

Jackson Parish Hospital
Governing Board Meeting Minutes
October 27, 2021

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, October 27, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Shontae Mims, and Angela Curtis. Absentee Board Members were Chris Bowman. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Paula Parkerson, Amber Brazzel, Sunni Bougues, Shelley Malsam, and Mauri McBride.

Crouch called the meeting to order at 12:16 p.m., and Morgan gave the Invocation. There were 3 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Mims and second by Curtis, the October 27, 2021, meeting agenda was unanimously approved.

Following a motion by Curtis and second by Mims, the September 29, 2021, Public Hearing on Fiscal Year Ending September 30, 2022, Operating Budget, and the Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Dr. Paula Parkerson, Chief of Staff, informed the Board that the Providers conducting Chart Reviews for the month of October; therefore, there was nothing to report.

During the Chief Executive Officer's Report, Morgan began by informing the Board that FEMA Drainage Project is not likely to happen. He reported that there has been a significant increase in materials since the grant was initially approved in 2008 and due to the increase in 2018 or 2019 there was a requested increase of an additional \$87k and it is nearly 2022 and the project hasn't even begun. He then reported the Police Jury opened the Drainage Project up for Bids and informed JPH that the facility would have to pay \$325k; which is in addition to the grant funds that were approved for this project. Morgan reported that the land has already been purchased for the project, so the \$325k would be an out of pocket for construction, surveying the land, etc; while noting that he does not recommend moving forward with the project due to JPH being liable for \$325k out of pocket expense. He also noted that the grant was initially requested when the facility flooded during Katrina in 2008 and reported that the facility has not flooded since. He voiced his concern that if JPH did proceed with the drainage project it may affect the planned Emergency Room Renovation Project. Morgan reported that the additional \$87k that was requested has not yet been approved by FEMA; therefore, JPH is looking at over \$400k of out-of-pocket expense for this project with no net gain. Crouch raised concern regarding the facility flooding in the past. Morgan and Thomas informed the Board that several of the drainage pipes that were in the FEMA plans have already been installed. Thomas reported that we have had several severe storms and even endured a CAT 2 Hurricane, and the facility did not show any flooding; noting that the pumps are checked regularly to make sure they are working properly. There was much discussion on this topic. Crouch entertained a motion to decline the FEMA Drainage Project Grant due to cost escalation. There was a motion by Mims and second by Curtis to decline the FEMA Drainage Project Grant due to cost escalation since the project was initially approved in 2008. All members present were in favor and the motion carried. Morgan then informed the Board that the Jackson Parish School Board owns the land that the Chatham Medical Clinic sits on as well as contiguous land; he noted the land was leased by the Town of Chatham for 99 years, which would expire in 2087. He informed the Board that the total appraised value for the Chatham Medical Clinic was \$190k with the land appraising for \$15k and the building appraising for \$175k. He stated that the Town of Chatham is working to un-lease

the land so that JPH can purchase both the land and the building. Morgan reported that with the assistance of COVID grant monies the clinic will be revamped and will acquire a generator as well as UV lighting.

Thomas began by providing the Board with three quotes to furnish and install Mini-Split in the Nurses' Station, Case Management, and the Inservice Room. He reported that neither of the three units work very well nor do they have heat. He then referred to page 11 of the packet, noting that Hot 2 Cold came in with the low bid of \$33,500.00. Crouch raised concern as to the price difference of the bids that were received. There was much discussion on this topic. There was a motion by Mims and second by Curtis to approve the low bid from Hot 2 Cold for \$33,500.00. All members present were in favor, and the motion carried. He then referred to page 14 of the packet, which is an HVAC proposal from DMR for the downstairs clinic exit hallway, maintenance, EVS, and Dietary's exterior hallway areas; noting the bid submitted by DMR was \$16,500.00. He then provided the Board with a hand-out of an additional bid that was received by Storer in the amount of \$13,941.00 and reported that he had received a verbal bid from Byrnes in the amount of \$33,000.00. Thomas requested Board approval to accept the low bid of \$13,941.00 received by Storer. There was a motion by Curtis and second by Mims to approve the bid of \$13,941.00 received by Storer. All members present were in favor, and the motion carried. Thomas then informed the Board that the facilities generator has been installed and load tested and is currently sitting in stand by waiting to be put into use. He informed the Board that aside from the punch list, the 100-wing patient room renovation project has been completed by the contractor and the Louisiana State Fire Marshal has conducted his inspection and recommended that the handrails on the exterior stairway of the 100-wing be installed, noting that those are being installed today and then the Fire Marshal will return for his follow up inspection. He informed the Board that once the Office of Public Health conducts their survey, the Department of Health and Hospitals will then conduct their survey; while noting all equipment and furniture for the patient rooms have not been received due to supply chain issues but has an anticipation date for the month of November. Thomas reported that the rebuilding of the exterior walls on the bottom of the 200-wing has been delayed due to supply chain issues with receiving the waterproofing materials. He then informed the Board that when the new generator was installed, a new natural gas line had to be ran which resulted in several areas of the facilities lawn being demolished so currently there is currently a landscaper on site re-sodding the area. There was a discussion regarding the landscaping in front of the newly renovated 200-wing.

Stansbury began by reporting were currently underway with audit season noting that September 30th was the end of the fiscal year, with an Auditor with Langlinais, Broussard, and Kohlenberg on-site conducting an inventory audit. Stansbury reported that he is currently working on submitting inventory counts to the auditors. Stansbury informed the Board that there will be no financials presented at this meeting due to preparing end of the year financials, noting that end of the year financials will be presented at the December meeting. Stansbury then requested a ratification of Special Checks, and ACH Debits for the month of September and October as well as payables for October 7, 2021. Mims raised question as to the payment of \$17,850.00 to Steris Corporation. Thomas reported that this payment was for a large unit care board for the Doctors sleep room and additional equipment to make it functionable with the Emergency Department, noting that should the Doctor return to his room, this care board provides will provide a status update of patients. There was a discussion on this topic. Crouch raised question as to the payment of \$11,917.86 for custom wood frames. Thomas clarified that this was the final payment for the 143 metal prints for the patient renovation project, noting that the metal frames are secure and mounted to the wall with a protective UV coating for durability. There was much discussion on this topic. There was a motion by Mims and second by Curtis to ratify the payables for October 7, 2021, and Special Checks and ACH Debits for the month of September and October. All members present were in favor and the motion carried.

Brazzel presented the ED Patient Arrival to First Documentation to Physician report. She reported the 2020-2021 Telemedicine Visits for the schools, noting there were two visits for the month of September and then reviewed the Rural Health Clinic with the Board. Brazzel then provided the Board with the Radiology and

Laboratory Ordering Provider Totals for the third quarter. There was much discussion regarding Ordering Providers within the community as well as ancillary services that are available and that are referred to JPH.

Malsam then presented the Board with the Hospital Statistics. Crouch raised question as to if their needs to be some Provider education regarding the swing-bed services at JPH. There was a discussion on this topic. Crouch expressed much concern regarding the communication interaction with Case Management and Physicians. There was much discussion on this topic.

Crouch reported that there was no need for an executive session.

There were no Board comments.

There will not be a November meeting.

Crouch announced the Annual Medical Staff and Board of Directors meeting will be held on Tuesday, December 14, 2021, at 6:00 p.m. at the Jackson Parish Ambulance Service at 115 Watts Street, Jonesboro, LA 71251.

Upon motion by Mims and second by Curtis, the meeting was unanimously adjourned at 12:59 p.m.

Chris Bowman, Esq.
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital