

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: November 14, 2018 meeting.

Board Members Roll Call: Present: Sharon Satcher

David Brown, Andy Brown, Fred Tolar, James Harris

Absent: Mark Treadway

Director present: Glen McBride

Visitors: James Coe, Paul Trosclair, Jeff Carpenter, Amber Swanner

1. CALL TO ORDER.

In the absence of Chairman Mark Treadway, Treasurer Fred Tolar called meeting to order at 12:25. Roll call of Board members by Treasurer. Board member Mark Treadway was absent. Treasurer stated a Board quorum was present. Invocation by James Harris. Pledge led by Glen McBride. No public comment.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

A. Motion by Andy Brown, seconded by David Brown, and carried 5-0 to approve the minutes for the September 26, 2018 board meeting. No public comment.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for October 31, 2018. Motion by Andy Brown, seconded by James Harris, and carried 5-0 to approve the Treasurer's report for October 31, 2018, and to approve the September and October payments that were approved by the Board of Directors. Cash balance of the District on October 31, 2018 is \$364,609.63 at Sabine State Bank, and the Certificate of Deposit is \$282,239.84 in Peoples Bank of Chatham. No public comment.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS --PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

James Coe from Mid-State Communications Services discussed the radio project being considered by the District. He discussed antenna issues around court house. A cost proposal was given to be reviewed. This item will be discussed in a future meeting. No action taken. No public comment.

6. UNFINISHED BUSINESS

A. Discuss Director Back-up. The Director stated that he had contacted two people who might be interested in training to be a back-up. The Board asked Director to provide job duty list, hours person would work, and experience requirements for next meeting. No action taken.

B. Discuss Director Office Relocation. Director discussed that a possible relocation site was being discussed but no action had been taken. No action taken. No public comment.

7. NEW BUSINESS.

- A. Discuss CPA Engagement Agreement. Director discussed the 2018 engagement agreement from Kenneth D. Folden & Co. Motion by James Harris, second by Fred Tolar, and carried 5-0 to have Folden & Co. prepare the 2018 report. No public comment.
- B. Discuss Approval of Official Journal. Motion by Andy Brown, second by Sharon Satcher, and carried 5-0 to approve The Jackson Independent as the official journal of the the District. No public comment.
- C. Discuss Election of Officers. Motion by Sharon Satcher, second by Fred Tolar, and carried 5-0 electing Mark Treadway-Chairman, Sharon Satcher-Secretary, and Fred Tolar-Treasurer. No public comment.
- D. Discuss 2018 Budget and Proposed 2019 Budget. Director discussed 2018 budget compared to projected 2018 revenue and expense. Motion by Andy Brown, second by James Harris, and carried 5-0 not to amend 2018 budget. Director discussed proposed 2019 budget. Motion by Andy Brown, second by James Harris, and carried 5-0 to accept 2019 budget. No public comment.
- E. Discuss Director Contract. Director passed out copy of 2019 contract. Motion by Andy Brown, seconded by David Brown, and carried 5-0 to increase Director salary by \$200 dollars a month. Motion by Andy Brown, second by Sharon Satcher and carried 5-0 to approve Director contract at new salary amount. No public comment.
- F. Discuss Approval of Fiscal Agent. Motion by David Brown, second by Sharon Satcher, and carried 5-0 to name Sabine State Bank of Jonesboro as fiscal agent. No public comment.
- G. Discuss 2019 Insurance. Director discussed that 2019 premium amount had not been provided yet and that he expected to receive invoice in January. The premium last year was around \$6,500 dollars. No action by Board. No public comment.
- H. Discuss Re-appointment of Directors. Director discussed that Mark Treadway and James Harris appointment to Board would expire December 31, 2018, Motion by David Brown, second by Andy Brown, and carried 5-0 authorizing Chairman to send letter to Police Jury asking that they be re-appointed to Board. No public comment.
- I. Discuss 911 Equipment Rental. Director discussed that lease on 911 equipment will end on December 31, 2018 and that he had been trying to get in touch with ATT on a lease extension. The Director stated that he believes the current lease allows an extension at the current rate of \$2,227.25. Motion by Andy Brown, second by Sharon Satcher, and carried 5-0 authorizing Chairman to sign new lease agreement as negotiated. No public comment.

8. OTHER BUSINESS.

Director discussed that each Board member needed to completed Louisiana ethics requirements for 2018 before end of year.

9. NEXT MEETING: Noon Wednesday January 23, 2019.

Future meeting Dates:

March 27, 2019

May 22, 2019

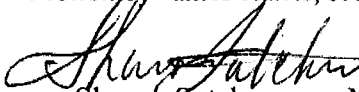
July 24, 2019

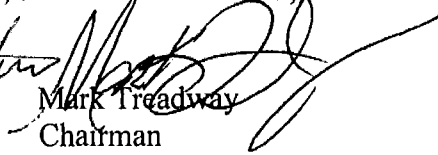
September 25, 2019

November 20, 2019

10. ADJOURN.

Motion by James Harris, seconded David Brown, and carried 5-0 to adjourn.


Sharon Satcher
Secretary


Mark Treadway
Chairman

Copies to:

President, Jackson Parish Police Jury

Jackson Independent

Board Members