

Jackson Parish Hospital  
Governing Board Minutes  
July 25, 2018

The regular meeting of the Jackson Parish Hospital Governing Board was held on Wednesday, July 25, 2018 in the Hospital Board Room. Board members present were Chris Bowman, Shontae Mims, Angela Curtis and Dr. Rebecca Crouch. Hospital staff present were John Morgan, Dr. Jason Thomas, Bill Stansbury, Amber Brazzel, Sunni Bougues, Shelley Malsam, and Mauri McBride.

Bowman called the meeting to order at 12:05 p.m. and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Bowman then proposed rearranging agenda items #7 and #8; which would allow the entrance of Executive Session for Strategic Planning and Discussion of Physician Contracts to take place prior to the presentation of the CEO Report. There was a motion by Mims and second by Curtis to approve the proposed amendment to the July 25, 2018 meeting agenda. All members present were in favor and the motion carried.

Following a motion by Crouch and second by Mims, the minutes from the June 27, 2018 meeting were unanimously approved.

There were no public present.

Dr. Rebecca Crouch, Chief of Staff, presented the appointment and reappointment recommendations for the month of July to the Board of Directors. There was a motion by Curtis and a second by Mims to approve the Chief of Staff Report as presented. All members present were in favor and the motion carried.

At 12:07 p.m., Crouch made a motion seconded by Curtis to enter into Executive Session to discuss Strategic Planning and Physician Contracts. The motion passed unanimously. At 12:35 p.m., Crouch made a motion with a second from Mims to return to regular session. The motion was unanimously approved. No action was taken during the closed session.

During the Chief Executive Officer's Report, Morgan introduced Luke Madden with New York Life. Madden presented the John Hancock Retirement Plan to the Board. He noted that it is an outstanding retirement plan with fees lowered to anywhere between 0.6 to 0.8 percent. He informed the Board that with the John Hancock Retirement Plan employees will have excellent online resources, financial resources, etc. Bowman raised question as to if the proposed plan will result in savings for every employee. Madden replied most definitely, and also noted should an employee like to stay with the previous retirement company they have that option without any fees. Bowman then entertained a motion to approve the transfer from the previous retirement company to John Hancock with Morgan having the authority to sign any and all documents to perfect the transfer. There was a motion by Mims and second by Curtis to transfer the retirement benefits services from Met Life to John Hancock with Luke Madden being the Account Representative. All members present were in favor and the motion carried. Morgan then

introduced the Telemedicine Program to the Board, noting that we have an opportunity to expand our services to reach all of the schools in Jackson Parish. He noted that in bringing these services to Jackson Parish it would allow us to provide RHC services to not only the students in the schools, but the staff as well. There was a discussion on this topic. Bowman then entertained a motion to terminate the SBHC Program; which we have been currently operating and only encompasses one school in Jackson Parish and authorizes Morgan to pursue the implementation of the Telemedicine Program and present a presentation at the next meeting; which will be held on Wednesday, August 29, 2018. There was a motion by Curtis and second by Mims to approve the termination of the SBHC Program and authorize Morgan to pursue the implementation of the Telemedicine Program with a presentation to be presented at the next board meeting. Bowman then entertained a motion to authorize Morgan to enter into a contract on behalf of Jackson Parish Hospital with Dr. William Slusher and Dr. Paula Parkerson, subject to the changes that were previously discussed. Morgan then presented the resolution to the Board to change retirement service plan from Met Life to John Hancock. There was a motion by Mims and second by Crouch to adopt the retirement services change from Met Life to John Hancock Services. The forgoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes: Curtis- AYE, Mims- AYE, Crouch- AYE, and Bowman- AYE. Morgan then presented a resolution authorizing Morgan to pursue the implementation of the Telemedicine Program. There was a motion by Mims and second by Crouch authorizing Morgan to pursue the implementation of the Telemedicine Program. The forgoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes: Crouch- AYE, Mims- AYE, Curtis- AYE, and Bowman- AYE. There was a motion by Crouch and second by Mims to approve the CEO Report as presented. All members present were in favor and the motion carried.

Dr. Thomas then presented the Chief Operating Officer's Report to the Board. He began by notifying the Board of the Fire Marshall's Survey; which was conducted at the Jonesboro Family Care Clinic and the JPH Family Care Clinic, noting that the survey went very well other than one deficiency, which was one fire extinguisher that was out of date; however, that has already been corrected. He then informed the Board of issues related to JPH's PACS system, noting that we have received a letter from our current EMR system informing us that our software and hardware are out of date. Therefore, he presented a contract with a PACS system; which is Novarad South- a system used by Salient, our Radiology Group based out of Monroe. Dr. Thomas then informed the Board that by going with Novarad, we would be able to just buy the portion of the system needed to store the images; which would lower the cost tremendously. Bowman then entertained a motion to execute a contract with Novarad South in the amount of \$37,000 as recommended by Dr. Thomas. There was a motion by Mims and second by Crouch to authorize Dr. Thomas to execute a contract with Novarad South in the amount of \$37,000. All members present were in favor and the motion carried. Dr. Thomas then presented a data export contract to the Board and noted that this company would extract the data from the current EMR System, format the documentation, then drop it into the correct format to drop into the Cerner EMR system. Bowman then entertained a motion for Dr. Thomas to execute a contract with Harmony Healthcare in the amount of \$45,500 for data export. There was a motion by Curtis and second by Mims to authorize Dr. Thomas to execute the contract with Harmony Healthcare as presented to the Board. All members present were in favor and the motion carried.

Stansbury presented the Interim Chief Financial Officer's Report. He began by requesting the ratification of payables for June 29, 2018 and July 13, 2018. There was a motion by Crouch and second by Crouch to approve the ratification of payables. All members present were in favor and the motion carried. Stansbury then presented the Board with a packet of financials. Bowman raised question as to the amount of credit balances left to work. Malsam and Stansbury both reassured Bowman that the amount of Credit Balances has decreased tremendously. Malsam then presented the Board with the Monthly Statistics Report for fiscal year 2017-2018. There was a motion by Crouch and a second by Curtis to approve the Interim CFO Report and Revenue Cycle Report as presented. All members present were in favor and the motion carried.

Brazzel then presented the Chief Quality/Clinic Director's Report to the Board. She began by presenting to the Board RHC Statistics. There was a discussion on this topic. Brazzel then presented the Board with the Meaningful Use Scores. She then informed the Board that we had received approval from the State on the request of extended hours for our RHC's. There was a motion by Mims and second by Curtis to approve the Chief Quality Officer/Clinic Directors Report as presented. All members present were in favor and the motion carried.

Bowman then congratulated the staff of JPH for a job well done.

The next meeting of the Jackson Parish Hospital Governing Board is scheduled for Wednesday, August 29, 2018 at 12:00 p.m. in the hospital board room.

Upon a motion by Crouch and second by Mims, the meeting was adjourned at 1:05p.m.

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John Morgan, MBA, RN  
Chief Executive Officer  
Secretary, Treasurer

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Chris Bowman, Esq.  
Governing Board, Chairman