Jackson Parish Hospital
"Always Serving, Always Quality, Always JPH"
165 Beech Springs Road
Jonesboro, LA 71251

318-259-4435 www.jacksonparishhospital.com

JPH Board of Commissioners March 25, 2020 Board Meeting

NOTICE OF PUBLIC MEETING

The Regular Business Meeting of the Jackson Parish Hospital Governing Board will be held on Wednesday, March 25, 2020.

The business meeting will take place at 12:00 p.m. in the hospital board room.

NOTICE OF REGULAR MEETING

Jackson Parish Hospital Governing Board March 25, 2020

TO: Rebecca Crouch, M.D.

Angela Curtis

Shontae Mims

Chris Bowman, Esq.

Paula Parkerson, M.D.

The Regular Business Meeting of the Board of Directors of Jackson Parish Hospital will take place at noon on Wednesday, March 25, 2020 in the board room. Lunch will be provided.



Location:

Governing Board of Directors

Rebecca Crouch, MD (Board Chairman)

> **Angela Curtis** (Vice Chairman)

Shontae Mims (Board Member)

Chris Bowman, Esq. (Board Member)

Jackson Parish Hospital Board Room

ACENDA

Date:

March 25, 2020

Time:

12:00 PM

NOTICE OF PUBLIC MEETING

AGENDA			
1.Call to Order and Invocation			Chairman
2. Notice of Meeting and Quorumpg. 2	2		Chairman
	3		Chairman
3. Approval of Agenda			Chairman
4. Approval of Minutespg. 4.1 February 26, 2020	6-8		
5. Public Comments (5 Minute Limit)			
6. Election of Officers			1 F.L ODA
7. Presentation of Audit for FYE 2019	10.11	Langlinals, E	ayla Falcon, CPA Broussard & Kohlenberg Paula Parkerson
8.2 Chief of Staff Report	10-11	Dr.	
9. Chief Executive Officer's Reportpg.	. 13		John Morgan
9.1 Review & Approve Departmental Policy & Procedure I 9.2 Review & Approve the 2020 Organizational Charts o Jackson Parish Hospital o Jackson Parish Hospital Family Care Clinic o Jonesboro Family Care Clinic Sultes A, B, E, & F o Chatham Medical Clinic	Manuals	pg. 14 pg. 15-21 pg. 15 pg. 16 pg. 18 pg. 20	
10.Chief Operating/Information Officers Report		pg. 23-24	Dr. Jason Thomas
10.2 Patient Room Renovation Project Bids		pg. 25-35	Dill Ctemphum
11. Chief Financial Officer's Report			Bill Stansbury
11.1 Ratify Payables for 2/26/2020 & 3/12/2020		pg. 38-39	
11.2 Overview of Financials 12. Revenue Cycle Report			Shelley Malsam
12.1 Monthly Statistics		pg. 41-43	
12.2 ED Patient Arrival to First Documentation		pg. 45	
by Physician Monthly Trend Report		pg. 46	
12.3 Clinic Statistics 12.4 RadNet Ancillary Services Ordering Provider Totals		pg. 47-56	
13. Executive Session to discuss Legal Issues & Strategic Planni	ing		
14. Board Comments			Chairman
15 Announcements			Chairman
15.1 The next regular meeting will be held on Wednesday, April 29th at 12:00 noon in the hospital	N	D	Chairman
16. Adjournment	10		ne and Position of Authorized Pa

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact John Morgan or Dr. Jason Thomas at (318) 259-4435 describing the assistance that is necessary.

Jackson Parish Hospital Service District No. 1 165 Beech Springs Road

Jonesboro, LA 71251 (318) 259-4435

(Name and Position of Authorized Person)



Pursuant to Proclamation JBE2020-30, electronic attendance will be made available for this meeting.

See the following instructions for teleconference or video conference access to this meeting.

You may submit any public comments to our email address, and they will be read aloud at the appropriate time.

mmcbride1@jphmd.com

Instructions for Teleconference

If you would like to be called to listen in this public meeting, please email our office with your information and we will call your designated phone number prior to the meeting.

Email: mmcbride1@jphmd.com

- 1. From your computer or mobile device, either click on or copy/paste the following link into your web browser.
 - a. You may be asked to launch the application, select "Yes"

Join Zoom Meeting

https://zoom.us/j/717882207?pwd=ZVpuWXEzYWY2K1d2V0dXZDFzTW0xQT09

2. When prompted, enter the following information:

Meeting ID: 717 882 207 Password: 039436



CERTIFICATE

The Jackson Parish Hospital Service District No. 1 Governing Board of Directors will meet via teleconference in Special Session on Wednesday, March 25, 2020 @ 12:00 PM.

The Governing Board is allowed to meeting via teleconference pursuant to Proclamation JBE: 2020-30. The Governing Board of Directors would otherwise be unable to meet due to the quorum requirements under RS 42:19.

John Morgan, MBA, RN Chief Executive Officer Secretary/ Treasurer Jackson Parish Hospital

Jackson Parish Hospital Governing Board Minutes February 26, 2020

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, February 26, 2020 at 12:00 p.m., in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Angela Curtis, and Chris Bowman. Absentee Board Members were Shontae Mims. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Amber Brazzel, Sunni Bougues, Shelley Malsam, and Mauri McBride. Absentee Hospital employees were Dr. Paula Parkerson.

Crouch called the meeting to order at 12:15 p.m. There were 3 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Bowman and a second by Curtis, the February 26, 2020 meeting agenda was unanimously approved.

Following a motion by Bowman and second by Curtis, the minutes from the December 16, 2019 and January 29, 2020 meeting were unanimously approved.

There were no public comments.

There was a discussion related to Election of Officers and absentee Board Members. Upon unanimous decision the Election of Officers was tabled until the next regular meeting.

In the absence of the Chief of Staff, Brazzel presented the initial appointments, reappointments, and terminations as recommended by the Medical Staff. She then announced the 2020 Medical Staff Officers. There was a motion by Bowman and second by Curtis to approve the initial appointments, reappointments, and termination recommendations as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan presented the Compliance Questionnaire for FYE 2019 noting that the questionnaire is a required part of a financial audit of Louisiana state and local government and public agencies. There was a motion by Bowman and a second by Curtis to adopt the Compliance Questionnaire for FYE 2019. All members present were in favor and the motion carried. The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (3) Bowman, Curtis, Crouch

NAYS: (0)

ABSTAINED: (0)
ABSENT: (1) Mims

Morgan then informed the Board that Langlinais, Brossard, & Kohlenberg will be presenting the audit report for FYE 2019 at the March 25th Board of Directors meeting. There was a discussion on the audit deadline. Morgan then informed the Board of the 340B pharmacy programs Go-Live date which was January 1, 2020 while also noting that as of February 25th there have been over 169 claims have been collected for with 70 more claims that are still outstanding. Morgan then reiterated that this revenue does not affect your cost report. Bowman then raised question as to the monies that were aired for the consulting firm that assisted in the implementation of the program. There was a discussion on this topic. Morgan then informed the Board of the closure of the Jackson Independent. He then presented Resolution #22 declaring the Winn Enterprise as Jackson Parish Hospital official journal for the remaining term ending June 30, 2020. There was a motion Bowman and second by Curtis to declare the Winn Enterprise

as Jackson Parish Hospital official journal. The foregoing resolution was read, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (3) Bowman, Curtis, Crouch

NAYS: (0)

ABSTAINED: (0)
ABSENT: (1) Mims

Morgan then informed the Board that the legal ads will be published in the Winn Enterprise (our official journal) as well as the Jackson Times for convenience to our communities.

Dr. Thomas presented Resolution #23 Declaring Items Surplus. There was a motion by Bowman and second by Curtis to declare items listed on page 27-29 of the board packet surplus property. The foregoing resolution was read, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (3) Bowman, Curtis, Crouch

NAYS: (0)

ABSTAINED: (0)
ABSENT: (1) Mims

Following the legal publication in the official journal the bidding process will begin on Monday, March 23rd and end on Friday, March 27th at 4:30pm, where the sale will be made to the person with the highest bid. Should items not sell for any amount, then they will be considered "junk" and discarded.

