

Jackson Parish Hospital
Governing Board Minutes
March 27, 2019

The regular scheduled Governing Board of Directors meeting of the Jackson Parish Hospital was held on Wednesday, March 27, 2019, in the hospital board room. Board members present were Dr. Rebecca Crouch, Angela Curtis, Shontae Mims, and Chris Bowman. Hospital staff present were John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. William Slusher, Sunni Bougues, Amber Brazzel, Shelley Malsam, and Mauri McBride. Gayla Falcon and Johnathon Trahan with Langlinais, Broussard, and Kohlenberg were also present.

Crouch called the meeting to order at 12:05 p.m. and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Bowman and second by Mims, the March 27, 2019 meeting agenda was unanimously approved.

Following a motion by Mims and second by Curtis, the minutes from the February 27, 2019 meeting were unanimously approved.

There were no public present.

Gayla Falcon, CPA, for Langlinais, Broussard, & Kohlenberg presented the Audit Report for FYE 2018 to the Board of Directors, while noting that after completion of the Audit they found that our financial statements did not contain any material misstatements; which means they were all good. Falcon informed the Board that there were no material misstatements; therefore, they issued a clean unqualified opinion, which is the best that you can have. She reported to the Board the Statement of Net Position and the Liabilities and Net Position, while noting that cash to cash equivalents are at \$6.7 million with prior year being \$4 million; which is a \$2.6 million increase in cash. Falcon also reported that the Accounts Receivables were \$1.6 million with the prior year being \$1.8 million, due from third party payors went from \$582k to \$1.1 million. She noted that most of this increase is due to the cost report that was filed in February, noting that Medicare owed the facility \$258k. While Medicaid and several CCNs owed the facility around \$400k. Falcon then reported that the total current assets went from \$8 million to \$11.1 million with the biggest jump being in cash. She reported that account payables have decreased in FYE 2018, noting that in FYE 2017 account payables were at \$359k and as of September 30, 2018 they had decreased to \$247k. Falcon briefed the Board of our total liabilities and net position, which are \$14 million, noting that in prior year the total liabilities and net position was 11.1 million. Falcon reported there was a tremendous decrease in credit balances while noting that they went from \$378K down to \$267k. She then stated that she could not emphasize enough on how great the decrease of credit balances is, while informing the Board that at one time the credit balance report was showing over \$1 million dollars, which was mostly posting errors. Stansbury informed the Board that as of today, March 27th, the total credit balances are \$68k, which is amazing. Falcon reviewed with the Board the Statement of Revenues, Expenses, and Changes in Net Position. She also reviewed the schedule of findings with the Board of Directors; which were three findings, while also informing the Board that these three findings small Critical Access Hospitals will always have. Falcon informed the Board that the Audit for FYE 2018 is a drastic improvement from prior years noting that the facility had ten findings for FYE 2017 and three findings for FYE 2018. Trahan then presented to the Board the Agreed Upon Procedures deficiencies for FYE 2018. Falcon informed the Board that this is a vast improvement and commended the Board and Staff for a job well done.

Gayla Falcon, CPA and Johnathon Trahan, CPA exited the meeting.

Dr. William Slusher, Chief of Staff, presented the appointment and reappointment recommendations for the month of March to the Board of Directors. There was a motion by Bowman and second by Curtis to approve the Chief of Staff Report as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan presented the 2019 Organizational Charts for approval. There was a motion by Bowman and second by Mims to approve the 2019 Organizational Charts for Jackson Parish Hospital, Jackson Parish Hospital Family Care Clinic, Chatham Medical Clinic, and the Jonesboro Family Care Clinic. All members present were

in favor and the motion carried. Morgan then presented the Policy and Procedure Manuals for annual approval. There was a motion by Bowman and second by Curtis to approve the Departmental Policy and Procedure Manuals for there annual approval. There was a discussion on this topic. All members present were in favor and the motion carried. He also reminded the Board of Directors to complete their annual mandatory LA Code of Ethics training, while noting that this is training is required annually as all public servants and elected officials are required to take one hour of training per calendar year. Morgan recognized Malsam and Brazzel informing the Board that at the NARHC meeting held this past week Malsam and Brazzel took a very rigorous test and they are now Certified Rural Health Clinic Professionals, while also noting that there are only 256 Certified Rural Health Clinic Professionals in the United States and Jackson Parish Hospital has two of them.

Dr. Thomas informed the Board of the great progress made with the Patient Mock-up Room Remodel, while noting that he anticipated its completion by the next board meeting.

Stansbury requested ratification of payables for February 26, 2019 and March 11, 2019. There was a motion Bowman and second by Mims to ratify the payables for February 26, 2019 and March 11, 2019. All members present were in favor and the motion carried. He then presented to the Board the Louisiana health Cooperative Settlement Plan Agreement. There was a lengthy discussion on this topic. There was a motion by Bowman and second by Curtis authorizing JPH to enter into a settlement agreement with Louisiana Health Cooperative. All members present were in favor and the motion carried. Stansbury presented the Board with a packet of Financials while reviewing the Statement of Net Position. He stated that the bank balance as of February 28, 2019 was \$9.9 million and noted that as of today, we have \$10.2 million in the bank. Stansbury also presented the Board with a Budget to actual comparison of the Statement of Net Position.

Malsam presented the monthly statistics to the Board. There was a lengthy discussion on this topic.

There was no Executive Session.

Crouch then requested responses from the Board Members regarding a search of active physicians, while noting that JPH needs more physicians, because the facility is down to only three active physicians. All members present agreed that they are in support of Morgan beginning to pursue a search of active physicians.

The next regular meeting will be held Wednesday, April 24, 2019, in the hospital board room.

Upon motion by Bowman and second by Curtis the meeting was unanimously adjourned at 12:50 p.m.

John Morgan, MBA, RN
Chief Executive Officer
Secretary, Treasurer

Dr. Rebecca Crouch
Governing Board, Chairman