

The Jackson Parish Police Jury met in regular session Monday, June 11, 2018, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Todd Culpepper, Eddie Langston, Amy Magee, John McCarty, Maxie Monroe, Regina Rowe, and Lynn Treadway. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Ms. Rowe. The invocation was given by Mr. Treadway and Ms. Monroe led the recitation of the Pledge of Allegiance.

Motion Ms. Magee, seconded Mr. Treadway to accept the minutes of the May 14th Jury Meeting and the payment of all bills. Motion carried.

The President opened the floor for public comments.

Ms. Bertha Robinson asked about the status of the previously appointed Tourism Board. The President responded that since they had only met one time in 2017, that board was inactive and a new board had been appointed.

The President called for Committee Reports.

Motion Ms. Magee, seconded Mr. Treadway to approve the minutes of the June 5th Buildings & Grounds Committee meeting. Motion carried.

*Building & Grounds Committee
June 5, 2018*

The Building & Grounds Committee met Tuesday, June 5, 2018 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Mr. Lynn Treadway. Also present: Ms. Regina Rowe.

The meeting was called to order by the Chair, Mr. Treadway. Ms. Magee gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. John O'Leary from TEC presented on bringing fiber optic service into the Courthouse.

Motion Mr. McCarty, seconded Ms. Magee to recommend the Jury review a report from TEC on the specs and options for fiber optics in the courthouse and convert from the DSL network. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to receive new quotes on replacing the Courthouse air handling units and repairing the chiller unit. Motion carried.

Motion Mr. McCarty, seconded Ms. Magee to table reviewing the quotes for the Community Center storage building until all quotes come in. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

Mr. John O'Leary presented the Jury with his assessment of the internet at the Courthouse and which departments would be interested in obtaining the service.

Motion Mr. Treadway, seconded Mr. Langston to approve the service proposal with TEC to convert the Courthouse to fiber optic internet service. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to accept the minutes of the June 5th Finance Committee meeting. Motion carried.

*Finance Committee
June 5, 2018*

The Finance Committee met Tuesday, June 5, 2018 at 1:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. John McCarty, and Mr. Lynn Treadway. Absent: Mr. Todd Culpepper. Also present: Ms. Amy Magee and Ms. Regina Rowe.

The meeting was called to order by the chair, Mr. McCarty. There were no public comments.

Motion Mr. McCarty, seconded Mr. Treadway to amend the agenda to include consider and recommend entering into a Cooperative Endeavor Agreement with the Town of Jonesboro to assist with paying for extending the discharge sewer line from the south sewer pond. Motion carried unanimously.

Motion Mr. Treadway, seconded Mr. McCarty to amend the agenda to include consider and recommend entering into a contract with Walter May and associates regarding the opioid litigation. Motion carried unanimously.

The Chair called for public comments.

Mr. Walter May and a group of attorneys presented on the current opioid litigation and asked the Jury to consider entering into a contract to have them represent the Jury in the litigation.

Ms. Magee left the meeting.

Motion Mr. Treadway, seconded Mr. McCarty to table purchasing Go-Pro devices for all parish vehicles. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to recommend the Jury enter into a contract with CivicSource for adjudicated properties. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to recommend the Jury enter into a Cooperative Endeavor Agreement with the Watershed District to purchase a live monitoring gauge for \$3,709 and pay the annual fees of \$240 to Delta Process to be used at Caney Lake. Motion carried.

Ms. Kristin Delahoussaye presented the Committee with information on the CAFA program and requested the Jury sign a Cooperative Endeavor Agreement to allow them to work in Jackson Parish.

Motion Mr. Treadway, seconded Mr. McCarty to recommend the Jury enter into a Cooperative Endeavor Agreement with CAFA to make the program eligible for Jackson Parish. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to recommend the Jury enter into a Cooperative Endeavor Agreement with the Town of Jonesboro and give Jonesboro an appropriation for the portion of the work to extend the sewer line from Industrial Drive to the new outfall. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to recommend the Jury enter into contract with Walter May and associates to have them represent the Jackson Parish Police Jury in the opioid litigation. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to adjourn. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to authorize the President to sign a contract with CivicSource for adjudicated properties. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to authorize the President to sign a Cooperative Endeavor Agreement with the Watershed District to purchase a live monitoring gauge for \$3,709 and pay the annual fees of \$240 to Delta Process to be used at Caney Lake. Motion carried.