Stansbury requested ratification of payables for December 13, 2019, January 2, 2020, January 16, 2020, January 29, 2020, and February 13, 2020. There was much discussion on this topic. Bowman raised question as to multiple payments made to Enterprise Computing Services. Dr. Thomas informed the Board that ECS had some changes within their accounting department, so these check registers include multiple invoices combined on one check. He then noted that this includes the Microsoft Office 365 payment as well as network switching gear, which has been phased into numerous parts of the hospital over a period of time but this amount will decrease; however, there will be a slight increase again when the patient remodel begins. Bowman then raised question as to if JPH seeks bids for upcoming projects; and if so, what the bidding process is. Dr. Thomas clarified that projects are bided out and other vendors have been reached out to; however, most opt out due to distance and those contractors having to charge for travel. He stated that Dodson wins the majority of the bids due to much lower cost without travel or lodging being included. Dr. Thomas noted that a 3-panel form from the state is used which list the project, bidders, and cost. After much discussion, there was a motion by Bowman and a second by Curtis to ratify the payables for December 13, 2019, January 2, 2020, January 16, 2020, January 29, 2020 and February 13, 2020. Bowman raised question as to the amount of credit balances. There was a discussion on this topic. Stansbury then presented the Board with a packet of Financials, while also presenting a Budget to actual comparison of the Statement of New Position. Stansbury informed the Board that he was only reporting financials as of December 31st due to the recent transition of the new Accounting and EMR System. He then informed the Board that the bank balance as of December 31st was \$6.5 million and as of today, February 26th it's at \$9 million. He then noted that roughly \$1.2 million dollars has been added to the books for FYE 2019. Morgan and Stansbury then recommended merit raises for the employees of JPH, raises will be based on the employee's annual evaluation; noting, that this merit increase was included in the budget, which was previously approved by the Governing Board of Directors. Morgan informed the Board that all employees have had numerical evaluations that are based on performance, which range from 1 to 5 and employees are not eligible for a raise until they score a level 3 or higher; noting a 3 receives a 3%, 4 receives a 3.5%, and a 5 receives a 4% raise. There was a motion by Bowman and second by Curtis to authorize the CEO to provide employees with a merit increase as recommended by the CEO and CFO. All members present were in favor, and the motion carried.

Brazzel provided the Board with the Clinic Statistics and the ED Patient Arrival to First Documentation by Physician monthly trend report; while noting, that this number is steadily trending down with the month of January being at 32 minutes. Brazzel then reviewed the Departmental Performance Improvement Synopsis with the Board.

Malsam then presented the monthly hospital statistics to the board.

At 1:00p.m., there was a motion by Bowman and second by Curtis to enter into Executive Session to discuss Strategic Planning. All members present were in favor and the motion carried. At 1:34 p.m., there was a motion by Bowman and second by Curtis to return to regular session. All members present were in favor and the motion carried. There was no action taken during the closed session.

The next regular meeting will be held Wednesday, March 25, 2020 in the hospital board room.

Upon motion by Bowman and second by Curtis the meeting was unanimously adjourned at 1:34 p.m.

John Morgan, MBA, RN Chief Executive Officer Secretary, Treasurer Dr. Rebecca Crouch Governing Board, Chairman

Chief of Staff Report

Jackson Parish Hospital Executive Summary

REPORT:

Medical Staff Appointments, Re-appointments, and Privileges

SUBMITTED TO: Governing Board

SUBMITTED BY: Tennille Stewart, HR Director/Credentialing Specialist

DATE:

3/25/2020

INITIAL APPOINTMENTS:

Name	Specialty	Board Certified (Y/N)	Staff Category Requested
Robert Calhoun, MD	Emergency Med.	Y-Family Med.	Provisional Active
Amir Abdelmalik, MD	Radiology	Y-Radiology	Provisional Consulting

RE-APPOINTMENTS:

KE-AFFOINTMENT		Dogad Contified	Staff Category Requested
Name	Specialty	Board Certified	Starr Category Requested
		(Y/N)	
Kristy Moore, CRNA	Nurse Anesthetist	Y	Allied Health
Irina Pechenko, MD	Emergency Med.	Y	Active
Foad Farahmand, MD	Emergency Med.	Y	Active
Gehrig Harris, MD	Emergency Med.	Y	Active
1		L	

RESIGNATIONS/TERMINATIONS:

RESIGNATIONS			Ctoff Cotogowy	Comments
Name	Specialty	Board Certified	Staff Category	Commonts
		(Y/N)		
Rebecca DeLancey, MD	Radiology	Y	Provisional	Resigned from Salient
1 Reduced Debanecy, with	1 taatologj		Consulting	Radiology
			Consumg	8,
	· · · · · · · · · · · · · · · · · · ·			

TEMPORARY PRIVILEGES PREVIOUSLY GRANTED:

Name	Specialty	Board	Temp Privileges	Staff Category
1.00		Certified	Granted	
		(Y/N)		
Robert Calhoun, MD	Emergency Med.	Y	1/30/2020	Provisional Active
Amir Abdelmalik,MD	Radiology	Y	3/11/2020	Provisional Consulting

Notifications: James Turner, MD was reappointed through vRad on 1/31/2020 and was approved for another two years. Privileges good through 5/3/2020. Matthew Allison, MD was reappointed on 2/28/2020 for another two years. Privileges good through 5/25/2022. David Krausz, MD was reappointed for another two years. Privileges good through 5/14/2020. Adam Sciuk, MD was also reappointed through vRAD for another two years. Privileges good through May 23, 2022.

CEO Report

CEO Report

Jackson Parish Hospital Board Meeting March 25, 2020

I. Review & Approve the 2020 Organizational Charts

- o Jackson Parish Hospital
- o JPH Family Care Clinic
- o Chatham Medical Clinic
- o Jonesboro Family Care Clinic Suites A, B, E, & F

II. Policy & Procedure Manuals for Annual Approval

O Please find enclosed a list of Policy and Procedure Manuals which are located in the In-service Room and are ready to be reviewed by the Board of Directors-This Annual Approval Should be Completed by no later than May 1, 2020.

III. Reminder: Annual Ethics Training

O This is just a friendly reminder to complete your LA Code of Ethics Mandatory Training. This training is required annually as all public servants and elected officials are required to take one hour of training per calendar year on the Code of Governmental Ethics pursuant to <u>LA R.S.42:1170A</u>.

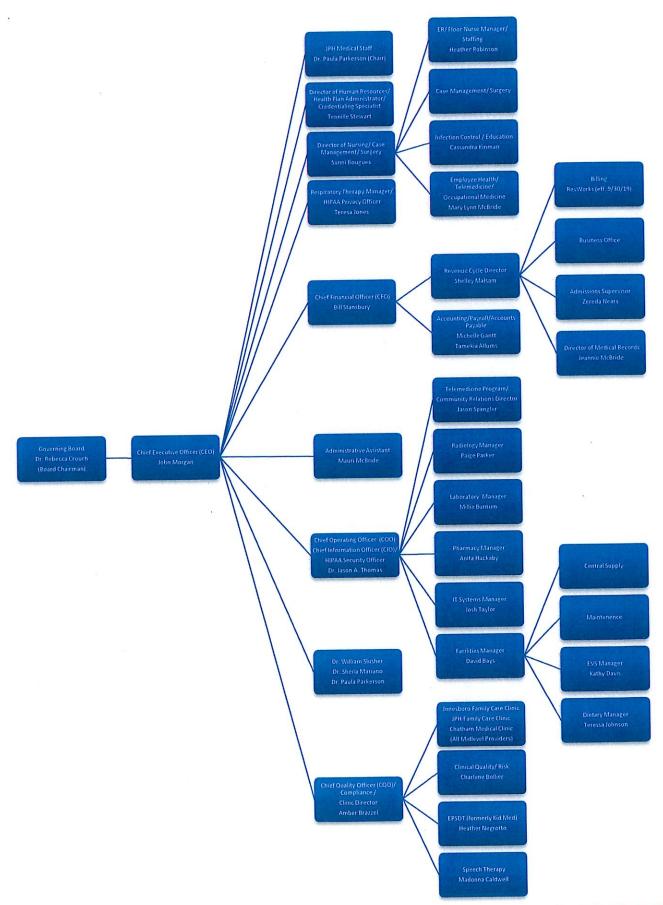
https://laethics.net/EthicsTraining/UserInfo/EditUserInformation.aspx

