

The Jackson Parish Police Jury met in regular session Monday, August 13, 2018, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Ms. Rowe. The invocation was given by Ms. Magee and Mr. Culpepper led the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Ms. Kayla McGuire of the LSU Ag Center thanked the Jury for the use of the Community Center for their offices and programing and provided an update of the summer events and growth of the program. Ms. McGuire discussed the internet service at the Community Center and suggested that the Jury try to work with Senator Fannin or the Public Works Commissioner to get better service provided through AT&T.

Motion Mr. Treadway, seconded Mr. McCarty to accept the minutes of the July 9th, July 23rd, and July 30th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for Committee Reports.

Motion Mr. Culpepper, seconded Ms. Magee to approve the minutes of the August 6th Road Committee meeting. Motion carried.

*Road Committee
August 6, 2018*

The Road Committee met Monday, August 6, 2018 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston & Ms. Amy Magee. Absent: none.

The meeting was called to order by the Chair, Ms. Magee. Mr. Culpepper gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

Motion Mr. Culpepper, seconded Mr. Langston to amend the agenda to include discuss and consider the request from the Village of Quitman for the Jury's brush axe equipment.

There were no public comments.

The Parish Engineer, Mr. Paul Riley, explained that they would be cutting lime and cement on Lockhart Drive and recommended the Jury approve a change order to mill the rap for use in the Road Department. The estimated cost would be \$3.25 per square yard for a total of \$34,040.18. This change order would remain within the original budget for the 2018 Road Program.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury approve the change order on the 2018 Road Program to include milling delivery of the RAP for a total of \$34,040.18. Motion carried.

The Committee reviewed plans for the 2019 Road Program estimates and asked that this information be shared with the Finance Committee for use during budget reviews.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury approve the substantial completion on the Keppler Creek drainage project. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury approve the substantial completion on the Lampkin Road patching project (Fox Camp). Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury accept the bid of \$4,878.00 from Agnew Sign & Awning, Inc. to replace and maintain the caution light on Quitman Hwy and Antioch Road. Motion carried.

The Committee discussed appropriating surplus equipment to municipalities and/or other organizations. Mr. Culpepper stated that it can be done with a Cooperative Endeavor Agreement. The Road Superintendent, Mr. Jody Stuckey verified that the equipment was listed as an upcoming surplus item to be sold at auction.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury authorize the President to sign a Cooperative Endeavor Agreement with the Village of Quitman to give them the brush axe equipment "as-is". Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to approve the change order on the 2018 Road Program to include milling and delivery of the RAP for a total of \$34,040.18. Ms. Magee added that the additional change order would still keep the project within the current year road program budget. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to approve the substantial completion on the Keppler Creek drainage project. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to approve the substantial completion on the Lampkin Road patching project (Fox Camp Road). Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to accept the bid of \$4,878.00 from Agnew Sign & Awning, Inc. to replace and maintain the caution light on Quitman Hwy and Antioch Road. Motion carried.

Motion Mr. Culpepper to authorize the President to sign a Cooperative Endeavor Agreement with the Village of Quitman for surplus brush axe equipment. No second was made.

The Jury discussed the surplus brush axe equipment and how requests from multiple municipalities were made for it.

Motion Mr. Treadway, seconded Mr. McCarty to table authorizing the President to sign a Cooperative Endeavor Agreement with the Village of Quitman for surplus brush axe equipment. A roll call vote was taken.

Ward 1 – Nay, Ward 2 – Yea, Ward 3 – Yea, Ward 4 – Yea, Ward 5 – Yea, Ward 6 – Yea, Ward 7 – Yea

Yeas: 6

Nays: 1

Absent: 0

Abstaining: 0

Motion carried.

The President called for Management Reports.

Mr. Paul Riley presented the monthly Engineer's Report stating that he would like to begin reviewing the budget for the 2019 road program in order to get it out for bid earlier in the year.

Motion Mr. Treadway, seconded Ms. Magee to accept the July Engineers Report. Motion carried.

Mr. Jody Stuckey presented the monthly Road Emergency/Off-Schedule Report stating that \$1,462 was spent on emergency callouts. He updated the Jury on the status of the Claycrete demonstration on Nine Pines Road. Motion Mr. Treadway, seconded Mr. Langston to accept the July Road Report. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to authorize the President to sign a Cooperative Endeavor Agreement with the Sheriff's Department for surplus message boards and radar trailers in "as-is" condition. Motion carried.

<u>Unit</u>	<u>Year</u>	<u>Make</u>	<u>Item</u>	<u>Serial/Model</u>
MB-01	2010	Wanco	message board	5F12S1617A1001701
MB-02	2010	Wanco	message board	5F12S1619A1001702
RT-140	2010	Wanco	radar trailer	5F15S0915A1002140
RT-174	2010	Wanco	radar trailer	5F15S091791000174

Mr. Robin Sessions presented the monthly Solid Waste Report.

Motion Mr. Langston, seconded Mr. Culpepper to accept the July Solid Waste Report. Motion carried.

The monthly OEP Report was provided to the Jurors in their packets.

Motion Ms. Magee, seconded Mr. Treadway to accept the July OEP Report. Motion carried.

