

Personnel Committee
June 5, 2018

The Personnel Committee met Tuesday, June 5, 2018 at 5:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Regina Rowe. Absent: Ms. Maxie Monroe. Also present: Mr. John McCarty, and Mr. Lynn Treadway.

The meeting was called to order by the chair, Ms. Rowe. Ms. Magee gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

Motion Ms. Magee, seconded Ms. Rowe to amend the agenda to include discussing a Jury Road Removal Policy. Motion carried unanimously.

There were no public comments.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury approve the candidates for the open Road Department positions upon completion of pre-employment screening. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury approve intermittent FMLA leave for Paul Martin. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt a policy for leave accruals to be based on a calendar year. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt a 15 minute rounding time policy for clocking in/out. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt the updated Attendance and Punctuality policy. Motion carried.

The Committee discussed instituting a policy for removing roads from the Parish Road System.

Motion Ms. Magee, seconded Ms. Rowe to adjourn. Motion carried.