

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: September 27, 2017 meeting.

Board Members Roll Call: Present: Mark Treadway

Tim Burns, Sharon Satcher, Fred Tolar

Absent: Andy Brown, Betty Jeffress, James Harris

By proxy: Brent Barnett for Andy Brown

Director present: Glen McBride

Visitors present: Aaron Johnson

1. CALL TO ORDER.

Chairman Mark Treadway called meeting to order at 12:10. Roll call of Board members by Chairman. Board members Andy Brown, Betty Jeffress and James Harris were absent. Invocation by Aaron Johnson. Pledge led by Brent Barnett.. No public comment.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

- A. Motion by Sharon Satcher, seconded by Fred Tolar and carried 5-0 to approve the minutes for the May 24, 2017 board meeting. No public comment. Motion by Sharon Satcher, seconded by Fred Tolar, and carried 5-0 to approve the minutes for the July 26, 2017 board meeting. The July 26, 2017 meeting was cancelled after being called to order due to lack of quorum of board members.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial reports for June 30, 2017, and August 31, 2017. Motion by Brent Barnett, seconded by Sharon Satcher, and carried 5-0 to approve the Treasurer's report for June 30, 2017 and to approve the May and June payments that were reviewed by the Board of Directors. Cash balance of the District on June 30, 2017 is \$281,239.55 in the checking account at Sabine State Bank, and the Certificate of Deposit balance is \$206,984.26 in Peoples Bank of Chatham. No public comment.

Motion by Tim Burns, seconded by Sharon Satcher, and carried 5-0 to approve the Treasurer's report for August 31, 2017 and to approve the July and August payments that were approved by the Board of Directors. Cash balance of the District on August 31, 2017 is \$234,504.19 at Sabine State Bank, and the Certificate of Deposit is \$277,480.68 in Peoples Bank of Chatham. A transfer of \$70,000 was moved from the checking account to the certificate of deposit on July 1, 2017. No public comment.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No presentations.

6. UNFINISHED BUSINESS

- A. Discuss CD renewal. The one-year certificate of deposit was renewed on July 1, 2017 at interest rate of 1.35%. The 15 month certificate of deposit was no longer available The certificate of deposit was increased by \$70,000 on July 1, 2017. No action by board. No public comment.

7. NEW BUSINESS.

- A. Discuss storage building rental rate. Director passed out letter with new storage monthly rental rate of \$ 85.00 per month. No action by Board. No public comment.
- B. Discuss director office. Chairman and Director discussed potential space for Director office. No action by Board. No public comment.
- C. Discuss Bank Signatory approval. Director discussed adding Fred Tolar on to Bank signatory authority. Motion by Brent Barnett, seconded by Sharon Satcher, and carried 5-0 to add Fred Tolar to bank signatory authority at Sabine State Bank and for Chairman Mark Treadway to sign request letter. No public comment.
- D. Discuss I-phone map. Director discussed issues with I-phone map. Director stated he would work to iron out problems. No action by Board. No public comment.
- E. Discuss Director office furniture. Director discussed items that need to be replaced in Director office. Director was instructed to replace what needed to be replaced. No action by Board. No public comment.
- F. Discuss Mapping contractor hourly rate. Director presented letter from mapping contractor increasing hourly rate to \$20.00 per hour. Motion by Brent Barnett, seconded by Sharon Satcher, and carried 5-0 approving \$20.00 rate. No public comment.
- G. Discuss Auditor engagement agreement. Director discussed engagement agreement for Kenneth D. Folden & Co. for the preparation of the 2017 compilation report. Motion by Brent Barnett, seconded by Sharon Satcher, and carried 5-0 to approve engagement agreement and authorizing the Director to sign agreement. No public comment.

8. OTHER BUSINESS.

Director discussed that November meeting would include officer elections, naming of official journal, naming of bank, approval of director contractor, and review of budgets.

Director also discussed that ethics certificate of completion would be needed for 2017.

9. NEXT MEETING: Noon Wednesday November 15, 2017.

Future meeting Dates:

January 24, 2018

10. ADJOURN.

Motion by Tim Burns, seconded by Sharon Satcher, and carried 5-0 to adjourn.

Sharon Satcher
Secretary

Mark Treadway
Chairman

Copies to:

President, Jackson Parish Police Jury
Jackson Independent
Board Members