

**Jackson Parish**  
**WARD TWO FIRE PROTECTION DISTRICT**  
**189 Vernon-Eros Road**  
**Ruston, LA. 71270**  
**Office 318-249-3300 Fax 318-249-3340**  
**e-mail - w2fpdjackson@gmail.com**  
**Tax I.D. #72-1400917**

The Ward Two Fire Protection District Board of Commissioners met in regular session on March 14, 2017, 7:00 pm at the District Office. By Roll Call the following members were present: Alton Fallin, Charles Hopkins, Mack Williams, George Gryder, absent; Bill Wheelis. No public visitor(s) present. 2- additions and 0-deletions offered to the agenda, meeting called to order by Chairman Williams, followed by invocation. Motion Mr. Gryder to accept the agenda with two additions presented and proceed into business, second Mr. Hopkins, motion carried. Motion Mr. Hopkins to accept the minutes of the February 13, 2017 monthly meeting as read, second Mr. Fallin, motion carried.

In the order of Old Business; Chief Manning delivered the February Fire report with 7 calls as follows: 0 structure, 2 Brush, 5 EMS/MVA, 0 Public service. Fuel report for February was on hand of 200 gallons, fuel usage was 92.0. Training March 7<sup>th</sup>, 13 Ward 2 firemen and 1 new volunteer applicant in attendance for class on Home Safety. Construction at Station #2 near completion and the Maintenance building completed. SCBA units to be serviced this week. Chief stated that he would be purchasing additional 700 radio units to be distributed to those with transmission issues. Purchasing agent report for February was reviewed, no issues. The new Agreed Upon Procedures adopted by the Office of the Legislative Auditor were presented by CPA Alayna Huckaby. New updated forms for mileage and EMS reimbursements were reviewed and accepted. Motion Mr. Hopkins to enter executive session at 8:34 to discuss employee contracts and hiring, second Mr. Gryder, motion carried. Motion Mr. Gryder to exit executive session at 9:05 and re-enter public session, second Mr. Hopkins, motion carried.

In the order of New Business Financial Report for m/e 02/28/17 was presented. The bill review was completed by Mr. Williams, there were no issues. Presentation of Bills for February discussed, motion Mr. Hopkins to accept the Financial Report as presented and the Presentation of Bills for payment, second Mr. Gryder, motion carried. Motion by Mr. Hopkins to renew contracts with current FT employees after yearly evaluations, second Mr. Fallin, motion carried. Motion Mr. Hopkins to amend previous motion for hiring a PT employee to hire a FT employee second Mr. Gryder, motion carried.

The Action List was reviewed with 1 item added, 2 deleted. Mr. Hopkins discussed options for the 2017 budgeted purchase for a new diesel truck.

Chairman Williams opened for Board Member comments. There were none. Use of the district facility for the upcoming election date of March 25, 2017 was noted.

There being no further orders of business motion offered by Mr. Gryder to adjourn, second Mr. Hopkins, meeting declared adjourned by the chairman at 9:45 p.m.

// Mack Williams, Chairman  
Mack Williams, Chairman  
//Mike Barr, Sect./Treas.  
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