

JACKSON PARISH POLICE JURY

Jackson Parish Police Jury Administrative Building 160 Industrial Drive Jonesboro, Louisiana 71251-3446 Phone: (318) 259-2361

www.jacksonparishpolicejury.org

December 08, 2023

MEMBERS

District 1 TODD CULPEPPER P. O. Box 323 Quitnan, LA. 71268 (318) 259-4184 (Work) (318) 243-1084

District 2 LEWIS CHATHAM 1575 Mariah Road Chatham, LA. 71226 (318) 235-0254

District 3 AMY C. MAGEE 2332 Walker Road Jonesboro, LA. 71251 (318) 235-0002

District 4 JOHN W MCCARTY 2766 Hwy 155 Quitman, LA 71268 (318) 259-9694

District 5 TARNESHALA COWANS 598 Beech Springs Road Jonesboro, LA. 71251 (318) 475-0893

District 6 REGINA H. ROWE 159 Hughes Rd. Jonesboro, LA 71251 (318) 243-1168

District 7 KEITH BURRIS 1439 Bear Creek Road Quitman, LA 71268 (318) 533-5080 TO:

JPPJ Jurors, Elected Officials and Employees

SUBJECT: Annual Certification Training

As part of our compliance requirements, each year the Jackson Parish Police Jury provides *LA Ethics* and *Sexual Harassment* training to its employees and must maintain copies of these certifications. This training is mandated by the state; and we need everyone's cooperation for the Jury to be compliant.

If you have completed the training and have your certificate, please provide a copy to our administrative staff to be filed with your personnel record.

If you have not completed the training, and do not have access to do so by the deadline of December 31, the Jackson Parish Police Jury will sponsor a Sexual Harassment certification training session on

Wednesday, Dec 13 & Friday, Dec 15 8:30 am
JPPJ Admin Bldg. Sunshine Room.

If you are interested in attending one of these sessions, please contact our Administrative Payroll clerk, Miss Bonnie Paggett (Ext 1) or our Secretary-Treasurer, Mr. Emmett Gibbs (Ext 3).

Warm regards

Bonnie Paggett Administrative Payroll Clerk