Ms. Gina Thomas presented the monthly Financial Report with discussion on actual to budget comparison. She updated the Jury on the OPAO and White House conferences attended.

Motion Mr. Treadway, seconded Mr. McCarty to accept the July Financial Report. Motion carried.

Mr. Bubba Anderson presented the monthly Maintenance Report with an update on current and upcoming projects.

Motion Mr. Treadway, seconded Mr. McCarty to accept the July Maintenance Report. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to declare surplus property and authorize the Secretary-Treasurer to advertise for sealed bids for disposal. Motion carried with Mr. Culpepper voting "Nay."

Surplus Property
August 13, 2018

GENERAL FUND:

<u>Item Description</u>	<u>Quantity</u>	<u>Serial/Model (if available)</u>
1. IBM Typewriter	4	1430000042384 / 1430000237819
2. Acer WindowsVista laptop (hard drive removed)	1	LXAL30Y1158521E2372000
3. Hewlett Packard Lazerjet IIP Printer Plus	1	530169
4. Hewlett Packard Office Set All-in-one printer	1	MY26AB517K
5. Hewlett Packard Desk Jet 1220C printer	1	SG29H1305Q
6. HP Lazerjet CP3525n ColorSphere printer	1	CNCCB6206P
7. Hanns G computer monitor	1	HL205ABBUFJ01
8. NetGear Internet Router	2	31123B5V0092F / 1YW2173V001B3
9. LinkSys ether unit	2	C2110C142035 / C2181G844418
10. 2011 Vehicle CD/radio player – Ford stock	1	DAPG234814UC
11. Dell computer tower (hard drive removed)	1	H9P3TH1 / 00144-538-064-066
12. HP Photosmart 8750 printer	1	MY53A110NK
13. HP Lazer Jet P2035 printer	1	VNB3L06177
14. Dell computer monitor	1	CN-OTP222-73731-754-3TCS

15. Cisco Systems router 850	1	
16. Dlink Ethernet unit	2	B238155003637 / DRL7272006502
17. Dlink 8-port gigabit desktop switch	1	QB201B8008783
18. Dlink Xtreme N gigabit router	1	F35F4A4004934
19. KTI Networks 10 base-t/ TX dual speed hub	1	090518910
20. Netopia router	1	31519476
21. Garmin eTrex Legend navigator – 2002	1	
22. APC Surge backup battery	1	BB0106002800
23. iPhone 5 (cracked screen)	1	
24. Samsung Galaxy with Otterbox case	2	

SOLID WASTE FUND:

<u>Unit</u>	<u>Year</u>	<u>Make</u>	<u>Item</u>	<u>Serial/Model</u>
25. SW105	2002	Ford	Ford F 250 with lift-gate	1FTNW20L22E807244
26. SW103	2001	Dodge	Dodge Ram 1500 Pickup	1B7HC16X81S780758
27. 40 dumpsters (8 yard) (scrap)				

Motion Mr. Langston, seconded Mr. Treadway to declare surplus property and authorize the Road Superintendent to place surplus equipment in public auction on October 13th in Winnfield, LA. Motion carried with Mr. Culpepper voting “Nay.”

Surplus Property
August 13, 2018

ROAD/ASPHALT FUNDS:

<u>Unit</u>	<u>Year</u>	<u>Make</u>	<u>Item</u>	<u>Serial/Model</u>
R-40	2001	Ferguson	asphalt roller	4722
R-48	2003	John Deere	tractor	L06320H391017
R-50	2003	John Deere	tractor	L06320H413601
R-67	2008	Kuhn	tiller	A0233
R-68	2008	Kuhn	tiller	A0349
	2007	Generac	Guardian generator 25KW	4897375 / 53243

Units Sold Together:

R-43	2002	New Holland	tractor	1262465
R-43-B	2007		bush-hog cutter	12-09971

Motion Mr. Langston, seconded Mr. Treadway to authorize the President to sign an 89 year lease with the Ambulance Service District for the property in Chatham. Motion carried.

No action was taken on the proposal from TEC for fiber optic internet for the Community Center.

Motion Mr. Treadway, seconded Ms. Magee to authorize the Secretary-Treasurer to arrange the annual ethics and sexual harassment training luncheon for employees at the Community Center. Motion carried.

Motion Mr. Treadway, seconded Mr. Langston to adopt a resolution authorizing the President to sign closing documents for adjudicated property with CivicSource. A roll call vote was taken.

Ward 1 – Yes, Ward 2 – Yea, Ward 3 – Yea, Ward 4 – Yea, Ward 5 – Yea, Ward 6 – Yea, Ward 7 – Yea

Yeas:	7
Nays:	0
Absent:	0
Abstaining:	0

Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to adopt the updated Jury meeting templates through the Municode system. Motion carried.

The Secretary-Treasurer announced the invitation to the Jury for the Region 5 Police Jury Association meeting on Tuesday, September 18th in Farmerville, LA at 4:00 P.M.

The President acknowledged that it was Mr. John McCarty's birthday.

Juror comments were the next item on the agenda. Each Juror addressed those in attendance. Mr. McCarty requested a meeting of the Finance Committee to discuss policies.

Motion Mr. Treadway, seconded Mr. McCarty to adjourn. Motion carried.