



## **WARD 4 FIRE PROTECTION DISTRICT**

P. O. Box 613  
Jonesboro, Louisiana 71251  
(318) 259-6672  
(318) 395-0430 - Fax

### **Ward Four FPD Minutes, January 2023**

A regular meeting of the Ward Four Fire Protection District of Jackson Parish was called to order at 7:00 p.m., on January 30, 2023, at the fire district's Central Station, located at 261 Hwy 505, Jonesboro, LA . This meeting was called to order by Scotty Nunn, fire district board president.

Fire district board members in attendance included Scotty Nunn, Butch Rushing, Frankie Harris, and Glen Watkins. Others in attendance included Josh Halbbrook, Amanda Ledford, Daniel Allen, Darrell Avery, and Heather Holland. Some volunteers were in attendance as well.

Butch Rushing presented the opening prayer.

After reviewing the minutes of the December 2022 fire district board meeting, Butch Rushing offered a motion to accept them as presented. Frankie Harris seconded the motion, and the motion carried.

The fire board could not review the financials as they were not provided in time for the meeting.

The board then moved on to new business. Henry Shuler was present to address all the questions and concerns that the fire district board had concerning the Weston Water System cooperative endeavor. Mr. Shuler also presented the bids that had been received on completion of the project. The bids were considerably higher than what the district initially wanted to pay for the venture. Mr. Shuler had consulted with the lowest bidder and was able to make adjustments on the plans to allow the bid to be within range of what the fire district initially set aside for the project. After a considerable amount of discussion, Glen Watkins made a motion to table the discussion of accepting the lowest bid until the board members and fire chief were able to review everything further and call a special meeting to make the decision. Frankie Harris seconded the motion, and the motion carried. Mr. Shuler also updated the board on the expansion of the Ebenezer Water System, which offered the district



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the possibility of adding another fire hydrant as well as increasing the size of a current water meter.

The next item of business was the appointment of an auditor to complete the 2022 audit for the fire district. Mrs. Holland was in favor of having Mr. David Hartt appointed as the auditor again. Butch Rushing made a motion to appoint Mr. Hartt as the auditor. Frankie Harris seconded the motion, and the motion passed.

Chief Halbrook advised the board that certified letters had been issued to inactive volunteers for the return of their equipment. The deadline to return the equipment was approaching, and Chief Halbrook requested permission to send demand letters from Mr. Avery if the items were not returned. Frankie Harris made a motion for Mr. Avery to send the letters at the appropriate time. Glen Watkins seconded the motion, and the motion carried.

The next item of business concerned Service 2. The chief had been in contact with Mr. Culpepper and hoped to have some information from him concerning the ownership of the unit, so the department could make future plans.

The board then discussed the collection of the 2023 Parcel Fee. The board opened the roll for additions and deletions beginning January 2023 until April 1, 2023. The board would proceed with sending letters with the parcel fee being due by May 1, 2023. Second notices would follow. If payments were not received by the due date given, certified letters would be sent. If still unpaid, the district would turn over the parcels for collection through an attorney. Glen Watkins made the motion. Frankie Harris seconded the motion, and the motion passed.

Next were board member comments. Frankie Harris informed the board and chief of new dispatch guidelines for the DOTD. Glen Watkins expressed some concern over the WWS Cooperative Endeavor. Scotty Nunn thanked the volunteers for all their work.

No comments from the assistant chiefs.

Chief Halbrook informed the board of upcoming trainings as well as service work being completed on the fire trucks.

Frankie Harris made a motion to adjourn. Butch Rushing seconded the motion, and the motion carried.