

"Personnel Committee
March 28, 2016

The Personnel Committee met Monday, March 28, 2016 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse. Members present: Ms. Magee, Ms. Monroe and Ms. Rowe. Also present: Mr. Langston, Mr. McCarty and Mr. Treadway.

Ms. Monroe, Chairlady, called the meeting to order and gave the invocation. Ms. Magee led the recitation of the Pledge of Allegiance. There were no public comments.

Motion Ms. Magee seconded Ms. Monroe to recommend that the jury approve the probationary employment of Bradley Sessions in the maintenance department at the rate of \$12.00 per hour as recommended by the Maintenance Team Leader. Motion carried.

Motion Ms. Magee seconded Ms. Monroe to recommend that the jury approve the probationary employment of Clinton W. Canady in the road department as an Operator 1 at \$12.77 per hour as recommended by the Road Superintendent. Motion carried.

Motion Ms. Magee seconded Ms. Monroe to recommend that the jury approve the following amendment to the Jackson Parish Personnel Policy:

"Authorize department supervisors to sign purchase orders, work orders, invoice authorization forms and to issue disciplinary warning to employees in the absence of the department superintendent."

Motion carried.

Motion Ms. Magee seconded Ms. Rowe to recommend that the jury approve an increase of \$1.00 per hour to the following positions: road superintendent, solid waste superintendent, road permit officer, payroll clerk and road secretary effective with the payroll beginning April 30th. Motion carried.

Motion Ms. Rowe seconded Ms. Magee to recommend that the jury approve an increase of \$1.00 per hour for CNA, clerk and custodian at the health unit effective with the payroll period beginning April 30th. Motion carried.

Motion Ms. Magee seconded Ms. Rowe to recommend that the jury approve the following changes the Jackson Parish Heritage Museum Board:

Removal of Sheryl Holder, Sharon Satcher and Thurston Allen

Addition of new members: Sherri Norred, Mary Hoover, Mark Culpepper, Johnnie Davis and Jason Spangler

Motion carried.

Motion Ms. Magee seconded Mr. Monroe to adjourn. Motion carried."