

Jackson Parish Library

Jonesboro, Louisiana

Minutes—September 23, 2019

The Jackson Parish Library Board of Control met on Monday, September 23, 2019 at 4:30 p.m. at the Main Branch of the Jackson Parish Library. The meeting was called to order by Mrs. Massey, Board President. Members present: Mrs. Cooper, Mrs. Essmeier, Mrs. Massey, Mrs. Nunn, Mrs. Robinson, Mr. Treadway and Interim Directors Judy Robertson, Angela Holder and Phyllis Moore.

Mrs. Massey opened the floor for public comments. She discussed the new format for the library agenda that would allow the board to follow the board of ethics requirements. With no other public comments, the board proceeded with the proposed agenda.

Mrs. Essmeier made the motion to approve the minutes from the August 19, 2019 and the September 16, 2019 meetings. Mrs. Treadway seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to approve the financial report, budget performance, and statistical reports. Mrs. Robinson seconded. All yes. Motion carried.

Mrs. Essmeier made the motion to amend the current credit card policy to allow items that require annual subscription and membership fees to be paid by credit card. Mrs. Massey seconded. All yes. Motion carried.

Mrs. Massey made to motion to accept the title and salary change to stay within level III for Joanna Gibson. Mrs. Essmeier seconded. All yes. Motion carried.

The Interim Directors then discussed reports regarding the library. Mrs. Phyllis Moore informed the board of the new Chatham branch parking lot proposal.

The Interim Directors then discussed the TEC phone system proposal with the Board. Mrs. Robinson made the motion to accept the proposal for TEC phone system for the Jonesboro Branch and to continue to look for service for the Chatham Branch. Mrs. Essmeier seconded. All yes. Motion carried.

The Board was then informed on the progress of the School book drops.

Mrs. Nunn gave the Board an update on the Bookmobile and the possible prospects of purchasing a new bookmobile.

The Victory Belles were the next item on the agenda. Mrs. Angela Holder informed the Board that the Victory Belles program would be held on Veteran's Day at the VFW at 5:30 p.m.

The Board then discussed the new Director update. Mrs. Massey then informed the Board that the position would be advertised once more with a new detailed Director job posting.

The Board was reminded of the Trailblazer meeting on Friday, September 27, 2019 at Tensas Parish Library.

Mrs. Angela Holder discussed new lighting, a new liability policy to be added to library policy manual, new wet floor signs, and the new hand sanitizers added by the doors of the library.

The library Halloween program was also discussed to inform the Board of the progress that the library staff has made.

Mrs. Judy Robertson then informed the Board on the progress of the Cleaning service that was hired to clean the library.

Mrs. Robinson then thanked the Interim Directors on the wonderful job that the Directors are doing in keeping the Library going.

With no further comments, Mrs. Cooper made the motion to adjourn the meeting. Mrs. Robinson seconded. All yes. Motion carried.

Mrs. Carol Massey, President