

Jackson Parish Library Board

Jonesboro, Louisiana

Minutes—November 20, 2017

The Jackson Parish Library Board of Control met on Monday, November 20, 2017 at 4:30 pm at the Jackson Parish Library. The meeting was called to order by Mrs. Massey, Board President. The invocation was also led by Mrs. Massey. Roll was called. Members present: Mrs. Baker, Mrs. Cooper, Mrs. Crawley, Mrs. Essmeier, Mrs. Ford, Mrs. Massey, Mrs. Monroe and the Library Director, Ms. Nelson. There being no public comments, the Board proceeded with the proposed Agenda. Mrs. Essmeier made the motion to amend the agenda to add item A under line item VI for discussion of the property and parking at the Chatham Branch, to add item B under line item VIII to discuss the Library's security system, and to add line item IX for discussion of Personnel. Mrs. Crawley seconded the motion. Motion carried.

Mrs. Crawley made a motion to approve the October 2017 Regular Meeting minutes as presented. Mrs. Monroe seconded the motion. Motion carried. Mrs. Cooper made a motion to accept the financial and statistical reports for October 2017 as presented. Mrs. Essmeier seconded the motion. Motion carried.

The Library Director briefed the Board on recent programs at the both library branches. She informed the Board that both branches saw over 1,000 patrons on October 31st for Halloween programs. The Director also briefed the Board on plans for the upcoming Christmas parades and programs at the library.

The Library Director updated the Board on the progress with the parking lot project for the main branch. She also informed them that there would be efforts made to have a meeting between the Police Jury, the Library Board, the Mayor of Chatham, the Chatham Fire Department, and the Parish Ambulance Service to discuss the property in question behind the Library in Chatham.

Mrs. Massey made a motion to try bidding out surplus property again after the first of the year. Mrs. Baker seconded the motion. Motion carried.

The Library Director briefed the Board on the Atrium Update. She also informed them that in order to make the operation with the ILS seamless there may be upcoming policy and procedure changes that need to be considered in the near future. The Director informed the Board on changes with the current security system company and the operation of the new time clock system.

Mrs. Monroe made a motion to approve Evelyn Jackson to come off of probationary status as of Friday, December 8th. Mrs. Crawley seconded the motion. Motion carried.

With no further comments, Mrs. Baker made the motion to adjourn the meeting. Mrs. Cooper seconded the motion. Motion carried.

Mrs. Carol Massey, President

Marcie Nelson, Secretary