Policy & Procedure Manuals Ready for Approval

- 1. Accounting/Business Office
- 2. Activity Services
- 3. Acute Care Manuals Vol. 1 & 2
- 4. Anesthesia Services
- 5. Central Supply & Materials Management
- 6. Chatham Medical Clinic
- 7. Clinical Risk
- 8. Compliance Department
- 9. Disaster Recovery
- 10. Discharge Planning
- 11. Emergency Department CAH
- 12. Emergency Operations
- 13. Emergency Room Protocols
- 14. Employee Health Department
- 15. Environmental Services
- 16. Food and Nutrition Services
- 17. Health Information Management
- 18. HIPAA Privacy Manual
- 19. Human Resources
- 20. In & Outpatient Surgery Services
- 21. Infection Control
- 22. Information Technology
- 23. JPH Family Care Clinic
- 24. JPH Telemedicine Program
- 25. Jonesboro Family Care Clinic
- 26. JPH Fire Safety
- 27. JPH Maintenance Department
- 28. JPH Safety
- 29. Kid-Med Department
- 30. Laboratory: Blood Bank
- 31. Laboratory: Coagulation

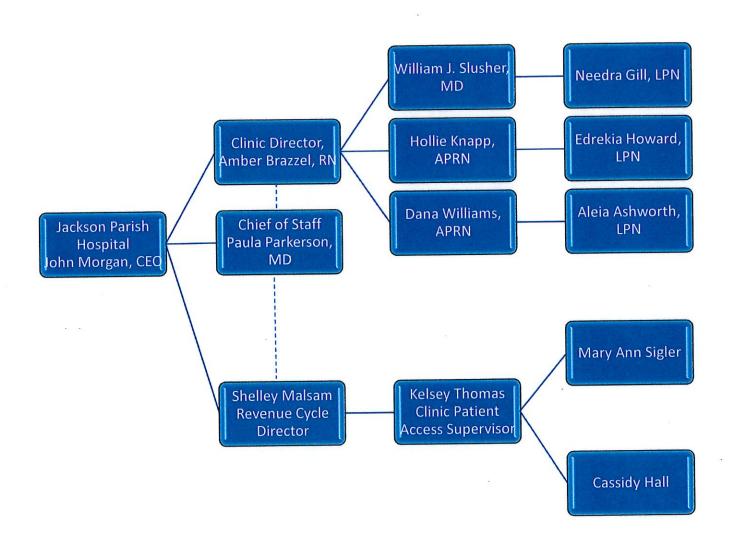
- 34. Laboratory: General Procedures
- 35. Laboratory: Hematology
- 36. Laboratory: Serology
- 37. Laboratory: Urinalysis
- 38. Lippincott's Nursing Protocols
- 39. Management Exposure to Blood Born Pathogens
- 40. Occupational Medicine
- 41. Operating Room
- 42. Pharmaceutical Services
- 43. Plant Operations Manual
- 44. Quality Assurance
- 45. Quality/Performance Improvement
- 46. Radiology Manual
- 47. Recovery Room
- 48. Rehab Services
- 49. Respiratory Blood Gas Lab
- 50. Respiratory Therapy
- 51. Risk Management Manual
- 52. Social Services
- 53. Surgical Endoscopy Services
- 54. Swing-Bed Services
- 55. Utilization Review

Dr. Paula Parkerson Chief of Staff John Morgan, MBA, RN Chief Executive Officer



Revised: February 17, 2020

JPH Family Care Clinic Organizational Chart

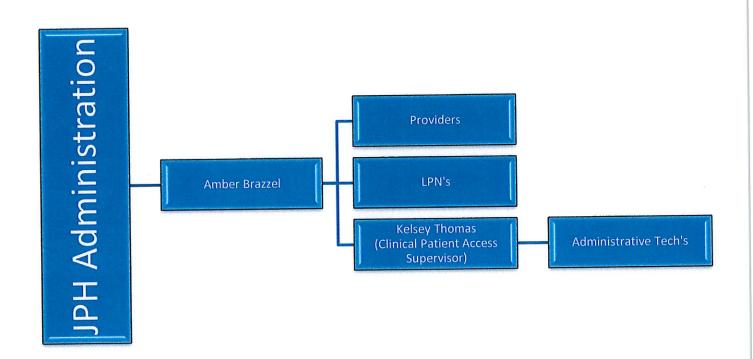


Clinic Floaters

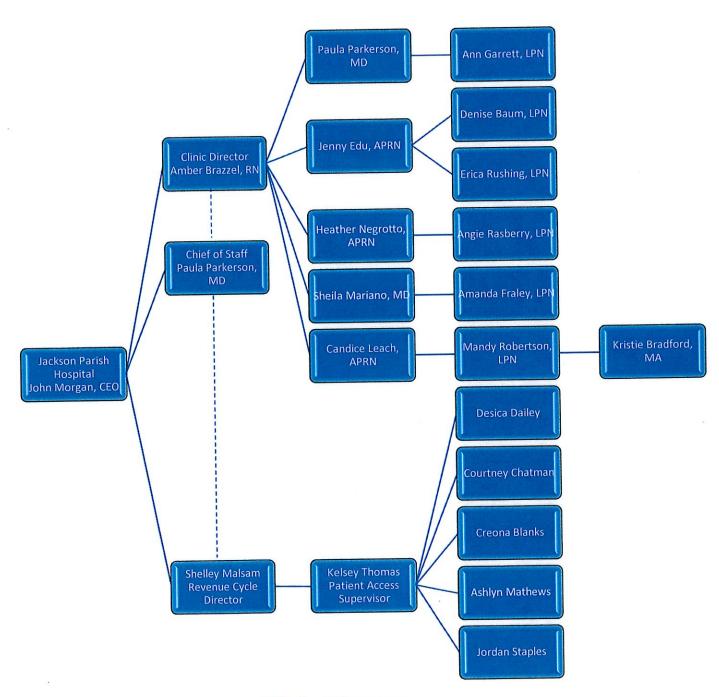
MA

Destiny Bradford, Allison Craighead, LPN

JPH Family Care Clinic Phone Tree



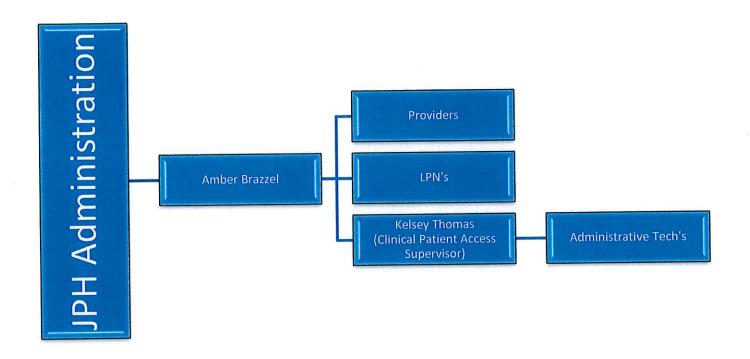
Jonesboro Family Care Clinic Organizational Chart



