

Jackson Parish Hospital
Governing Board Minutes
February 28, 2018

The business meeting of the Jackson Parish Hospital Governing Board was held on Wednesday, February 28, 2018 in the Hospital Board Room. Board members present were Chris Bowman, Shontae Mims, Dr. Rebecca Crouch and Angela Curtis. Hospital staff present were John Morgan, Dr. Jason Thomas, Bill Stansbury, Amber Brazzel, Sunni Bougues, and Mauri McBride. Hospital Attorney, Trevor Fry and Evie Breithaupt, Law Partner were also present.

Bowman called the meeting to order at 12:03p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 171 present; therefore, there was a quorum present.

There was a motion by Mims and second by Curtis to amend the agenda for the February 28, 2018 meeting, and add the following items after public comments: Education on Nepotism and also Policy and Procedures surrounding the issue. All members present were in favor, and the motion carried.

Following a motion by Crouch and second by Curtis, the minutes from the January 31, 2018 meeting were unanimously approved.

Bowman opened the floor for nominations for the Election of Officers for 2018. There was a motion by Curtis and second by Crouch for the 2018 Officers to remain the same, with Bowman being Chairman and Mims, Vice- Chairman. Bowman and Mims were elected to the office of Chairman and Vice-Chairman by consensus.

There were no public present.

Attorney Fry educated the Board on the Nepotism Law, and also touched on the waterfront of this issue in small facilities such as JPH. Fry stated that Nepotism can be dangerous, and in a workplace where nepotism is common, the policies should be properly in order. Breithaupt then recommended that Jackson Parish Hospital update the Nepotism Policy, and noted that the policy needs to be clear and transparent. There was a discussion on this topic. Bowman then requested Attorney Fry to revise the Nepotism Policy for Jackson Parish Hospital, so that the policy and the facilities practices are clear.

Dr. Rebecca Crouch, Chief of Staff, presented the Board with the appointment and reappointment recommendations for the month of February. There was a motion by Mims and second by Curtis to approve the Chief of Staff Report as presented. All members present were in favor, and the motion carried.

During the Chief Executive Officer's Report, Morgan informed the Board of issues in the past with licensing of the MRI unit. Morgan then informed the Board that this issue has been cleared up and have been approved for licensing of the MRI unit. He then noted that per DHH this unit is not licensed to perform an inpatient MRI. Morgan then informed the Board that Concord Medical Group will begin at Jackson Parish Hospital on May 7, 2018 while noting that Concord Medical Group will bill the professional component. Morgan then informed the Board that Jessica Middleton, who is a Rad-Tech, is now trained to perform Echocardiograms. He then stated that this service is now available Monday thru Friday 8:00am to 3:00pm. There was a motion by Curtis and second by

Crouch to approve the CEO Report as presented. All members present were in favor, and the motion carried.

Dr. Thomas then presented the Chief Operating Officer's Report to the Board. He began by updating the Board on the installation date for the 3D Mammography, while noting that the expected start date is mid-March. Thomas requested an approval for a Hospital Intranet System he also noted that this would help with communication throughout the facility. There was discussion on this topic. There was a motion by Crouch and second by Mims to approve the Interact Intranet System. All members present were in favor, and the motion carried. He then informed the Board of ongoing issues within the Nurse Call System while noting system is approximately 20 years old. Thomas then requested approval from the Board to update the facilities nurse call system. Thomas then stated that we are working diligently to update the overall appearance of JPH with one of the main focuses being on patient care areas. There was a motion by Mims and second by Curtis to approve the Chief Operating Officer's Report as presented. All members present were in favor, and the motion carried.

Stansbury presented the Interim Chief Financial Officer's report; he began by requesting the ratification of payables for February 6, 2018, February 14, 2018, and February 23, 2018. There was a discussion on this topic. There was a motion by Curtis and second by Mims to approve the ratification of payables. All members present were in favor, and the motion carried. There was a discussion on the Local Government Budget Act, and Bowman requested Stansbury to take a look at the hospital budget. Stansbury then presented the Monthly Statistics for Fiscal Year 2017 to 2018. Stansbury presented the Board with an audit update for fiscal year ending September 30, 2017. Bowman raised questions as to if an audit extension had been submitted. Morgan then stated that the audit extension will be filed within the next week or so. Stansbury then informed the Board that the Cost Report will be filed tomorrow, March 1, 2018. There was a motion by Crouch and second by Curtis to approve the Interim Chief Financial Officer's Report as presented. All members present were in favor, and the motion carried.

Attorney Fry applauded the Board on the decision to work forward in centralizing the employee handbook and hospital policies.

The next meeting of the Jackson Parish Hospital Governing Board is scheduled for Wednesday, March 28, 2018 at 12:00 p.m., in the hospital board room.

Upon motion from Curtis and second from Mims, the meeting was adjourned at 12:43p.m.

John Morgan, MBA, RN
Chief Executive Officer
Secretary, Treasurer

Chris Bowman, Esq.
Governing Board, Chairman