

Jackson Parish Hospital
Governing Board Minutes
April 25, 2018

The business meeting of the Jackson Parish Hospital Governing Board was held on Wednesday, April 25, 2018 in the Hospital Board Room. Board members present were Chris Bowman, Shontae Mims, Dr. Rebecca Crouch and Angela Curtis. Hospital staff present were John Morgan, Dr. Jason Thomas, Bill Stansbury, Amber Brazzel, Sunni Bougues, Shelley Malsam, and Mauri McBride.

Bowman called the meeting to order at 12:02 p.m. and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

Following a motion by Curtis and second by Crouch, the April 25, 2018 meeting agenda was unanimously approved.

Following a motion by Curtis and second by Crouch, the minutes from the March 28, 2018 regular meeting were unanimously approved.

There were public comments made by Toby Deese.

Dr. Rebecca Crouch, Chief of Staff, presented the Board with the appointment and reappointment recommendations for the month of April. There was a motion by Mims and second by Curtis to approve the Chief of Staff Report as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan informed the Board of the positive outcome of the 2018 Rural and Wellness Health Fair which was held at the Louisiana Delta Community College. He then noted that JPH provided the following services for free to all participants who were interested: cholesterol, blood sugar and blood pressure. Morgan then educated the Board of the upcoming AHEC of a Summer program while noting the dates of the program, which are June 11th thru June 29th. Morgan then informed the Board of National Hospital Week and also invited the Board of Directors to a catered BBQ on Friday, May 11th where we take time to celebrate our "every day heroes" for their dedication. He then informed the Board on the status of the Cerner Community Works Project while noting that we are still about one year from the go live date. There was a motion by Mims and second by Curtis to approve the CEO Report as presented. All members present were in favor and the motion carried.

Dr. Thomas then presented the Chief Operating Officer's Report to the Board. He began by informing the Board that Jackson Parish Hospital is now conducting 3D Mammograms. He then informed the Board that proposals have been obtained for the repair of the two fire doors in order to satisfy the Life Safety Code deficiency. There was a motion by Curtis and second by Mims to approve the Chief Operating Officer's Report as presented. All members present were in favor and the motion carried.

Stansbury presented the Interim Chief Financial Officer's report; he began by presenting a packet of Financials to the Board. He then informed the Board that in the near future we will begin developing departmental budgets. He noted that profit for the current year is 3 million. He also requested a ratification of payables for March 29, 2018, April 5 2018, and April 19, 2018. There was a motion by Crouch and second by Curtis to approve the ratification of payables. All members present were in

favor and the motion carried. Stansbury then presented the Board with an audit update for fiscal year ending September 30, 2017 while noting the end of June is the projected completion date. There was a motion by Curtis and second by Crouch to approve the Interim Chief Financial Officer's Report as presented. All members present were in favor and the motion carried.

Brazzel then presented the Chief Quality Officer's Report to the Board. She began by presenting the Board with a copy statistics for each of our Rural Health Clinics. She then informed the Board that we have submitted the proper documentation to the state requesting to extend the hours in our Rural Health Clinics and are now awaiting approval. There was a motion by Mims and second by Curtis to approve the Chief Quality Report as presented. All members present were in favor and the motion carried.

Malsam presented the Revenue Cycle Report to the Board. She began by reporting to the Board the current AR Days which are 64.8 for the Hospital and 74.9 for the Clinics while noting a decrease in Clinic AR Days. She then discussed with the Board the hospitals monthly statistics as of March 2018. Malsam then presented an Accounts Receivable, Billing and Collections Policy to the Board. She informed the Board that the purpose of the policy is to establish a system for staff to follow through the collection process: payment of account, collections, write off, etc. There was a motion by Crouch and a second by Curtis to approve the Accounts Receivable, Billing and Collections Policy as presented. All members present were in favor and the motion carried.

At 12:32 p.m., Curtis made a motion, second by Mims to enter into Executive Session for Strategic Planning. The motion passed unanimously. At 12:50 p.m., Mims made a motion with a second from Curtis to return to regular session. The motion was unanimously approved. No action was taken during the closed session.

The next meeting of the Jackson Parish Hospital Governing Board is scheduled for Wednesday, May 30, 2018 at 12:00 p.m. in the hospital board room.

Upon motion from Mims and second from Crouch the meeting was adjourned at 12:54 p.m.

John Morgan, MBA, RN
Chief Executive Officer
Secretary, Treasurer

Chris Bowman, Esq.
Governing Board, Chairman