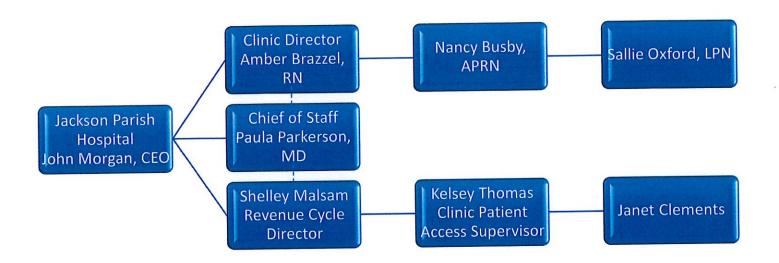
Clinic Floaters

Allison Craighead, LPN Destiny Bradford, MA

Jonesboro Family Care Clinic Phone Tree



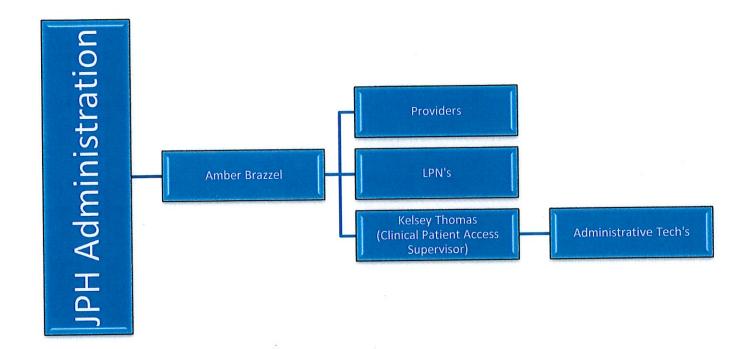
Chatham Medical Clinic Organizational Chart



Clinic Floaters



Chatham Medical Clinic Phone Tree



COO/CIO Report



JPH Informal Bids Summary Sheet

3 bids/quotes are requested when the value of projects is between \$5,000 and \$34,999. Bids for projects valued between \$35,000 and \$154,450 should be solicited via RFP. Projects over \$154,450 must be solicited via RFP per LA R.S. 38:2212 (A)(1).

Attach this Summary Sheet along with bidder quotes to the documentation in Facility Director's Office.

Na	Name of JPH employee who obtained these bids:							
	Bidder/Company and Date of Contact	Contact Name, Phone, Email	Price Quote	Winning Bidder				
1								
2								
3								

Notes:

- Give bidders a date and time for bids to be returned.
- Provide and ask the same information to/of all bidders.
- Do NOT share bidder's information with other bidders during your bid process. After the bid process is complete and the requisition is processed, information about the winning bid may then be shared with the bidders if requested.
- Products should be new; not used, remanufactured or demo units. Used equipment requires approval by JPH Administration.
- Ask for estimated shipping. It is included in the purchase price.
- Successful bidder must accept a JPH purchase order and payment via direct deposit. JPH payment terms are Net30.
- JPH is tax-exempt. L9 will be provided upon bid award but can be provided in advance if necessary. If contractors will have employees onsite performing work at JPH, proof of Worker's Comp Insurance will be required from winning bidder.

La. R.S. 38:2212 and La. R.S. 38:2212.1 Basic Summary:

Public Works

- All contracts for "public works" which exceed the contract threshold of \$161,550
 must be advertised for bid and let for contract with the lowest responsible and
 responsive bidder. This "contract threshold" changes each year; this is the 2020 rate.
- The Legislative Auditor recommends that contracts for public works valued at less than \$161,550 be administered through a Request for Proposal process and/or solicitation of at least three bids, but this is NOT required by law (just a good practice).
- Whether a project is considered a "public works" project is determined on a case by case basis (explained in the Public Bid Law FAQ document issued by the LA Legislative Auditor).

Materials and Supplies

- All contracts for materials and supplies with a value of more than \$30,000 must be advertised and let for contract with the lowest responsible bidder.
- Purchases of \$10,000 or more, but less than \$30,000, shall be made by obtaining at least 3 quotes by phone, fax, email, or any other printable form. If a telephone quote is received, a written confirmation of the accepted offer should be obtained.
- For purchases greater than \$1,000 but less than \$10,000, a good practice is to obtain 3 written quotes (but this is NOT required by law).
- These requirements do not apply if materials and supplies are purchased off of the state contract or through a GPO (there are no thresholds).

CDMorgan

& ASSOCIATES, INC.
ENGINEERING CONSULTANTS
A PROFESSIONAL ENGINEERING CONSULTANTS
A PROFESSIONAL ENGINEERING CONSULTANTS
A PROFESSIONAL ENGINEERING CONSULTANTS
(337) 888-1280
www.cdmorganearing.com

BID TABULATION FORM

PROJECT NAME: PATIENT ROOM UP

PATIENT ROOM UPGRADES JACKSON PARISH HOSPITAL

BID DATE & TIME: MARCH

MARCH 12, 2020 - 1:00 PM

	TOTAL		(7			(5	(70)	n'u)	G	
	A Hernate Bid	_0_	-38,000 (negatia)	- 37,800	+ 15,000	\$75,000 pdddth)	+79,700 (addipu)	-22,000 (negative)	+56,00° (Adjne	
(£	BASE BID	-000,000,00	V \$2,377,000-	\$2,956,000	62,495,000-	V \$3,000,600#	V \$2,873,000	\$ 2,379,000	~ \$2,697,000-	
(6 Addudum)	BOND	1	1	>	>	1	>	>	>	
19)	ADDENDUM	>	>	>	\ 					
	LICENSE #	81161	24265	62339	13029	Crhr9	7 2850	3683 "	32973 1	
www.cdmorganengineering.com	BIDDER	O Don Leach Construction	* @ Tudar, Inc	Blue Gray	Triad Buildes	(5) CDX Construction	Skip Conurse, lic	J Don M. Barran	Select Building Sphis 32973	
		0	0	0	0	0	0 0	3	Se Se	

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DRAFT AIA° Document A101™ - 2017

Standard Form of Agreement Between Owner and Contractor where

the basis of payment is a Stipulated Sum

AGREEMENT made as of the « Eighteenth » day of « March » in the year « Two Thousand Twenty »

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

« Jackson Parish Hospital »« » « 165 Beech Springs Road » « Jonesboro, LA 71251 » « (318) 259-4435 »

and the Contractor:

(Name, legal status, address and other information)

« Tudor, Inc. »« » « 1439 Centre Court, Suite 400 » « Alexandria, LA 71301 » « (318) 445-3606 »

for the following Project:

(Name, location and detailed description)

«Patient Room Upgrades for Jackson Parish Hospital»

« »

« »

The Engineer:

(Name, legal status, address and other information)

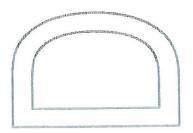
« CDMorgan & Associates, Inc. »« » « 100 Beauvais Avenue, Suite C-1 » « Lafayette, LA 70507 » « (337) 886-1280 »

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important

legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification. The parties should complete A101™-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201™-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.



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TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be: (Check one of the following boxes.)

[« »] The date of this Agreement.

[(»] A date set forth in a notice to proceed issued by the Owner.

[« X »] Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

« Base Bid: Date of Notice to Proceed. »

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

[« X »] Not later than « Four Hundred Twenty » (« 420 ») calendar days from the date of commencement of

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2

the Work. This project shall be completed in two (2) phases. Phase I shall be completed within the first Two Hundred Ten (210) days. Phase II shall be completed within the remaining Two Hundred Ten (210) days.

[(»] By the following date: (»

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Substantial Completion Date Portion of Work N/A

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section \$3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be « Two Million Three Hundred Seventy-Seven Thousand Dollars and Zero Cents » (\$ « 2,377,000.00 »), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Price Alternate # 1: Price add for exterior brick Alternate Not Accepted facade.

