

**Jackson Parish Hospital Governing Board Minutes**  
**Regular Meeting**  
**May 25, 2016 - JPH Board Room**

The regular meeting of the Jackson Parish Hospital Governing Board was held Wednesday May 25, 2016 in the Hospital Board Room. Board members present were Fannie Williams, Barbara Johns, Herbert Simmons, Josh Smith, Freddy Tolar, and Railey Garrett. Board members absent were Debra Jackson. Hospital Staff present were Bobby Jordan, Eric Cripps, Christy Wyatt, Wendy Carpenter, and Mauri McBride.

Williams called the meeting to order at 12:02 p.m. and Simmons gave the Invocation. There was a quorum present.

Following a motion by Johns and second by Simmons, the agenda for the May 25, 2016 meeting was unanimously approved.

Following a motion by Johns and second by Tolar, the minutes from the April 27, 2016 meeting were unanimously approved.

There were no public present.

Wendy Carpenter presented the Compliance Report for the month of April. Carpenter supplied various Compliance updates including but not limited to CMS and Federal Register Regulations, Electronic Health Record, Business Associate Agreements, and Medicaid Fraud in Louisiana. Carpenter also updated the Board on the Fire Safety Sprinkler Requirements which will be mandated within the next 12 years. Simmons raised the question (would we be receiving any compensation for the implementation). Carpenter stated there was none known at this time. There was a motion from Simmons with a second from Smith to accept the Compliance Report as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Jordan stressed to the board that we must stay abreast of the many changes in Healthcare today. Jordan reiterated that (We must not miss an opportunity). Jordan presented the progress that we have made at JPH on our Electronic Health Record (EHR). He stated special training and updating work sessions are being held with Managers and Providers for EHR. Dr. Slusher has agreed to be the Med Staff Leader for EHR. He stated that we have identified the Emergency Room Physicians which deliver Patient Services that we strive to exceptionally meet. Jordan introduced new patient services being implemented at JPH. These services include the Oschner's Tele- Stroke Facility Program, Chronic Care Management, Swing Bed, and Legacy Rehab. Tolar raised the concern about our Patient Appointment equipment and the amount of on hold time at JPH. Garrett also stated concerns related to voicemails not being returned. There was a discussion on this topic. Steps will be taken by CEO to review the equipment problem and correct. Jordan stated that he will report on the Patient Equipment conclusion at our next Board Meeting.

Christy Wyatt RN, CNO presented to the Board the CNO Report. Wyatt gave a report on Patient care and safety emphasizing the supportiveness of JPH CEO. She touched on the positive flow of the surgery department supervised by Sunni Bouges with an In- House LPN assisting in surgery. Bonita Caskey has requested to transition out of the surgical department. Wyatt stated that the facility is continuing with renovations in this department. Wyatt stated that all of JPH's Quality Indicators are at goal. There was a discussion on Out Patient Services related to Dr. Dwahan. Dwahan is scheduled to be at JPH 3 times in the June. New Policies and Procedures related to blood transfusions have been implemented. In the Acute Care Department Wyatt discussed with the board the new stream line staffing. LPN's are cross training to the Clinic's and new roles for the RN's are working well. Wyatt stressed that documentation is one of the top priorities. Peer to Peer reviews on admission and team nursing

review charts daily. Wyatt stated Nursing is consistently monitoring for med errors, falls, etc. Wyatt presented that new programs have been implemented including but not limited to the following: Online Education Program, new Staffing Grid, Protocols, and Care Pathways. Presentation of the RN Case Manager has been implemented in the Emergency Department. Wyatt revealed next Wednesday June 1, 2016 the Oschner's Tele Stroke team will be on site for the Tele Stroke program they will be available for questions and answers and information on the program. JPH Case Management are attending the LHA Conference. Wyatt revealed to the Board that the Infection Control Nurse retired and stated that we will attempt to fill this position In- House. Garrett raised concern to Wyatt related to Staff complaints related to staffing grids. Jordan and Wyatt supplied Garrett with actual staffing numbers related to the accelerated census. Williams asked that the CNO Report be delivered in the Board Packet each month. Jordan proposed updating photos of Board Members. All Board Members approved and stated they will set a date for photos at a future meeting. Simmons applauded Jordan for the external updates of the Hospital. Jordan updated the board on the delivery date for the signage and stated it should be within the next two weeks. Jordan asked for a dedication ceremony and advertisement of the new signage inviting board members and police jury members. There was a motion from Johns with a second from Smith to accept the CEO Report and CNO Report as presented. All members were in favor and the motion carried.

Cripps presented and reviewed the Chief Financial Officer's Report, he began noting April was a quite month for the facility. Cripps informed the Board that the DSH monies and the cost report settlement were received. Cripps noted that January and November are consistently the two months with the highest profit. Current profit was revealed to be \$832,000.00. Cripps reviewed the hospital statistics for the month. He discussed JPH was a pilot Hospital for CPSI noting there were a total of 650 Hospitals associated with CPSI and JPH was one of the 6 chosen as a pilot hospital. Cripps reviewed, as of May 23, 2016, the graphs which included Acute Admits, Observation admissions, and Ancillary by financial class and noted that these reports can be accessed real time. Cripps stated AR days continued to progress down currently at 75.20 with targets of 50 to 55. He produced daily revenue amounts for the past 60 days of \$62,000. There was a motion from Garrett with a second from Smith to accept the CFO Report as presented. All members present were in favor and the motion carried.

The Human Resources Report was included in the Board Packet for review.

There was no executive session.

The next regular meeting will be June 29, 2016.

Upon motion from Smith and second from Johns, the meeting was unanimously adjourned at 1:34 p.m.

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Fannie Williams, Board Chairman

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Bobby Jordan, CEO