

PUBLIC NOTICE

Jackson Parish Communication District E-911

Minutes: November 16, 2016 meeting.

Board Members Roll Call: Present: Mark Treadway

James Harris, Sharon Satcher, Tim Burns, Betty Jeffress, Ronnie Massey, Andy Brown

Director present: Glen McBride

1. CALL TO ORDER.

Chairman Mark Treadway called meeting to order at 12:15. Roll call of Board members. Invocation by Ronnie Massey. Pledge led by James Harris.

2. READING AND APPROVAL OF PRIOR MEETING MINUTES.

A. Motion by Andy Brown, seconded by Sharon Satcher, and carried 7-0 to approve the minutes for the September 16, 2016 meeting.

3. TREASURER'S REPORT AND APPROVAL OF BILLS.

Glen McBride, 911 Director, gave the financial report. Motion made by Ronnie Massey, seconded by Betty Jeffress, and carried 7-0 to approve the Treasurer's report, and to approve the September and October payments that were reviewed by the Board of Directors. Cash balance of the District on October 31, 2016 is \$252,679.94 in the checking account at Sabine State Bank, and the Certificate of Deposit balance is \$205,726.33 in Peoples Bank of Chatham.

4. REPORT OF COMMITTEES.

No reports.

5. COMMENTS –PRESENTATIONS BY OTHER AGENCIES OR PUBLIC BODIES.

No comments.

6. UNFINISHED BUSINESS

- A. Discuss phone app for map book. Director discussed status of map book app that could be put on I-phone and that the app for android phones is being worked on, and the search engine feature is being worked on. No action by Board.
- B. Discuss wireless phone surcharge rate resolution. Director went over several cash flow scenarios projecting future cell phone revenue at different rate increases. This increase is authorized by legislation passed in the last legislative session. The current surcharge rate is 85 cents per cell phone. The Board instructed the Director to prepare resolution increasing the cell phone surcharge by 20 cents a month to bring the surcharge rate to \$1.05 a month per cell phone and to have this resolution for the January 25, 2017 meeting where the Board will review. The Director will have the resolution reviewed by the District Attorney's office prior to the January, 2017 meeting.. The potential increase, if implemented , will be to provide funds for future equipment purchases for the Communication District. No action by Board.
- C. Discuss residential and business line rate resolution. Director went over several cash flow scenarios projecting future residential and business line revenue and different rate increases. The increase is authorized by legislation passed in the last legislative session. The current surcharge rate is 75 cents for a residential line, and \$1.50 surcharge rate for a business line. The Board instructed the Director to prepare resolutions increasing the residential line by 25 cents a month to bring surcharge rate to \$1.00 per residential line, and increasing the business line rate by \$1.00 to bring business line surcharge rate to \$2.50 per business line. The Director is to have resolutions reviewed by the District Attorney's office prior to the Board reviewing resolutions at the January 25, 2017 meeting. The

potential increases, if implemented, will be to provide funds for future equipment purchases by the Communication District. No action by Board.

- D. Discuss new yard sign design. Director discussed plan for new yard sign similar to yard signs used by Ward 4 Fire District. Motion by Betty Jeffress, seconded by Sharon Satcher, and carried 7-0 for the Director to purchase new style yard sign not to exceed \$20.00 per sign and that there will be no charge for the new sign. Motion by Andy Brown, seconded by James Harris, and carried 7-0 to approve the Director replacing any road signs placed by the District.

7. NEW BUSINESS.

- A. Discuss approval of official journal. Motion by James Harris, seconded by Ronnie Massey, and carried 7-0 approving the Jackson Independent as the official journal of the Communication District for the year 2017.
- B. Discuss election of officers. Motion by Ronnie Massey, seconded by Andy Brown and carried 7-0 to elect Mark Treadway-Chairman, Sharon Satcher – Secretary, and Betty Jeffress-Treasurer, of the Communication District for the year 2017.
- C. Discuss 2016 budget and proposed 2017 budget. Director discussed amending 2016 budget. Motion by Andy Brown, seconded by James Harris and carried 7-0 not to amend the 2016 budget. Motion by Sharon Satcher, seconded by Tim Burns, and approved 7-0 to approve the proposed 2017 budget.
- D. Discuss director contract. Director passed out contract with current salary. Motion by Andy Brown, seconded James Harris, and carried 7-0 to approve the Chairman signing the Director's contract with an increase of \$200.00 per month.
- E. Discuss approval of fiscal agent. Motion by Ronnie Massey, seconded by Tim Burns, and carried 7-0 to approve the Jonesboro branch of the Sabine State Bank as the fiscal agent for Communication District the year 2017.
- F. Discuss 2017 insurance. Director discussed that he had requested quote from the current insurance carrier to be considered at the next meeting of the Board. No action taken by Board.
- G. Discuss generator maintenance contract. Motion by Betty Jeffress, seconded by Sharon Satcher, and carried 7-0 authorizing the Director to sign the generator maintenance contracts from Albritton Service Company.

8. OTHER BUSINESS.

- A. Discuss ethics questionnaire. Director asked Board members to get ethics questionnaires for 2016 to him by December 31, 2016.

9. NEXT MEETING: Noon Wednesday January 25, 2016.

Future meeting Dates:

March 27, 2017

May 24, 2017

July 26, 2017

September 27, 2017

November 15, 2017

10. ADJOURN.

Motion by Andy Brown, seconded by Ronnie Massey, and carried 7-0 to adjourn.

Sharon Satcher
Secretary

Mark Treadway
Chairman

Copies to:

President, Jackson Parish Police Jury
Jackson Independent
Board Members