

Jackson Parish Hospital
Governing Board Minutes
September 30, 2020

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, September 30, 2020, at 12:00 p.m. in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Angela Curtis, Shontae Mims, and Chris Bowman. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Paula Parkerson, Sunni Bougues, Shelley Malsam, and Mauri McBride. Hospital staff absent were Amber Brazzel. Public present was Walter May, candidate for Second Judicial District Judge (District A)

Crouch called the meeting to order at 12:10 p.m. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Bowman and second, by Mims, the September 30, 2020, meeting agenda was unanimously approved.

Following a motion by Mims and second, by Curtis, the minutes from the August 26, 2020, regular business meeting were unanimously approved.

Walter May, a candidate for Second Judicial District Judge (Division A), briefed the Board on the upcoming Judge races for Division A, qualifying candidates are, Walter May and Darrell Avery, and Division B, qualifying candidates are, Yumeaka Washington and Rick Warren. He then briefed the Board on his family ties to North Louisiana as well as his qualifications to be Judge in the Second Judicial District, Division A.

Dr. Parkerson, Chief of Staff, presented the initial appointments, reappointments, and terminations as recommended by the Medical Staff for September. There was a motion by Bowman and second by Curtis to approve the initial appointments, reappointments, and termination recommendations as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan provided the Board with an update on the FEMA Drainage Project, noting that the Police Jury met on Monday, September 14, 2020, to consider and act on the hospital drainage project negotiations, where the jury took action to authorize Attorney Bill Carter to make a counter-offer for the property expiring on September 30th. There was much discussion on this topic. There was a motion by Bowman and second by Mims to approve and authorize John Morgan, CEO, to act on behalf of Jackson Parish Hospital bearing half of the cost of the appraised property value, and the Jackson Parish Police Jury bearing the remaining half, in the event that Simmons accepts the offer. All members present were in favor, and the motion carried.

Dr. Thomas began the Chief Operating Officer's report by providing the Board with two quotes on upgrading the Radiology C-Arm machine (mobile x-ray unit). He then referenced page 15 of the packet which is a quote to upgrade the existing unit and page 29 is if we purchased a new machine price difference of \$160k to purchase a brand new versus 79k to upgrade the existing unit. Dr. Thomas requested Board approval to upgrade the existing Radiology C-Arm (mobile x-ray unit), pending COVID grant funds to upgrade the unit. There was a discussion on this topic. There was a motion by Bowman and a second by Curtis to approve the recommended quote to upgrade the existing mobile x-ray unit rather than purchase a new unit. All members present were in favor and the motion carried. He then provided the Board with a Bid Tabulation form for the rear elevator modernization which included bids from two contractors which were: Schindler Elevator Corporation for \$141,470.00 and Tudor, Inc for \$194,000.00. He then informed the Board of the follow-up call with both contractors to ensure that the proper specs were followed. He then informed the Board that the Schindler Elevator Group called shortly after the call and rescinded their bid. There was a motion by Bowman and second by Mims to award the Rear Elevator Bid to Tudor, Inc. for \$194,000.00. All members present were in favor and the motion carried. Dr. Thomas then provided the Board with a status on the quote from Olympus noting that he requested a legal opinion on the quote that was received and was instructed not to sign it due to the language on page 41 not specifying GPO/ Vizient pricing. He then provided the Board with an update on the State Purchase Law regarding Public Works Projects noting the dollar amount has increased to \$250,000.00.

Stansbury began by requesting the ratification of payables for August 31, 2020, September 10, 2020, an September 23, 2020, while noting that he also provided the ACH debits as well as the special checks. There was a motion by Mims and second by Bowman to approve the payables as presented. All members present were in favor, and the motion carried. He

then presented the Board with the 340B Policy and Procedure Manual for review and approval. Stansbury then presented the Board with Resolution #2020-7 for approval, adopting the 340B Policy and Procedure Manual. There was a motion by Bowman and second by Curtis to adopt the 340B Policy and Procedure Manual as presented. All members present were in favor, and the motion carried. The foregoing resolution was read in full, and the roll was called on the adoption thereof, and Resolution #2020-7 was adopted by the following votes:

YEAS: (4) Mims, Bowman, Curtis, Crouch

NAYS: (0)

ABSTAINED: (0)

ABSENT: (0)

He then informed the Board that the bank balance as of August 31st was nearly \$13.9 mil and as of today, September 30th it is \$13.9 mil as well. He then touched on the credit balance liabilities and also noted the \$1.9 mil of PPP monies were listed as current liabilities and would remain there until those monies are forgiven and once monies are forgiven, they will be moved to grant monies. Bowman raised a question related to a payment made to Tudor, Inc. There was a discussion on this topic. He then reported Net 340B revenue for the year at \$270k. There was a discussion related to grant income and remodeling expenses with the addition of negative air pressure rooms. Stansbury provided the Board with a packet of Financials which include a Budget to Actual Comparison.

In the absence of the Chief Quality/Compliance/Clinic Director, Bougues presented the Board with the Emergency Department First Documentation to Physician report and the Clinic Statistics.

Bowman then raised question as to the number of visits that are being generated in the school telemedicine program. There was a discussion on this topic.

Malsam presented the Board with the Hospital Statistics. There was much discussion related to the reimbursement rates for each clinic location.

At 1:00 p.m., there was a motion by Bowman and a second by Mims to enter an Executive Session to discuss Strategic Planning. All members present were in favor, and the motion carried. At 1:30 p.m., there was a motion by Bowman and second by Mims to return to regular session. There was no action taken during the closed session.

There was a motion by Curtis and second by Mims to table the discussion of the November and December business meeting until the next business meeting which will take place on Wednesday, October 28, 2020.

The next regular meeting will be held on Wednesday, October 28, 2020 at noon in the hospital board room.

Upon motion by Mims and second by Curtis, the meeting was unanimously adjourned at 1:36 p.m.

John Morgan, MBA, RN
Chief Executive Officer
Secretary, Treasurer

Dr. Rebecca Crouch
Governing Board, Chairman