

Jackson Parish Hospital

Regular Meeting

February 22, 2017 - JPH Board Room

The regular meeting of the Jackson Parish Hospital Governing Board was held Wednesday, February 22, 2017 in the Hospital Board Room. Board members present were Fannie Williams, Barbara Johns, Gussie McConnell, Herbert Simmons, Railey Garrett, and Freddy Tolar. Absentee Board members were Josh Smith. Hospital Staff present were Tim Paige, Wendy Carpenter, Dr. Paula Parkerson, Cora Bradford, and Mauri McBride. Police Jury member Amy Magee was present. Ashley Breaux and Lorna Bourque were also present.

Williams called the meeting to order at 12:00 p.m. and McConnell gave the Invocation. There was a quorum present.

Williams entertained a motion for approval of agenda. Johns then raised concern due to the agenda being posted on Monday, February 20, 2017. Garrett made a motion, with a second by Tolar to amend the agenda for the February 22, 2017 meeting. The Agenda was amended due to the 24 hour posting, to insert the audit report from Langlinais, Broussard, & Kohlenberg between item numbers 5 and 6 following public comments. Johns abstained. All other members present voted in favor of the motion and the motion carried.

Following a motion by Johns, and second by Garrett, the minutes from the January 25, 2017 meeting were unanimously approved.

There were no public comments.

Ashley Breaux, CPA for Langlinais, Broussard, & Kohlenberg presented the draft audit report for FYE September 2014 and September 2015 to the Board of Directors. She answered questions posed by board members related to the draft audit reports. There was a discussion related to Louisiana Compliance Questionnaire for FYE 2015 and 2016. There was a motion by Simmons, with a second by McConnell to approve the Louisiana Compliance Questionnaire for FYE 2015 and 2016 with the dates being corrected. All members present were in favor, and the motion carried. There was a motion by Garrett, with a second by Simmons to approve the Charity Policy with proviso of 200%. All members present were in favor, and the motion carried.

Carpenter presented the Compliance Report to the Board, notifying the board of three new contracts which were Med Temps, Generator Maintenance, and the VA Contract. Carpenter informed the board of the CMS requirements for the Moon form notifying patients that they are admitted under observation. Carpenter informed the board of the possible grants available thru LHSA Trust Fund for Safety.

During the Interim Chief Executive Officer's Report, Paige informed the Board of the Population Health Initiative (Joint Partners for Health). Paige reported to the Board a Financial Coordinator has been contracted thru Evident to clean up our process and training for the CFO. Paige stated the Specialty Clinic is awaiting a response from CMS to go forward. Paige informed the Board that JPH will discontinue reimbursement for all professional licensure. Paige reported a termination letter has been sent to Vanguard. Paige advised the Board that JPH's contract with TruBridge has been finalized, while Impact Healthcare Solutions has cancelled their contract with JPH. Paige inquired for a motion to discontinue the scholarship fund. There was a motion by Garrett, and a second by Tolar to discontinue the scholarship fund. All members present were in favor, and the motion carried. Paige presented a contract proposal with law group, Haik, Minvielle, & Grubbs LLP to handle MVA and OJI claims. There was a motion by Johns, and a second by Garrett to accept proposal. All members present were in favor, and the motion carried. There was a motion by Johns, and a second by Garrett to accept the Interim CEO Report as presented. All members present were in favor, and the motion carried. There was a motion by Garrett, and a second by Johns to accept the Compliance report as presented. All members present were in favor, and the motion carried.

Bradford presented the Board with a Monthly Summary which provided in the board packets for review. There was a motion by Simmons, with a second by Garret to accept the CFO report as presented. All members present were in favor, and the motion carried.

There were two items of Old Business to discuss which were the Travel Policy and the Visitor Policy. Bradford presented the Travel policy to the Board for approval noting the per diem per day for meals. There was a discussion on this topic. Simmons requested Bradford to make adjustments to the travel policy related to hotel stays. There was a motion by Johns, and a second by Garrett to approve the travel policy. All members present were in favor, and the motion carried. The Visitor Policy was presented to the Board for approval. There was a discussion on this topic. Board members proposed a hospital wide Visitor Policy to be presented at the next board meeting.

There was a discussion related to Cripps and the question was raised related to the ethical conflict of interest. Paige inquired as to if the Board wanted him to report this possible ethics violation. The Board recommended that Paige seek legal counsel. Williams also instructed Paige to follow up with the Auditors in regards to this matter.

The New Business discussed was the New Hire/ Exit Process Check List and the HIPAA Sanction Policy. There was a discussion related to the New Hire/ Exit Process Check List. There was a motion by Garrett, and a second by Simmons to approve the New Hire/ Exit Process Check List. All members present were in favor, and the motion carried. Carpenter presented the HIPAA Sanction Policy to the Board. There was a motion by Simmons, and a second by Garrett to approve the HIPAA Sanction Policy. All members present were in favor, and the motion carried.

Simmons requested that the board relinquish the requirement that the Administrator live in Jackson Parish. Simmons stated the initial interview process will be on March 6, 2017; and there will be four candidates with a full Board interview. There was a decision to call a Special Meeting on March 6, 2017 beginning at 4:00 p.m. There was a motion by Johns, with a second by Simmons to hold a Special Called Meeting on March 6, 2017 at 4:00 p.m. Williams requested Paige to seek legal advice related to candidates having to live in Jackson Parish.

The next board meeting will be a Special Called Meeting on March 6, 2017 at 4:00 p.m.

Upon motion from Johns, and a second from Simmons the meeting was unanimously adjourned at 2:01 p.m.

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Fannie Williams, Chairman

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Tim Paige, Interim CEO