

Jackson Parish Hospital
Governing Board Minutes
April 29, 2020

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, April 29, 2020 at 12:00 p.m., in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Angela Curtis, and Chris Bowman, and Shontae Mims. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Sunni Bougues, Shelley Malsam, and Mauri McBride. Absentee hospital staff were Dr. Paula Parkerson and Amber Brazzel.

Crouch called the meeting to order at 12:03 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Bowman and a second by Curtis, April 29, 2020 meeting agenda was unanimously approved.

Following a motion by Bowman and second by Curtis, the minutes from the March 25, 2020 and April 8, 2020 meeting were unanimously approved.

There were no public comments.

During the Chief Executive Officer's Report, Morgan presented Resolution #2020-3, granting John Morgan, CEO, Dr. Jason Thomas, COO/CIO and Bill Stansbury, CFO the authority to sign contracts and grants that may benefit Jackson Parish Hospital. There was a motion by Bowman and second by Curtis to adopt Resolution #2020-3 granting the above-named officers the authority to sign contracts and grants on behalf of Jackson Parish Hospital. All members present were in favor, and the motion carried.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and Resolution #2020-3 was adopted by the following votes:

YEAS: (4) Curtis, Mims, Bowman, & Crouch

NAYS: (0)

ABSTAINED: (0)

ABSENT: (0)

Morgan then presented Resolution #2020-4, updating signatory authority at Jonesboro State Bank, to reflect the change in the 2020 Chairman, Dr. Rebecca Crouch and Vice Chairman, Chris Bowman. There was a motion to adopt Resolution #2020-4, updating signatory authority at Jonesboro State Bank. There was a motion by Bowman and second by Curtis to adopt Resolution#2020-4 as presented. All members present were in favor, and the motion carried.

The foregoing resolution as read in full; and the roll was called on the adoption thereof, and Resolution #2020-4 was adopting by the following votes:

YEAS: (4) Curtis, Mims, Bowman, & Crouch

NAYS: (0)

ABSTAINED: (0)

ABSENT: (0)

Morgan then presented the 2020 Jackson Parish Hospital Organizational Chart for review and approval. There was a motion by Mims and second by Curtis to approve the 2020 Jackson Parish Hospital Organizational Chart as presented. All members present were in favor, and the motion carried. He then presented the Jonesboro Family Care Clinic Organizational Chart for review and approval. There was a discussion related to the proper chain of command for Physicians. There was a motion by Bowman and second Curtis to approve the Jonesboro Family Care Clinic as presented with the modification recommended by Dr. Crouch, having the Physicians report directly to the Chief Executive Officer. All members present were in favor, and the motion carried. Morgan then presented the 2020 Organizational Chart for the Jackson Parish Hospital Family Care Clinic. There was a motion by Bowman and second Curtis to approve the Jonesboro Family Care Clinic Organizational Chart, as presented with modification recommended by Dr. Crouch, having the Physicians report directly to the Chief Executive Officer. He then presented the 2020 Organizational Chart for Chatham

Medical Clinic. There was a motion by Bowman and second by Curtis to approve the organizational chart for Chatham Medical Clinic as presented. All members present were in favor, and the motion carried.

Dr. Thomas presented the Preliminary Ancillary Budget, noting that this budget is only for review and not approval due to the remodel being pushed back due to the COVID-19 pandemic. Bowman raised a question related to the quantity for items listed on the preliminary ancillary budget and the Engineering fee schedule for the patient remodel project. Dr. Thomas reviewed and clarified the total project fee schedule for the Engineering fee schedule. Bowman then raised question to the check register for a check that was cut to Mark Kennedy for \$15k. Dr. Thomas informed the Board that this payment was for several different projects, which were in our Rural Health Clinics and the Radiology Department.

Stansbury requested ratification of payables for March 27, 2020, April 13, 2020, and April 24, 2020. There was much discussion on this topic. There was a motion by Bowman and second by Curtis to ratify the payables for March 27, 2020, April 13, 2020, and April 13, 2020. All members present were in favor, and the motion carried. Stansbury then presented the Board with a packet of financials, while also presenting a budget to actual comparison of the Statement of Net Position. He informed the Board that the bank balance as of March 31st was \$8.4 million and as of today, April 29th it is \$11 million due to PPP monies being deposited this morning. He then informed the Board that JPH should receive \$2.5 million in Cost Report settlements, but the time has not been specified due to the COVID-19 pandemic. He noted that in April, Jackson Parish Hospital received \$265k in HHS grants, \$1.9 million in PPP, and are waiting to receive approximately \$84k in the WellAhead grant; therefore, we will have around \$2.2 million to add to the bottom line. There was a discussion as to who funded JPH's PPP monies.

In the Absence of Brazzel, Bougues presented the Clinic Statistics and the ED Patient Arrival to First Documentation by Physician monthly trend report to the Board. There was a discussion related to the Rural Health Clinic's and what the process is as to seeing patients at this time. Morgan informed the Board of the COVID-19 clinic and telemedicine visits for nursing home patients and symptomatic patients. He then informed the Board that the Rural Health Clinics are seeing patients, but the patients are screened outside in their vehicle prior to entering the clinic.

Bougues then presented the monthly hospital statistics to the Board.

There was a motion Bowman and second by Mims to approve the CEO contract as previously discussed by the Board. All members present were favor, and the motion carried.

At 12:56p.m., there was a motion by Bowman and second by Curtis to enter an Executive Session to discuss Strategic Planning. All members present were in favor and the motion carried. At 1:08 p.m., there was a motion by Bowman and second by Curtis to return to regular session. All members present were in favor and the motion carried. There was no action taken during the closed session.

The next regular meeting will be held Wednesday, May 27, 2020 in the hospital board room.

Upon motion by Bowman and second by Curtis the meeting was unanimously adjourned at 1:09 p.m.

John Morgan, MBA, RN
Chief Executive Officer
Secretary, Treasurer

Dr. Rebecca Crouch
Governing Board, Chairman