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Conditions for Acceptance Price Item N/A

§ 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

> Price Item N/A N/A

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Price per Unit (\$0.00) **Units and Limitations** Item N/A

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

« Liquidated Damages will be the sum of One Thousand Dollars and Zero Cents (\$1,000.00) for each consecutive calendar day which the work is not complete in Phase I and Phase II as stated in Section 3.3 Substantial Completion of this contract. Liquidated Damages for Phase I will commence on Day 211 of the date issued on the Notice to Proceed. Liquidated Damages for Phase II shall commence on Day 421 of the date issued on the Notice to Proceed. Should Phases I and II not be complete on Day 421, Liquidated Damages shall be Two Thousand Dollars and Zero Cents (\$2,000.00) for each consecutive calendar day which the work is not complete. The Owner reserves the right to terminate the contract in the event of the contractor's failure to timely perform. »

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

« Contingency: Contract price includes Fifty Thousand Dollars and Zero Cents (\$50,000.00) to be refunded to Owner if not used. »

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Engineer by the Contractor and Certificates for Payment issued by the Engineer, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

«N/A»

§ 5.1.3 Provided that an Application for Payment is received by the Engineer not later than the « 25th » day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the « 30th » day of the « following » month. If an Application for Payment is received by the Engineer after the application date fixed above, payment of the amount certified shall be made by the Owner not later than « sixty » (« 60 ») days after the Engineer receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

- § 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Engineer may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.
- § 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.
- § 5.1.6 In accordance with AIA Document A201[™]–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:
- § 5.1.6.1 The amount of each progress payment shall first include:
 - .1 That portion of the Contract Sum properly allocable to completed Work;
 - .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
 - .3 That portion of Construction Change Directives that the Engineer determines, in the Engineer's professional judgment, to be reasonably justified.
- § 5.1.6.2 The amount of each progress payment shall then be reduced by:
 - .1 The aggregate of any amounts previously paid by the Owner;
 - The amount, if any, for Work that remains uncorrected and for which the Engineer has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201 2017;
 - Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay.
 - .4 For Work performed or defects discovered since the last payment application, any amount for which the Engineer may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
 - .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

« Five Percent (5 %) »

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

«N/A»

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

«N/A»

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as

(Insert any other conditions for release of retainage upon Substantial Completion.)

«N/A»

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201-2017

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

the Contractor has fully performed the Contract except for the Contractor's responsibility to correct .1 Work as provided in Article 12 of AIA Document A201-2017, and to satisfy other requirements, if any which extend beyond final payment; and

a final Certificate for Payment has been issued by the Engineer. .2

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Engineer's final Certificate for Payment, or as follows:

«N/A»

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. (Insert rate of interest agreed upon, if any.)

« Zero » % « 0 % »

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Engineer will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

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(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Engineer.)
« N/A » « » « »
§ 6.2 Binding Dispute Resolution For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows: (Check the appropriate box.)
[« X »] Arbitration pursuant to Section 15.4 of AIA Document A201–2017
[« »] Litigation in a court of competent jurisdiction
[«»] Other (Specify)
(())
If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.
ARTICLE 7 TERMINATION OR SUSPENSION § 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.
§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows: (Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)
«N/A»
§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.
ARTICLE 8 MISCELLANEOUS PROVISIONS § 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.
§ 8.2 The Owner's representative: (Name, address, email address, and other information)
« Chris D. Morgan, P.E. » « CDMorgan & Associates, Inc. » « 100 Beauvais Avenue, Suite C-1 » « Lafayette, LA 70507 » « (337) 344-0733 » « chrismorgan@cdmorgan.com »
§ 8.3 The Contractor's representative: (Name, address, email address, and other information)
« Mr. Carl Riche » « Tudor, Inc. »
2017

User Notes:

« 1439 Centre Court, Suite 400 » « Alexandria, LA 71301 » « (318) 445-3606 » « criche@tudorcompanies.com »

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101TM_ 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101TM—2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with AIA Document E203TM_2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

«N/A»

§ 8.7 Other provisions:

«N/A»

User Notes:

ENUMERATION OF CONTRACT DOCUMENTS ARTICLE 9

§ 9.1 This Agreement is comprised of the following documents:

- AIA Document A101TM_2017, Standard Form of Agreement Between Owner and Contractor .1
- AIA Document A101TM-2017, Exhibit A, Insurance and Bonds .2
- AIA Document A201TM—2017, General Conditions of the Contract for Construction .3
- AIA Document E203TM—2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

« »

Drawings .5

Number	Title	Date
Cover Sheet	Cover Sheet	December 16, 2019
A0.1	Program Life Safety Plan	December 16, 2019
A0.1 A0.2	Equipment Finish Schedules and Project	December 16, 2019
English and the second	Phasing Plan – Infection Control	December 16, 2019
A0.3	Demolition Floor Plan	December 16, 2019
A1.0	Reflected Ceiling Plan	December 16, 2019
A1.1	Enlarged Patient Room – Shower Room Demolition	December 16, 2019
A1.2		December 16, 2019
A2.0	Floor Plan By Control of Floor Plan and Floor Plan	
A2.1	Patient Room Type A – Enlarged Floor Plan and Elevations	A STATE OF THE PROPERTY OF THE PARTY OF THE
A2.2	Patient Room Type B – Enlarged Floor Plan and Elevations	December 16, 2019
A2.3	Shower Room – Enlarged Floor Plan and Elevations	December 16, 2019
A2.4	Corridor – Enlarged Floor Plan and Elevations	December 16, 2019
A3.0	Wall Sections	
A3.1	Wall Sections	December 16, 2019
A4.0	Details	December 16, 2019

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	450	Millwork Sections and Details	December 16, 2019
		Alternate Bid Exterior Face Brick – Façade	December 16, 2019
	ALT1	Mechanical Demo – Ground Floor	December 16, 2019
	THE RESIDENCE OF THE PARTY OF T	Mechanical Demo – Ground Ploor Mechanical Demo – 1 st Floor	December 16, 2019
	The state of the s		December 16, 2019
	A COLD CONTROL OF THE PARTY OF	Mechanical New – Ground Floor	December 16, 2019
	M4.0	Mechanical New – 1st Floor	December 16, 2019
	A STATE OF THE PERSON NAMED IN COLUMN 2 IN	Med Gas Demo – Ground Floor	December 16, 2019
	The state of the s	Med Gas New – Ground Floor	December 16, 2019
		Plumbing Demo – Ground Floor	
		Plumbing Demo – 1st Floor	December 16, 2019
		Plumbing New – Ground Floor	December 16, 2019
		Plumbing New – 1 st Floor	December 16, 2019
		Plumbing Risers and Details	December 16, 2019
		Electrical Overall Plan	December 16, 2019
	E1.1	Electrical Demolition Overall Plan	December 16, 2019
	E2.0	Typical Electrical Demolition Plan	December 16, 2019
		Electrical Lighting Plan	December 16, 2019
		Electrical Power Plan	December 16, 2019
	Control of the Contro	Electrical Details	December 16, 2019
		Electrical Riser - Schedules	December 16, 2019
	LJ.1	Elouvieur 2 de la companya de la com	
.6	Specifications		
.0	Specifications		
	Section	Title	Date Page
			\$
	ADV	Advertisement for Bids	December 16, 2019 1-2
	IB	Instruction to Bidders	December 16, 2019 1-7
	BC	Contract	December 16, 2019 1-1
	SC	Supplementary Conditions	December 16, 2019 1-10
	BP	Bid Proposal Form	December 16, 2019 1-3
	Section 01005	Administrative Provisions	December 16, 2019 1-4
	Section 01065	General Requirements	December 16, 2019 1-3
	Section 01800	General Conditions	December 16, 2019 1-1
	Section 15050	Basic Mechanical Materials and Methods	December 16, 2019 1-11
	Section 15055	Motors	December 16, 2019 1-6
	Section 15060	Hangers and Supports	December 16, 2019 1-8
	Section 15075	Mechanical Identification	December 16, 2019 1-10
	Section 15073	Duct Insulation	December 16, 2019 1-7
	Section 15082	Equipment Insulation	December 16, 2019 1-9
	Section 15083	Pipe Insulation	December 16, 2019 1-10
	Section 15140	Domestic Water Piping	December 16, 2019 1-7
	Section 15150	Sanitary Waste and Vent Piping	December 16, 2019 1-8
	Section 15181	Hydronic Piping	December 16, 2019 1-7
	Section 15131	Medical Gas Piping	December 16, 2019 1-14
	Section 15215	Water Supply	December 16, 2019 1-1
	Section 15490	Plumbing	December 16, 2019 1-2
		Fan Coil Unit	December 16, 2019 1-6
	Section 15700	Axial Fans	December 16, 2019 1-8
	Section 15837	Diffusers, Registers, and Grilles	December 16, 2019 1-2
	Section 15855	HVAC Instrumentation and Controls	December 16, 2019 1-12
	Section 15900		December 16, 2019 1-17
	Section 15950	Testing, Adjusting, and Balancing	December 16, 2019 1-8
	Section 015100	Construction and Renovation Plan, Infection	150000000000000000000000000000000000000
		Control, and Interim Life Safety Measures	December 16, 2019 1-2
	Section 024116		December 16, 2019 1-2 1-2
	Section 024119		THE PROPERTY OF THE PROPERTY O
	Section 033000		THE RESIDENCE OF THE PROPERTY
	Section 064100		Control of the Contro
	Section 064120	Cabinet and Storage Accessories	December 16, 2019 1-3

