

Jackson Parish Hospital
Board Meeting
October 25, 2017

The regular board meeting of the Jackson Parish Hospital Governing Board was held on Wednesday, October 25, 2017 in the Hospital Board Room. Board members present were Shontae Mims, Angela Curtis, Dr. Rebecca Crouch, and Attorney Chris Bowman. Hospital staff present were John Morgan, Dr. Jason Thomas, Amber Brazzel, Sunni Bougues, Dr. Parkerson, Bill Stansburry and Mauri McBride. Members from the public present were Freddy Tolar. Also present were Certified Public Accountants, Ashley Breaux and Gayla Falcon with Langlinais, Broussard, & Kohlenberg.

Bowman called the meeting to order at 12:02p.m., there were 4 or the 5 members by Act #171 present, therefore, there was a quorum present.

Hospital Attorney, Yumeaka Washington entered the meeting.

Bowman entertained a motion to approve the October 25, 2017 board meeting agenda. There was a motion by Crouch and a second by Mims to amend the agenda adding Executive Session with Langlinais, Broussard, & Kohlenberg for Strategic Planning/Education on Hospital and Rural Health Accounting before Presentation of Audit for FYE 2016. Therefore, item #6.3, Executive Session for Strategic Planning/Education on Hospital and Rural Health Accounting and item #6.4, Presentation of Audit for FYE 2016, will be moved down on the agenda after item #8.1. All members present were in favor and the motion carried.

Following a motion by Mims and second by Curtis, the minutes for the August 16, 2017 Special Called Meeting and the September 27, 2017 Regular Board Meeting were unanimously approved.

There were public comments made by Mr. Freddy Tolar regarding the pursuit of prosecution to former employees involved in occurrences in 2014 which resulted in their separation. Mr. Tolar then informed the board that the Attorney General's Office is handling the case and requested that the board follow up on this matter. Tolar also informed the Board of an upcoming court hearing.

During the Chief Executive Officer's Report, Morgan informed the Board of the departure of Connie Durbin, CNO and also introduced Sunni Bougues, RN as the Interim Director of Nurses noting that Bougues has been employed with JPH 10+ years. Morgan also introduced Jeannie McBride, RHIA as the Interim Medical Records Director while informing the Board that according to the Conditions of Participation this Director position is required. Morgan then introduced Shelley Malsam as the new Revenue Cycle Director while noting the importance of this position. There was a discussion related to the Revenue Cycle Director and the significance of having one oversee the entire process and the proper chain of command for this Director. Morgan then briefed the Board on the Vanguard Resources contract noting that the contract was terminated on September 20, 2017. Morgan then introduced Michael Horsley as the new Facilities Director noting that Horsley would oversee Maintenance, Central Supply,

Housekeeping and Dietary. Morgan then presented Resolution #011 to the Board noting that Bradford had already been removed from the account at JSB but Mr. Allen is in need of a Resolution for documentation purposes. There was a motion by Mims and second by Curtis, to approve Resolution #011 removing Bradford from the account at Jonesboro State Bank in Jonesboro, La. There was a roll call vote made Crouch- AYE, Mims- AYE, Curtis- AYE, and Bowman- AYE. Morgan then reviewed with the Board letters that were submitted to CPSI and Met Life removing Bradford from the situation screen and signing authority. There was a motion by Mims and second by Curtis to approving letters to CPSI and MetLife removing Bradford. Morgan then presented the Louisiana Compliance Questionnaire for FYE 2017 noting that this is a required part of a financial audit and this must be presented to and adopted by the governing body. There was a motion by Crouch and second by Curtis to approve the Compliance Questionnaire for FYE 2017. Commissioner's Crouch, Mims, Curtis and Bowman voted in favor of the Questionnaire.

Crouch- AYE
Mims- AYE
Curtis- AYE
Bowman- AYE

There were 4 YEAS, 0-NAYS, 0-ABSTAINS and 0- Absentee members.

Morgan then reminded the Board of the upcoming November 18th Special Tax Election noting that this is a continuation of what is already in place.

Stansbury presented the Interim Chief Financial Officer's Report for the month of September 2016 noting his Initial Plan of Action. Stansbury informed the Board that he is in the process of verifying revenues and expenses while also looking at procedures. Stansbury then explained that FYE 2016 had to be reopened due to initial incorrect reporting. Stansbury informed the Board that he will have financials reconciled thru February 2017, this Friday.

Dr. Parkerson presented the Medical Staff Appointment List to the Board of Directors. There was a motion by Mims and second by Crouch to approve the Medical Staff Appointment List. All members present were in favor, and the motion carried. Dr. Parkerson then presented two nursing policies to the Board for approval. The policies were the Accu-Chek Performa Systems Policy, reference N-14-19 and the Hepatitis B Vaccine Program, reference #EH 2002. There was a motion by Curtis and a second by Mims to approve the nursing policies as presented. All members present were in favor, and the motion carried.

At 12:26 p.m., Crouch made a motion, second by Curtis to enter into Executive Session for Strategic Planning and Education on Hospital and Rural Health Accounting. The motion passed unanimously. At 1:11 p.m., Crouch made a motion with a second by Curtis to return to regular session. The motion was unanimously approved. No action was taken during the closed session.

Upon resumption of the regular meeting, Ashley Breaux, CPA, for Langlinais, Broussard, & Kohlenberg presented the Audit report for FYE 2016 to the Board of Directors. Breaux informed the board of numerous delays due to information not being received in a timely manner. Breaux

reported on the amount of patient credit balances and informed the Board that these issues should continue to be worked on daily. Breaux also discussed and explained findings in the audit with the Board of Directors. There was a discussion related to findings. Breaux also informed the Board that the FYE 2017 audit will begin soon. There was a discussion on this topic.

The next regular meeting will be held Wednesday, November 29th at 12:00 p.m. in the hospital board room.

Upon motion from Curtis and second by Crouch, the meeting was unanimously adjourned at 2:15 p.m.

John Morgan, MBA, RN
Chief Executive Officer
Secretary, Treasurer

Shontae Mims
Vice- Chairman