Jackson Parish Hospital

Governing Board Meeting Minutes

January 26, 2022

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, January 26, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Chris Bowman, Dr. Rebecca Crouch, Shontae Mims, and Angela Curtis. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Paula Parkerson, Jerry Allen, Sunni Bougues, Shelley Malsam, and Jeannie McBride.

Bowman called the meeting to order at 12:16 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Crouch and second by Curtis, the January 26, 2022, meeting agenda was unanimously approved.

Following a motion by Crouch and second by Curtis the December 14, 2021, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Dr. Parkerson then presented the initial appointments, reappointments, and terminations as recommended by the Medical Staff. There was a motion by Mims and second by Crouch to approve the initial appointments, reappointments, and termination recommendations as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer’s Report, Morgan began by informing the Board that the Hospital had received USAC FCC COVID-19 Telehealth Grants in the amount of $442k. He presented the first grant in the amount of $134k and requested that this be used to purchase digital hand-held scopes for every room in the RHCs. There was a motion from Crouch with a second from Curtis to approve this purchase. All members present were in favor and the motion carried. Morgan then presented the second grant in the amount of $143k and requested that this be used to purchase new Telemed Carts for the Chatham RHC and the downstairs suites so that every clinic would be equipped for Telemed visits. There was a motion from Mims with a second from Curtis to approve this purchase. There was a motion from Crouch with a second from Curtis to approve this purchase. All members present were in favor and the motion carried. Morgan then presented the third grant in the amount of $198k and requested that it be used to purchase VitalChat Telemed Platform for the Nurse Call System on the Acute Care Unit. This would equip each patient room with software for video calls. He stated that after the first year, there will be a maintenance fee of $150k per year for years 2 and 3, then $40k per year after. There was a motion from Crouch with a second from Mims to approve this purchase. All members present were in favor and the motion carried. Morgan continued his report by announcing that State Surveyors had visited the hospital on Monday, January 24, 2022, to license the renovated 100 wing. The survey is complete, and the hospital is now licensed for 25 beds. Morgan stated that the renovation which began in August of 2020 is now complete for both the 100 and 200 wings.

Thomas stated that he had nothing to report this month from the COO perspective.

Stansbury requested a ratification of Special Checks, ACH Debits for the month of December as well as payables for January 13, 2022. Crouch raised question as to the payment of $973.88 for mammography logbooks. Thomas clarified that this was for the purchase of 10 logbooks for the radiology department and that they are purchased once every few years. Crouch also questioned why there were 2 checks written for pictures for Dr. Ed Mariano. Thomas explained that the pictures had to be retaken due to Dr. Mariano wearing a lab coat from another facility in the first set. Stansbury continued his report by stating that the depreciation could be changed a little once the auditors finish their reports since they want to trance our contractual allowances for another month. Stansbury announced that the auditors would be here to present their findings in March. There was a motion by Curtis and second by Crouch to ratify the payables for January 13, 2022, and Special Checks and ACH Debits for the month of December. All members present were in favor and the motion carried.

Bougues presented the ED Patient Arrival to First Documentation to Physician report. She then reviewed the 2021-2022 Telemedicine Visits for the schools and COVID tests performed, and then reviewed the Rural Health Clinic stats with the Board. Bougues then presented new and updated policies to the Board for approval. The first policy was and updated Reporting of Abuse Policy. There was a motion from Curtis, with a second from Mims to approve the policy as presented. All members present were in favor and the motion carried. Bougues then presented a new policy on the Use of Clinical Alarms. There was a motion from Mims, with a second from Crouch to approve the policy as presented. All members present were in favor and the motion carried. The next policy was an updated policy on SCD/VCD Prophylaxis. Bougues presented the changes to the Board for approval. There was a motion from Mims, with a second from Curtis to approve the policy as presented. All members present were in favor and the motion carried. Bougues then presented a new Sepsis Protocol Policy to the Board for approval. There was a motion from Curtis, with a second from Mims to approve the policy as presented. All members present were in favor and the motion carried.

Malsam then presented the Board with the Hospital Statistics as well as the Clinic Statistics for the month of December 2021.

At 12:44 p.m., there was a motion by Mims and second by Crouch to enter into an Executive Session to discuss Strategic Planning. All members present were in favor, and the motion carried. At 12:54 p.m., there was a motion by Crouch and second by Mims to return to regular session. All members present were in favor, and the motion carried.

Curtis and Bowman reported that they had been hearing good reports from the community concerning Dr. Ed Mariano and expressed their pleasure.

The next regular meeting will be held Wednesday, February 23, 2022, at 12:00 noon in the hospital board room.

Upon motion by Mims and second by Crouch, the meeting was unanimously adjourned at 12:56 p.m.

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Chris Bowman, Esq. John L. Morgan, MBA, RN

Governing Board Chairman Chief Executive Officer

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