Motion Ms. Monroe, seconded Mr. Langston to authorize the President to sign a Cooperative Endeavor Agreement with CAFA to make the grant program eligible for Jackson Parish. Motion carried with Ms. Magee recusing herself due to her employment at an organization that makes home loans.

Motion Ms. Monroe, seconded Mr. Treadway to authorize the President to sign a Cooperative Endeavor Agreement with the Town of Jonesboro to give the Town of Jonesboro an appropriation not to exceed \$15,000 for the portion of the work to extend the sewer line from Industrial Drive to the new outfall. The Jury discussed how this agreement will affect the current policy regarding municipal appropriations. A roll call vote was taken.

Ward 1 – Nay, Ward 2 – Nay, Ward 3 – Nay, Ward 4 – Yea, Ward 5 – Yea, Ward 6 – Yea, Ward 7 – Yea
Yeas: 4
Nays: 3
Absent: 0
Abstaining: 0
Motion carried.

It was moved by Mr. Langston, seconded by Mr. Treadway and carried to adopt the following to-wit:

RESOLUTION

WHEREAS, the Jackson Parish Police Jury seeks to enforce any and all available remedies it may have and to seek any damages it may be entitled to, related to the national, statewide, and/or local opioid litigation and that a real necessity exists to pursue its rights and remedies;

WHEREAS, the Jackson Parish Police Jury acknowledges that its general counsel, the Jackson Parish District Attorney’s Office, does not possess the resources, staff, or specific expertise to handle such litigation and that because the Jackson Parish District Attorney’s Office does not have the resources, staff, or expertise to properly and effectively handle the matter a “real necessity exists” for the employment of special counsel to represent the Parish’s interest therein;

WHEREAS, the Jackson Parish Police Jury seeks to retain outside counsel with specific expertise to handle the Opioid Litigation on a contingency fee basis, as the Parish does not possess the resources to pay the potential attorney fees on an hourly basis, nor the potential expenses in advance;

WHEREAS, other Parish Police Juries have retained outside counsel with specific expertise to handle the opioid litigation on a contingency fee basis in a similar or identical basis;

WHEREAS, the Jackson Parish Police Jury has sought to retain and has agreed to a proposed contingency fee contract with attorneys John F. Young, Michael G. Stag, L.L.C. and Stag Liuzza, L.L.C., Smith & Fawer, L.L.C., Alvendia, Kelly, and Demarest, L.L.C., Chehardy, Sherman, Williams, Murray, Recile, Stakelum & Hayes, L.L.P.,

Anthony Irpino of Irpino, Avin & Hawkins and Walter May, subject to the provisions of LSA-R.S. 42:263, said Contract consistent with requirements of the Louisiana Attorney General with a maximum contingency of 25% on the first ten million recovered, 20% on any recovery between ten million and twenty million, and 15% of any recovery over twenty million;

WHEREAS, the Jackson Parish Police Jury acknowledges that LSA-R.S. 42:263 requires a specific resolution and approval of the Louisiana Attorney General before retaining such specific outside counsel;

NOW, THEREFORE BE IT RESOLVED that the Jackson Parish Police Jury in a duly conveyed session on Monday, June 11th, 2018, voted formally to approve the contingency fee contract and to formally request that the Louisiana Attorney General approve the hiring of such special counsel pursuant to the proposed contingency fee contract as is required by LSA-R.S. 42:263;

This resolution was declared adopted on Monday, June 11th, 2018 at its regular meeting where a Quorum was present. The vote was as follows:

Ward 1 – Yea, Ward 2 – Yea, Ward 3 – Yea, Ward 4 – Yea, Ward 5 – Nay, Ward 6 – Yea, Ward 7 – Yea
Yeas: 6
Nays: 1
Absent: 0
Abstaining: 0

Motion Mr. Treadway, seconded Ms. Monroe to accept the minutes of the June 5th Personnel Committee meeting. Motion carried.

