

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: January 24, 2018 meeting.

Board Members Roll Call: Present: Mark Treadway

Tim Burns, Sharon Satcher, James Harris

Absent: Andy Brown, Betty Jeffress, Fred Tolar

Director present: Glen McBride

Visitor present: Kayne Pullig

1. CALL TO ORDER.

Chairman Mark Treadway called meeting to order at 12:02. Roll call of Board members by Chairman. Board members Andy Brown, Betty Jeffress and Fred Tolar were absent. Chairman stated a Board quorum was present. Invocation by James Harris. Pledge led by Tim Burns. No public comment.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

- A. Motion by James Harris, seconded by Tim Burns and carried 4-0 to approve the minutes for the November 15, 2017 board meeting. No public comment.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for December 31, 2017. Motion by Sharon Satcher, seconded by James Harris, and carried 4-0 to approve the Treasurer's report for December 31, 2017 and to approve the November and December payments that were approved by the Board of Directors. Cash balance of the District on December 31, 2017 is \$265,364.83 at Sabine State Bank, and the Certificate of Deposit is \$278,734.88 in Peoples Bank of Chatham. No public comment.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No presentations.

6. UNFINISHED BUSINESS

- A. Discuss phone app for mapbook. Director discussed problem with getting phone app updated. Director discussed cost for each person to get app updated. No action by Board No public comment.

7. NEW BUSINESS.

- A. Discuss board member replacement. Chairman discussed that this was fourth consecutive meeting that Betty Jeffress had missed and the Board should ask the Police Jury to remove her from the Board and name a Board replacement member. Motion Tim Burns, seconded by James Harris, and carried 4-0 for the Chairman to send letter to Police Jury asking a replacement member be named. No public comment.

- B. Discuss 2018 insurance quote. Director discussed insurance quote from VFIS in the amount of \$6,379.11 which was \$782.00 lower than prior year. Motion by James Harris, seconded by Sharon Satcher, and carried 4-0 to approve payment of invoice. No public comment.
- C. Discuss bank signatory authority. Director discussed bank signatory authority updates needed and what Sabine Bank required. Motion by Tim Burns, seconded by Sharon Satcher and carried 4-0 that the following people be on the Sabine Bank signatory authority for the Communication District and have authority to sign Communication District checks. New signatory cards will need to be signed by each designee:

- Mark Treadway Board member
- Sharon Satcher Board member
- Fred Tolar Board member
- James Harris Board member
- Glen McBride Director

The District checks will continue to require two authorized signatures, and the Director will not approve any check made out to him. No public comment.

- D. Discuss 911 conference in April. Director handed out information on state 911 conference in April, 2018. Motion by James Harris, seconded by Sharon Satcher, and carried 4-0 approving reimbursement of conference expenses incurred by the Director, and any Board member who attends conference, and approving Director using 911 truck as transportation to conference. No public comment.

8. OTHER BUSINESS.

9. NEXT MEETING: Noon Wednesday March 28, 2018

Future meeting Dates:

- May 23, 2018
- July 25, 2018
- September 26, 2018
- November 14, 2018

10. ADJOURN.

Motion by Tim Burns, seconded by Sharon Satcher, and carried 4-0 to adjourn.

Sharon Satcher	Mark Treadway
Secretary	Chairman

Copies to:

- President, Jackson Parish Police Jury
- Jackson Independent
- Board Members