending the existing bank signatory authority needs to be done. The resolution would remove Mark Treadway, would add Chief Brandon Brown, and that the following board members and director would have signatory authority on the checking account at the Sabine State Bank: Chief Brandon Brown, Chief James Harris, Sharon Satcher, Fred Tolar and Director Glen McBride. Motion by Fred Tolar, second by Jeff Carpenter and carried 6-0 approving the following resolution:
Be it resolved that the board of directors approves the bank signatory authority at the Sabine State Bank as follows:
Remove Mark Treadway from the signatory authority.
Add Chief Brandon Brown to the signatory authority.
The following shall have signatory authority on the district checking account:
Chief James Harris, Chief Brandon Brown, Sharon Satcher, Fred Tolar, Glen McBride.
So resolved on this date Wednesday, July 24, 2019.
No public comment.
- D. Discuss surplus radio console. Director discussed the old radio console was surplus and he would check around with other 911 districts to see if they could use it. The director asked if any directors knew any public safety agency might use the radio console. No action by board. No public comment.
- E. Discuss yard sign numbering. Director discussed how yard sign numbering is now done and cost to put numbers on sign. Director presented a proposal from Sign Design on having Sign Design put numbers on yard signs. The cost of how the sign numbering is done now was compared to the cost of having Sign Design prepare the numbers. No action by Board. Yard sign numbering will remain the same. No public comment.

7. OTHER BUSINESS.

8. NEXT MEETING: Noon Wednesday September 25, 2019.
Future meeting Dates:

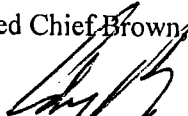
November 20, 2019

9. ADJOURN.

Motion by Chief Harris, seconded Chief Brown, and carried 6-0 to adjourn.



Fred Tolar
Treasurer



Sheriff Andy Brown
Chairman

Copies to:

President, Jackson Parish Police Jury
Jackson Independent
Board Members