Section 064121	Cabinet Door Hinge Hardware	December 16, 2019	1-3
Section 072100	Thermal Insulation	December 16, 2019	1-4
Section 074243	Composite Wall Panels	December 16, 2019	1-5
Section 077219	Finish Hardware	December 16, 2019	1-12
Section 097100	Portland Cement Plastering	December 16, 2019	1-9
Section 092900	Gypsum Board Assemblies	December 16, 2019	1-9
Section 093000	Tiling	December 16, 2019	1-4
Section 093010	Tile Shower Components & Waterproofing	December 16, 2019	1-6
Section 093010	Membrane		
Section 095100	Suspended Acoustical Ceilings	December 16, 2019	1-11
Section 096519	Resilient Tile Flooring	December 16, 2019	1-9
Section 096600	Thin-Set Epoxy Terrazzo	December 16, 2019	1-7
Section 099000	Paints & Coatings for Healthcare Projects	December 16, 2019	1-16
Section 122400	Window Shades	December 16, 2019	1-4
Section 16010	Electrical General Conditions	December 16, 2019	1-5
Section 16050	Basic Electrical Materials & Methods	December 16, 2019	1-12
Section 16053	Overcurrent Protective Device Short-Circuit	December 16, 2019	1-7
Scotion 10055	Studies		
Section 16054	Overcurrent Protective Device Coordination	December 16, 2019	1-10
Scotion 1005+	Studies		
Section 16055	Overcurrent Protective Device Arc-Flash Studies	December 16, 2019	1-8
Section 16060	Grounding and Bonding	December 16, 2019	1-8
Section 16075	Electrical Identification	December 16, 2019	1-6
Section 16120	Conductors and Cables	December 16, 2019	1-4
Section 16130	Raceways and Boxes	December 16, 2019	1-9
Section 16140	Wiring Devices	December 16, 2019	1-6
Section 16145	Lighting Control Devices	December 16, 2019	1-9
Section 16289	Transient Voltage Suppression	December 16, 2019	1-4
Section 16410	Enclosed Switches and Circuit Breakers	December 16, 2019	1-8
Section 16442	Panelboards	December 16, 2019	1-8
Section 16512	LED Lighting	December 16, 2019	1-5
Dootion 10312		Control of the Contro	

Addenda, if any: .7

Number	Date	Pages
Addendum # 1	February 17, 2020	1-7
Addendum # 2	February 28, 2020	1-43, Drawings MG2.0R1,
Addendam # 2		P2.0R1, P4.0R1, A0.1, A2.0,
		A2.1, A2.2, A2.3, A3.0, A3.1,
		A4.0, ALT1
Addendum # 3	February 28, 2020	1-5
Addendum # 4	March 4, 2020	1-1
Addendum # 5	March 5, 2020	1-2
Addendum # 6	March 6, 2020	1-1

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below: (Insert the date of the E204-2017 incorporated into this Agreement)

« »

	Title N/A		Date N/A	Pages N/A	
	[«»]	Supplementary and other Cond	itions of the Contract:		
	Docu N/A	ument	Title N/A	Date N/A	Pages N/A
.9	Other documents, if any, listed below: (List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201 TM _2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)				
« » This Agreement entered into as of the day and year first written above.					
OWNER (Sig	enature)		CONTRACTOR (Signa	nture)	
« Dr. Jason Thomas »« COO » (Printed name and title) « Mr. John M. Tudor »« President » (Printed name and title)					
(-					
				and the second second	

CFO Report

Current Cash Accounts as of 3/20/2020:

\$8,945,185.07	Book Balance - March 20, 2020
\$8,829,934.55	Current Bank Balance
\$8,972,057.96	Beginning Balance as of 03/01/20
\$895,841.57	Deposits:
\$307,396.67	OS Checks
\$615,317.79	Auto Drafts

Account Name	Account #	E	Bank Balance	В	ook Balance
Future Project Fund	***6201	\$	744.02	\$	744.02
Payroll	***7501	\$	2,077.99	\$	2,077.99
Operating	***7502		\$8,829,934.55	\$	8,945,185.07
A PART OF THE PART	TOTALS	\$	8,832,756.56	\$	8,948,007.08

Date	Ref/Check Description	Amount	Balance
3/20/2020	a manager processing the contract of the contr	(2,847.42)	8,829,934.55
3/20/2020		(611.04)	8,832,781.97
3/20/2020		(25.00)	8,833,393.01
3/20/2020		35,658.13	8,937,889.78
3/20/2020	The state of the s	20.00	8,902,231.65
3/20/2020	The state of the s	15.00	8,902,211.65
3/20/2020	**************************************	1,241.87	8,902,196.65
3/20/2020	**************************************	2,267.26	8,900,954.78
3/20/2020		320.60	8,898,687.52
3/20/2020		56.76	8,898,366.92
3/20/2020		58.20	8,898,310.16



