

Jackson Parish Hospital  
Governing Board Minutes  
October 30, 2019

The regular scheduled Governing Board of Directors meeting of the Jackson Parish Hospital was held on Wednesday, October 30, 2019 in the hospital board room. Board members present were Dr. Rebecca Crouch, Angela Curtis, Shontae Mims, and Chris Bowman. Hospital staff present were John Morgan, Dr. Jason Thomas, Bill Stansbury, Sunni Bougues, Amber Brazzel, Shelley Malsam, and Mauri McBride.

Crouch called the meeting to order at 12:11 p.m. and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Crouch entertained a motion to amend the agenda moving the Chief Operating Officer's Report to take place prior to entering executive session. There was a motion by Mims and second by Curtis to amend the agenda and move item #8, Chief Operating Officer's Report, to take place prior to item #12. All members present were in favor and the motion carried.

Following a motion by Mims and second by Curtis, the minutes from the September 25, 2019 meeting were unanimously approved.

There was no public present.

In the absence of Dr. William Slusher, Brazzel presented the initial appointments, reappointments, and terminations as recommended by the Medical Staff. There was a motion by Bowman and second by Mims to approve the initial appointments, reappointments, and terminations recommendations as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan informed the board of the current status of the Hospital Draining Project; while noting, that Mark Treadway, OEP Director informed the Police Jury on October 7<sup>th</sup> that additional funds had been requested for this project and granted, as well as an extension. The original project review was for \$878,214.00 and due to an increase in cost since the original plan review GOHSEP has now requested an increase in the amount of \$86,988.00. Morgan then informed the Board that JPH's 2020 Health Benefits Plan have been finalized and open enrollment meetings will begin on November 19<sup>th</sup>.

Stansbury requested ratification of payables for September 26, 2019, October 14, 2019 and October 24, 2019. There was much discussion on this topic. There was a motion Bowman and second by Mims to ratify the payables for September 26, 2019, October 14, 2019 and October 24, 2019. All members present were in favor and the motion carried. Stansbury then informed the Board that due to the recent change in accounting software and new EMR system financials will not be presented during this meeting. He informed the Board that the bank balance as of October 21, 2019 was \$8.7 million and were holding steady considering the recent change in our EMR system. Stansbury then informed the Board that the proposed operating budget for FYE 2020 will be presented at the next meeting.

Brazzel then provided the Board with the ED Patient Arrival to First Documentation by Physician monthly trend report for 2018 & 2019 noting that his number is steadily trending down with the month of September being at 32. She then presented the Board with the Quarterly RHC Statistics broken down by each provider. There was much discussion on this topic. There was also much discussion on the RHC requirements and the required number of visits per year for each provider.

Malsam then presented the monthly statistics to the Board. There was a discussion on this topic and the census.

Dr. Thomas then informed the Board of an outside provider, Ms. Brunson, having interest in a Lab Interface; while noting, that she would like to fully integrate our new EMR system, Cerner, with their clinics EMR system, which would allow her access to electronically view and order labs from their clinics EMR. There was a discussion on this topic. Dr. Thomas then presented a list of items to the Board that has become necessary to surplus property in accordance with the law. He then presented for approval, Resolution #20, declaring the items presented surplus; while also noting, that the items would be published in our official journal and bids would begin being taken after November 29, 2019 and end on Friday, December 6<sup>th</sup> at 4:30pm. Dr. Thomas then presented the Board with packet of information on the Patient Wing Renovation. He then reported that the Fire Marshall has reviewed the plans and approved them with the exception of having to add two additional smoke doors. He then noted that LDH has also approved the plans and then he touched on the two different room types due to ADA Compliance. There was an in-depth preview of the plans and much discussion regarding the remodel. He then noted that based on the engineer's numbers with similar projects we are expecting this project to cost around \$3.7 mil, with having an additional cost of engineering fees, which is expected to be around \$300k. He then requested approval from the Board of an overall budget of \$4.2 mil for the Patient Renovation Project. There was much discussion on this topic.

At 12:51 p.m., there was a motion by Curtis and second by Mims to enter into Executive Session to discuss Legal Issues and Strategic Planning. All members present were in favor and the motion carried. At 1:20 p.m., there was a motion by Bowman and second by Mims to return to regular session. All members present were in favor and the motion carried. There was no action taken during the closed session.

There was a motion by Mims and a second by Curtis to grant Dr. Thomas the authority to Solicit Bids for the Patient Wing Renovation and also grant Stansbury the authority to research information on CD Rates for 1 year, 3 years, and 5 years and also research the Bond Requirements. All members present were in favor and the motion carried.

There was a discussion regarding the date of the December Board Meeting.

The annual meeting of the Governing Board and JPH Medical Staff will be held Monday, December 16<sup>th</sup> at 5:30pm in the hospital dining room.

Upon motion by Mims and second by Bowman the meeting was unanimously adjourned at 1:30 p.m.

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John Morgan, MBA, RN  
Chief Executive Officer  
Secretary, Treasurer

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Dr. Rebecca Crouch  
Governing Board, Chairman