

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: September 23, 2020

Board Members Roll Call: Present: Chief James Harris,

Jeff Carpenter, Chief Brandon Brown, Sheriff Andy Brown, Fred Tolar

Absent for roll call: David Brown, Sharon Satcher

Director present: Glen McBride

Visitors: Paul Trosclair

Please note the July 22, 2020 Board meeting was cancelled due to lack of quorum.

1. CALL TO ORDER.

Chairman Sheriff Brown called meeting to order at 12:00. Roll call of Board members by Chairman. Board member Sharon Satcher joined meeting at 12:10. Chairman stated a Board quorum was present. Invocation by Sheriff James Harris and pledge led by Chief Brandon Brown. No public comment.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

Motion by Chief Brandon Brown, seconded by Jeff Carpenter and carried 5-0 to approve the minutes for the June 17, 2020 special call board meeting. Motion by Chief Harris, seconded by Fred Tolar, and carried 5-0 to approve minutes of July 22, 2020 board meeting. No public comment.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for June 30, 2020. Motion by Jeff Carpenter, seconded by Fred Tolar, and carried 5-0 to approve the Treasurer's report for June 30, 2020, and to approve the May and June, 2020 payments. Glen McBride gave the financial reports for August 31, 2020. Motion by Chief Brandon Brown, seconded by Sharon Satcher and carried 6-0 to approve the Treasurer's report for August 31, 2020 and to approve the July and August 2020 payments. The cash balance of the District on August 31, 2020 is \$288,239.70 at Sabine State Bank, and the Certificate of Deposits were \$449,572.87 at Peoples Bank of Chatham. No public comment.

4. REPORT OF COMMITTEES.

No reports. No public comment.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No reports. No public comment.

6. UNFINISHED BUSINESS

- A. Discuss Director retirement and replacement. Sheriff Brown discussed that Director Glen McBride has offered to work as Director for the year 2021 with Board approval. Director McBride discussed that Billy Moore, now working as contractor, be hired as a Communication District employee effective January 1, 2020. There was discussion on how work load would be distributed and shared between McBride and Moore in 2021 and what salary would be. Chief Brown asked that a recap of projected salary and employer taxed be prepared and presented at the next Board meeting. No action was taken by Board as further discussion will be held at November 18th meeting. No public comment.

- B. Discuss office computers. Director McBride stated new computers were in place and being utilized. There are some mapping issues with new laptop but being worked on.

7. NEW BUSINESS

- A. Discuss renewal of CD. Director discussed that CD held at Peoples Bank of Chatham was expiring on September 30, 2020. Motion by Jeff Carpenter, seconded by Sharon Satcher, and carried 6-0 to roll-over CD at Peoples Bank.
- B. Discuss computer data off-site storage. Director discussed that Hi-Tech had quoted \$499.67 for off-site storage of Communication District data. There was discussion on that quote and other options of storage. The District will store data on snap-drives at present and will look at other options for storage. No action by Board. No public comment.
- C. Discuss yard signs and address letters. Director discussed the Districts policy on placing yard signs in the Parish. Director also discussed how address confirmations are being required by the Police Jury. No action by Board. No public comment.

8. OTHER BUSINESS.

- C. Board member comments. There were no comments.

9. NEXT MEETING: Noon Wednesday November 18, 2020.

Future meeting Dates:
January 22, 2021

10. ADJOURN.

Motion by Chief Brandon Brown, seconded by Sharon Satcher, and carried 6 -0 to adjourn.

Sheriff Andy Brown
Chairman

Sharon Satcher
Secretary

Copies to:

President, Jackson Parish Police Jury
Jackson Parish Times
Board Members