Check Date: 02/26/20 Checks Mailed: 02/28/20

VENDOR NAME	CK AMOUNT	DESCRIPTION
IMPRINT, INC		Management Polo Shirts
AMERICAN ACADEMY OF PHYSICIANS	1,795.00	2020 CME - Paula Parkerson
AMERICAN MEDICAL ASSOCIATION	420.00	2020 AMA Membership Dues - Paula Parkerson
ARTHUR J GALLAGHER RMS, INC.		2020 Cyber Renewal
AT&T		Monthly Clinic telephone services
BAXTER HEALTHCARE CORP	2,109.76	Medical Supplies
BAYER HEALTHCARE		Medical Supplies
BEN CHRISTMAS LLC		Catering Services
BEN E KEITH	CONTRACTOR OF THE PROPERTY OF	Dietary Services
BIO-RAD LABORATORIES, INC	3,096.98	Lab Supplies
BKD LLP		Monthly Microsoft Dynamics BC implementation
BSW SOLUTIONS, LLC		HIM 2020 Law Manual - Medical Records
CERNER CORPORATION		Monthly Computer software services
CHEM-AQUA, INC		Monthly Water treatment
CED/KING SUPPLY		Lighting supplies
CPSI		Electronic Medical Record System
DAVIS SIGN & COMPANY		Monthly Bill Board Advertising
DODSON ENTERPRISES, INC		Wing 400 door repairs Garnishment payments
E EUGENE HASTINGS CHAPTER 13		
ECOLAB, INC		Housekeeping supplies Background screening services
EF RESEARCH, LLC		Background screening services Background screening services
EMPLOYMENT SCREENING SERVICES	512.70	Monthly Microsoft Office 365 Agreement
ENTERPRISE COMPUTING SERVICES, LLC		Monthly storage unit rental
FAMILY STORAGE, LLC		shipping services
FEDERAL EXPRESS FITZGERALD'S CONTRACTORS, LLC		Repairs to Server Room, Suite A, and IV Room
FUQUA PAPER SUPPLY, LLC		Non-Medical supplies
GLOBAL EQUIPMENT CO	Control of the Contro	Housekeeping supplies
GRAINGER		Non-Medical supplies
GREAT AMERICA FINANCIAL SERV		Monthly IT lease
GREEN GATOR PUMPING & SEWER, LLC	425.00	Pumped out grease trap
GREENSERV, INC.	855.00	Monthly Disposal Services
HEALTH CARE LOGISTICS, INC		Pharmacy supplies
HENRY SCHEIN INC		Medical/Non-Medical Supplies
IMMUCOR INC		Lab Supplies
JACKSON PARISH SHERIFF DEPT.		Garnishment payments
JONESBORO GLASS & MIRROR, INC		Repairs to door in Sute F
JT ALLEN		Rock for the Hospital
LABORATORY CORP OF AMERICA HOLDINGS	15,293.78	Lab Supplies
LEGACY	3,582.15	Monthly Contract PT/OT Services Hospital Professional Liability and Comprehensive General Liability
LHA MAL & GEN LIABILITY TRUST		
LHA WORKERS' COMPENSATION		Worker's Comp. Insurance Blinds for clinic
LOWE'S		JPHFCC pipe repair
MARK JOHNSON PLUMBING, LLC		Suite E Repair and replace sinks
MARK KENNEDY PLUMBING, LLC		Medical/Non-Medical Supplies
MCKESSON MEDICAL-SURGICAL		Medical/Non-Medical Supplies
MEDLINE INDUSTRIES, INC.	DATE OF THE PARTY	Employee Life Insurance
METLIFE- GROUP BENEFITS		Housekeeping supplies
MID-AMERICAN RESEARCH CHEMICAL		Maintenance supplies
NAPA AUTO PARTS NATIONAL RURAL HEALTH ASSOC		2020 Membership Dues
NATIONAL RORAL HEALTH ASSOC NEXAIR LLC		Respiratory supplies
NWTF HUNTING HERTIAGE EVENT LA	600.00	2020 Turkey Banquet - Corp Sponsor
OCHSNER CLINIC FOUNDATION	1,845.84	Monthly Acute Stroke System fees
OLYMPUS FINANCIAL SERVICES	5,084.36	Medical Supplies
OPTUM 360	319.95	Medical Records Coding Book
PARDUE BUILDERS	151.24	Non-Medical Supplies
PARKER WHOLESALE PAPER	54.12	Housekeeping cleaning supplies
PMSGC, LLC	2,100.00	Building suction pump maintenance
QUILL CORPORATION		Medical/Non-Medical Supplies
REINHART FOOD SERVICE		Dietary Services
RJ YOUNG COMPANY		Monthly copier/printer maintenance
ROBINSON HEALTHCARE CONSULTING	CONTRACTOR OF THE PARTY OF THE	0 340B Integration
RURAL HOSPITAL COALITION		0 Membership fees
RURAL HOSPITAL COALITION	30,693,0	5 Monthly Radiology Read Fees
SALIENT RADIOLOGY ASSOCIATES		
	280.00	Chatham Clinic cleaning services
SALIENT RADIOLOGY ASSOCIATES	280.00 91.4:	2 Lab Supplies
SALIENT RADIOLOGY ASSOCIATES SHANNON THOMAS	280.00 91.43 7,150.00	2 Lab Supplies 0 Bill Stansbury
SALIENT RADIOLOGY ASSOCIATES SHANNON THOMAS SIEMENS HEALTHCARE DIAGNOSTICS	280.00 91.42 7,150.00 4,000.0	2 Lab Supplies 0 Bill Stansbury 0 Monthly Clinic Lease - January & February
SALIENT RADIOLOGY ASSOCIATES SHANNON THOMAS SIEMENS HEALTHCARE DIAGNOSTICS SUCCENTRIX BUSINESS ADVISORS	280.0l 91.4: 7,150.0l 4,000.0l 637.0	Lab Supplies Bill Stansbury Monthly Clinic Lease - January & February Monthly utilities for the Hospital and Clinics
SALIENT RADIOLOGY ASSOCIATES SHANNON THOMAS SIEMENS HEALTHCARE DIAGNOSTICS SUCCENTRIX BUSINESS ADVISORS TOWN OF CHATHAM	280.00 91.4: 7,150.00 4,000.00 637.00 504.6	2 Lab Supplies 0 Bill Stansbury 0 Monthly Clinic Lease - January & February 0 Monthly utilities for the Hospital and Clinics 5 Catering Services
SALIENT RADIOLOGY ASSOCIATES SHANNON THOMAS SIEMENS HEALTHCARE DIAGNOSTICS SUCCENTRIX BUSINESS ADVISORS TOWN OF CHATHAM TOWN OF JONESBORO	280.00 91.4: 7,150.00 4,000.00 637.0 504.6 592.9	Lab Supplies Bill Stansbury Monthly Clinic Lease - January & February Monthly utilities for the Hospital and Clinics



Check Date: 03.12.20 Checks Mailed: 03.13.20

	OK AMOUNT	Checks Mailed: 03.13.20 DESCRIPTION
VENDOR NAME A & S ADVERTISING, LLC		Monthly Bill Board Advertising
ACC BUSINESS	The second name of the second na	Monthly IP Data Services
AMAZONCOM		Π/CS Supplies
ARCTIC WOLF NETWORKS INC.	3,182.85	Monthly Network Security
AT&T MOBILITY		Monthly Clinic telephone services
ATMOS ENERGY LGS		Monthly Gas - Hospital and Clinics
B&B LANDSCAPES OF LA, LLC		Monthly Hospital - landscaping services
BAXTER HEALTHCARE CORP		Medical Supplies
BAYER HEALTHCARE		Medical Supplies Dietary supplies
BEN E KEITH		Monthly Travel Expenses
CARDMEMBER SERVICES		Monthly Chatham Telephone expense
CENTURYLINK CERNER CORPORATION		Monthly Computer software services
CHAMBER OF COMMERCE		Sunshine Festival Sponsorship
COL IMAGING SOLUTIONS, LLC	The state of the s	Monthly equipment rental - Radiology
CONCORD MEDICAL GROUP, PLLC		Monthly ER Physician fees
CPSI	15,425.00	Electronic Medical Record System
DATABANK IMX, LLC		Monthly Scanning services
DAVIS SIGN & COMPANY		Monthly Bill Board Advertising
DE LAGE LANDEN FINANCIAL SERVICE, INC		Monthly copler/printer lease Front Entrance Handrails, remove/replace countertops in Suite B & E
DODSON ENTERPRISES, INC		Monthly Bill Board Advertising
DRIGGERS & BLACKWELL ENT. INC.		Monthly Garnishment Payments
E EUGENE HASTINGS CHAPTER 13		Background screening services
EF RESEARCH, LLC EMPLOYMENT SCREENING SERVICES		Background screening services
ENTERPRISE COMPUTING SERVICES, LLC		Monthly Microsoft Office 365 Agreement
FEDERAL EXPRESS	266.52	shipping services
FIRST FINANCIAL HOLDINGS, LLC		Monthly Mindray rental
FUQUA PAPER SUPPLY, LLC		Medical/Non-Medical Supplies
GOLD,WEEMS,BRUSER,SUES	The second second second second second	Professional Law Services
GREENSERV, INC.	A STATE OF THE PARTY OF THE PAR	Disposal Services
HEINEN MEDICAL CORPORATION		MRO Review Medical/Non-Medical Supplies
HENRY SCHEIN INC		Monthly IT Services
HITECH COMPUTERS OF RUSTON, INC HUNT TELECOMMUNICATIONS LLC		Monthly Internet Service (Hospital & Clinic)
INTERMEDIA COMMUNICATIONS		Monthly Telephone services
JACKSON PARISH CHAMBER OF COMMERCE		Annual Chamber of Commerce Banquet
JACKSON PARISH POLICE JURY	225.00	Solid waste services
JACKSON PARISH RECREATION DISTRICT		Baseball/T-ball Sponsorship
JACKSON PARISH SHERIFF DEPT.		Monthly Garnishment Payments
JACKSON PARISH TIMES		Newspaper Advertisement
JL MORGAN & ASSOCIATES INC		Quarterly Patient Survey Dietary supplies
JORDAN EGG FARM, INC		Dietary supplies
KELTECH INC LHA WORKERS'COMP		Worker's Comp. Insurance
LOG CABIN GRILL		Catering services
LOWE'S OF RUSTON	499.00	Blinds for clinic
MANISH DHAWAN		Monthly - Oncology/Hematology Medical Director
MCKESSON MEDICAL-SURGICAL		Medical/Non-Medical Supplies
MEDLINE INDUSTRIES, INC.		Medical/Non-Medical Supplies
NEXAIR LLC		Monthly Respiratory supplies Monthly Radio Broadcast Advertising
NORTH LA BROADCASTING, INC		Monthly Integration services (credit for flat file fee)
NOVARAD SOUTH		Medical Supplies
OLYMPUS AMERICA INC PARDUE BUILDERS SUPPLY		Hospital/Clinic supplies
QUILL CORPORATION		Medical/Non-Medical Supplies
RAPID SIGNS, LLC		Banners
RED PEACH MEDIA, LLC		Monthly Advertising
REINHART FOOD SERVICE		Dietary Supplies
RI YOUNG COMPANY		Monthly copier/printer maintenance
SHANNON THOMAS	CONTRACTOR OF THE PARTY OF THE	Chatham Clinic housekeeping services
SHRED-IT USA		Monthly Shredding services Lab supplies
SIEMENS HEALTHCARE DIAGNOSTICS	The second secon	Access control system
SIMPSON SECURITY SYSTEMS, INC. SUCCENTRIX BUSINESS ADVISORS		Bill Stansbury
SUCCENTRIX BUSINESS ADVISORS SUDDENLINK		Monthly Cable television services
TA YU HUANG MD		Monthly Clinic Lease
TEC		Telephone Usage (CLINIC)
THE DELTA PATHOLOGY GROUP, LLC		Monthly Pathology TC Charge
THE PINEY WOODS JOURNAL		Advertisement for Sunshine Fest
THYSSENKRUPP ELEVATOR CORP.	600.00	Elevator maintenance
TOWN OF CHATHAM		Monthly Clinic Lease
TOWN OF CHATHAM		Monthly water/sewage
TOWN OF JONESBORO		Monthly utilities for the Hospital and Clinics
TRENTON APPLIANCE CO, INC		Monthly Ice Machine rental and maintenance
UNITED HEALTHCARE INSURANCE CO		7 Insurance overpayment refund 3 Monthly Garnishment Payments
US DEPARTMENT OF EDUCATION		Monthly Rental on Omnicell and 3-D mammogram
VANTAGE FINANCIAL		4 Monthly cell phone services
VERIZON WIRELESS W.B. MCCARTNEY OIL CO.		0 facility supplies
		1 Non-Medical Supplies
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WAL-MART WASTE CONNECTIONS OF LA		0 Waste Disposal
WAL-MART WASTE CONNECTIONS OF LA WRAC INC.	90.0	0 Anesthesia Fee

