

## Ward Four FPD Minutes, July 30, 2018

A regular meeting of the Ward Four Fire Protection District of Jackson Parish was called to order at 7:00 p.m., on July 30, 2018, at the fire district's Central Station, located at 261 Hwy 505, Jonesboro, LA . This meeting was called to order by Kent Hightower, fire district board president.

Fire district board members in attendance included Rel Mathews, Scotty Nunn, Arthur Harper, and Billy Wayne Pullig. Others in attendance included Scott Savage, Daniel Allen, Heather Holland, and Darrell Avery.

Rel Mathews presented the opening prayer.

There were no public comments.

After reviewing the minutes of the June 2018 fire district board meeting, Scotty Nunn offered a motion to accept them as presented. Arthur Harper seconded the motion, and the motion carried.

The fire board next reviewed the July 2018 financials for payment. Rel Mathews made a motion to accept the report as provided. Billy Wayne Pullig provided the second, and the motion carried.

The board then moved on to old business. First, a report of the parcel fees left to collect for the year was given. There were still a total of 180 parcel fees left to collect for the year. The board discussed how to proceed with the collection of these overdue fees. Scotty Nunn made a motion to send certified letters to those individuals still owing their parcel fee for the 2018 collection year. Billy Wayne Pullig seconded the motion, and the motion carried.

The next item of business was volunteer compensation. The board president wanted the board to consider capping the amount of volunteer compensation that was given to the volunteer at the end of the year. This issue had become a major talking point due to some volunteers receiving over \$1000 in compensation for the 2017 year. After some consideration, Scotty Nunn made a motion to cap the amount received by a volunteer at the end of a year at \$750.00. Arthur Harper seconded the motion, and the motion carried.

The board then discussed making an amendment to the list of holidays for which part-time workers/volunteers would receive time and a half pay. The chief wished to add New Year's Day and Labor Day to the list that included the following days: Christmas Eve, Christmas Day,

Thanksgiving, Easter, and July 4<sup>th</sup>. Some discussion followed as to which holidays should remain on the list. Billy Wayne Pullig made a motion to include only Christmas Eve, Christmas Day, and Thanksgiving as holidays for which part-time workers/volunteers should receive time and a half pay. Scotty Nunn seconded the motion. The motion passed with one nay from Mr. Harper.

The board then moved on to new business. The floor was open to public comments concerning the 2018 Tax Millage. No comments were made.

The resolution for the 2018 Tax Millage was read in full. The roll was called on the adoption of the millage. The resolution was adopted by the following votes of 5 yeas and no nays.

The next item of business concerned hiring guidelines for part-time employees. Due to an incident occurring involving Todd Droddy, a Ward 4 FPD volunteer, working for the district while on medical leave from his full time job, the board decided to implement guidelines for how to handle situations such as these. Scotty Nunn made a motion to place in the department by-laws the following: Any volunteer/part-time employee who is under doctor care or medical leave of absence from primary job is required to inform the fire district chief; and in doing so, said individual should not respond to any call-out of the fire department or perform any job at the fire station. Failure to inform the fire chief of their condition will make the individual subject to discharge. Individuals must supply a medical release form to the fire district chief before they can resume normal duties. Arthur Harper seconded the motion, and the motion carried.

The board then reviewed a new volunteer application. Daniel Folden had submitted an application to join the fire district. The board discussed the application. Billy Wayne Pullig made a motion to accept Daniel Folden's application on a probationary period. Rel Mathews seconded the motion, and the motion carried.

Next, the board discussed the Halloween Community Project. The board believed that this was a great way to give back to the community as well as promote fire safety education. Billy Wayne Pullig made a motion to provide the project with funds in the amount of \$1500. Rel Mathews seconded the motion, and the motion carried.

The board then moved on to board member comments. There were none.

The assistant chief made no comment.

The district chief had no comments.

Scotty Nunn made a motion to adjourn. Billy Wayne Pullig seconded the motion, and the motion carried.