

**Jackson Parish**  
**WARD TWO FIRE PROTECTION DISTRICT**  
**189 Vernon-Eros Road**  
**Ruston, LA. 71270**  
**Office 318-249-3300 Fax 318-249-3340**  
**e-mail - w2fpdjackson@gmail.com**  
**Tax I.D. #72-1400917**

The Ward Two Fire Protection District Board of Commissioners met in regular session on December 8, 2020 7:00 pm at the District Office. By Roll Call the following members were present: Alton Fallin, Charles Hopkins, and Mack Williams; George Gryder arrived after roll call. Absent was Bill Wheelis. Public attendants were Alayna Huckaby and John McCurdy. There were 1-additions 0-deletions offered to the agenda, meeting called to order by Chairman Williams, followed by invocation. Motion entertained by Mr. Williams to accept the agenda as presented with addition to new business the Letter of Engagement for David Hart, CPA, and proceed into business, motion Mr. Hopkins, second Mr. Fallin, motion carried. Motion entertained by Mr. Williams to accept the minutes from November 10th, 2020 with no addition and no deletions, and proceed into business, motion to accept Mr. Hopkins, second Mr. Fallin, motion carried. Corrections/Approval: 0.

In the order of Old Business: Chief Manning delivered the November Fire report for 7 total calls as follows: 4 Fire, 0 Grass/Brush, 0 EMS, 2 MVA, 1 public tree removal and Other none. Fuel report for November was on hand of 121.9 gallons, fuel usage was 237.2 gallons. Apparatus/Equipment Maintenance –had issue with pump test. Pump test and hose test are done except on 230 and 210. Misc. the signs are still in process of being placed around the ward. PIAL – concrete is complete at new training site. Fencing bids are still in process. November training was cancelled due to COVID 19. Purchasing agent reports for November 2020 was reviewed. Gap Report is 100%. Motion entertained by Mr. Williams to proceed into new business, motion Mr. Fallin, second Mr. Hopkins, motion carried.

In the order of New Business, Financial Report for m/e 11/30/20 was presented by Alayna Huckaby. The bill review was completed by Mr. Williams. Presentation of Bills for November was discussed. The 2021 Budget was presented and discussed, Mr. Williams entertained a motion to accept budget in its entirety, motion Mr. Gryder to accept 2021 budget as presented, second, Mr. Fallin. Letter of Engagement for Mr. David Hart, CPA was discussed and accepted, motion entertained to accept the Letter of Engagement for Mr. Hart, motion Mr. Hopkins, second, Mr. Fallin

The Action List was reviewed-nothing added.

Board members were asked if needed to make any comments, Mr. Fallin stated that we may want to entertain adding a new employee soon. There being no further orders of business motion entertained by Mr. Williams to adjourn, motion by Mr. Fallin to adjourn, second Mr. Gryder, meeting declared adjourned by the chairman at 7:46 p.m.

M. A. Williams, Chairman  
Donna Snow, Secretary