Revenue Cycle Director's Report

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CQO/Compliance/Clinic Director's Report

ED PATIENT ARRIVAL TO FIRST DOCUMENTATION BY PHYSICIAN MONTHLY TREND REPORT FOR 2019-2020 FISCAL YEAR

2019-2020

401		
October	37	Minutes
November	32	Minutes
December	34	Minutes
January	32	Minutes
February	35	Minutes
Average	34.00	Minutes

RHC STATISTICS JONESBORO FAMILY CARE CLINIC

Jonesboro Family Care Clinic RHC Visits by Payer:

	MEDICARE	BLUE CROSS	COMMERCIAL	MEDICAID	SELF PAY	IOIAL
October 2019	101	116	38	358	27	640
November 2019	118	146	39	399	55	757
December 2019	165	159	46	429	54	853
Isansay 2020	189	187	50	395	31	852
Eahriany 2020	154	190	45	368	36	793
Total	727	798	218	1949	203	3895

MEDICARE	18.7%
BLUE CROSS	20.5%
COMMERCIAL	2.6%
MEDICAID	50.0%
SELF PAY	5.2%

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RHC	

	LEACH	MARIANO	NEGROTTO	PARKERSON	IOIAL
October 2019 202	180	24	115	119	640
	213	76	149	122	757
	213	120	146	165	853
	0 1 7	7	344	190	857
January 2020 146	712	172	0/7	001	1 0
February 2020 207	186	129	128	143	793
Total 961	1007	474	714	739	3895

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	2019-10-01
Order Complete Dt/Tm:	00:00:00,2020-02-
	29 23:59:59
Total Order Count:	4841
Total Graci Goant.	201 (0.1979) (F
Ordering Provider	Count
Abdehou, David	25
Computed Tomography	9
General Diagnostic	16
Abu Shamat, Abdel F	1
Ultrasound	1
Acosta, Bryant A	15
Bone Density	5
<u> </u>	9
Mammography Ultrasound	1
	53
Agarwal, Kushal C	2
Computed Tomography	38
General Diagnostic	3
Magnetic Resonance Imaging	5
Mammography	4
Ultrasound	
Vascular Ultrasound	1
Albritton, Mary Mellissa	3
Ultrasound	3
Alderman, Lisa M	1
Mammography	1
Anderson, Danier D	2
General Diagnostic	1
Vascular Ultrasound	1
Antezana, Ariel O	1
Magnetic Resonance Imaging	1
Anumele, Nkeekam O	1
Ultrasound	1
Archie, Michael W	1
Ultrasound	1
Baines, Johnathan C	1
Vascular Ultrasound	1
Battles, Caroline	14
Bone Density	1
Mammography	9
Ultrasound	4
Beard, Barbara	1
Ultrasound	1
Blackwelder, Mark	1
Vascular Ultrasound	1
Broadwell, Julie Mook	1
Mammography	1
Brown, Everett Wade	27
Computed Tomography	7
General Diagnostic	20
Brunson, Kimberly G	502

Bone Density Computed Tomography General Diagnostic Magnetic Resonance Imaging Mammography Ultrasound Vascular Ultrasound Bone Density Mammography 2 Burkett, David S MD Computed Tomography General Diagnostic Ultrasound 1 Busby, Nancy J APRN Bone Density Computed Tomography General Diagnostic Computed Tomography Burkett, David S MD Computed Tomography Computed Tomography Busby, Nancy J APRN Bone Density Computed Tomography 1 Computed Tomography 1
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Gordon, James Hardy	2
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Jones, Krista M	1
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General Diagnostic	1
Kandavar, Ramprasad	1
Ultrasound	1
Kaplan, Meyer	1
Mammography	1
Katz, Stephen P	
Magnetic Resonance Imaging	1
Kavanaugh, Meghan T	1
Ultrasound	1
Kent, Nicola	1
Vascular Ultrasound	1
Kidd, Holly A	2
General Diagnostic	1
Mammography	1
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	1
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Mammography	6
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	1
Bone Density	1
Mammography Material Conneth	1
Metoyer, Kenneth	1
Mammography Market Bakishoony	6
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Mammography	1
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Magnetic Resonance Imaging	1
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Mammography	1
Mousa, Mohammad	1
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General Diagnostic	15
Mammography	4
Ultrasound	4
Negrotto, Heather K	35
Computed Tomography	1
General Diagnostic	29
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Nelson, Gina R	7
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Mammography	4
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Operario, Mark	1
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Rainwater, Dirk T	5
Computed Tomography	1
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Vascular Ultrasound	1
Roberts, Lynda R	1
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Roberts, Terri L Ewing	21
Bone Density	1
Computed Tomography	1
Mammography	14
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Vascular Ultrasound	1
Robertson, J Scott	1
Mammography	1
Robichaux, Elizabeth	2
Mammography	1
Ultrasound	1
Russell, Robert C	6
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Mammography	4
Ultrasound	1
Sanders, William P	1
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Ultrasound	1
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General Diagnostic	
Shelton, Mark	6
Mammography	6
Shemwell, Amber M	1
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Sherrard, Bonnie J	2
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Ultrasound	1
Vascular Ultrasound	1
Watson, Jennifer C	1
General Diagnostic	1
Wells, Nancy E	1
Mammography	1
Wiedeman, Kami	1
Vascular Ultrasound	1
Williams Jr, Homer H	62
Computed Tomography	9
General Diagnostic	50
Ultrasound	1
Vascular Ultrasound	2
Williams, Adrienne	5
Bone Density	1
Mammography	3
Ultrasound	1
Williams, Dana B	108
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Computed Tomography	83
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Magnetic Resonance Imaging	8
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Ultrasound	3
Vascular Ultrasound	13
Williams, Jennifer M	4
Computed Tomography	4
General Diagnostic	5
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Willis, Brian K	
Computed Tomography	1
General Diagnostic	1
Wilson, Janna K Flint	1
Ultrasound	
Wise, Toby	4
Mammography	1
Ultrasound	2
Vascular Ultrasound	1
Wold, Christian J	21
Computed Tomography	2
Ultrasound	19
Yembe, Enaka M	1
General Diagnostic	1