*Personnel Committee
June 5, 2018*

The Personnel Committee met Tuesday, June 5, 2018 at 5:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Regina Rowe. Absent: Ms. Maxie Monroe. Also present: Mr. John McCarty, and Mr. Lynn Treadway.

The meeting was called to order by the chair, Ms. Rowe. Ms. Magee gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

Motion Ms. Magee, seconded Ms. Rowe to amend the agenda to include discussing a Jury Road Removal Policy. Motion carried unanimously.

There were no public comments.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury approve the candidates for the open Road Department positions upon completion of pre-employment screening. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury approve intermittent FMLA leave for Paul Martin. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt a policy for leave accruals to be based on a calendar year. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt a 15 minute rounding time policy for clocking in/out. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt the updated Attendance and Punctuality policy. Motion carried.

The Committee discussed instituting a policy for removing roads from the Parish Road System.

Motion Ms. Magee, seconded Ms. Rowe to adjourn. Motion carried.

Motion Ms. Monroe, seconded Ms. Magee to approve the for the open Road Department positions upon completion of pre-employment screening.

- Utility: Jody Ray Terral
- Utility: Rontavious Heard

Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to approve intermittent FMLA leave for Paul Martin. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to adopt a policy for leave accruals to be based on a calendar year of hire date. Motion carried.

Motion Ms. Monroe, seconded Mr. Langston to adopt a 15 minute rounding time policy for clocking in/out. Motion carried.

Motion Ms. Monroe, seconded Ms. Magee to adopt the Attendance and Punctuality policy as an amendment to the Personnel Policy Manual. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to accept the notes of the June 5th Road Committee meeting. Motion carried.

The President called for monthly reports.

Mr. Paul Riley presented the monthly Engineer's Report stating that the 2018 Road Program would be presented at the next regular meeting in July. He also discussed the status of the Library Parking Lot project.

Motion Mr. Culpepper, seconded Mr. Langston to accept the May Engineers Report. Motion carried.

Motion Ms. Monroe, seconded Ms. Magee to authorize the Parish Engineer to issue the final change order on Library Parking Lot project. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to authorize the Parish Engineer to issue substantial completion on the Library Parking Lot project. Motion carried.

Mr. Jody Stuckey presented the monthly Road Emergency/Off-Schedule Report stating that there were 8 call-outs for the month due to major washouts with a total cost of \$32,000.

Motion Mr. Langston, seconded Mr. Treadway to accept the May Road Report. Motion carried.

Mr. Robin Sessions presented the monthly Solid Waste Report.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the May Solid Waste Report. Motion carried.

Mr. Mark Treadway presented the monthly O.E.P. Report stating that Jackson Parish would be hosting the Region 8 Director's Meeting held on June 20th at the Dr. Charles Garrett Community Center.

Motion Mr. Culpepper, seconded Mr. Langston to accept the May O.E.P. Report. Motion carried.

Ms. Gina Thomas presented the monthly Financial Report with discussion on the status of actual to budget and stated that the financial system conversion was complete.

Motion Ms. Monroe, seconded Ms. Magee to accept the May Financial Report. Motion carried.

Mr. Bubba Anderson presented the monthly Maintenance Report stating that the Clerk of Court shelving and Community Center parking lot striping were complete. They will be seeking revised bids for the chiller project.

Motion Ms. Monroe, seconded Mr. McCarty to accept the May Maintenance Report. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to authorize repairs to the caution light at Quitman Highway and Antioch Road. Motion carried.

Motion Mr. Culpepper, seconded Ms. Monroe to appoint the Jackson Independent as the official journal for the Jackson Parish Police Jury. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to authorize the President to sign a contract with John J. Guth & Associates for Project Administration in replacing and repairing air handling, chiller, boiler, and pump systems in the Courthouse. Motion carried.

The Secretary-Treasurer announced that nuisance letters would be sent out according to the Nuisance Ordinance.

Motion Mr. Langston, seconded Mr. Culpepper to approve the following Purchase Orders:

| <u>Vendor:</u> | <u>Amount:</u> | <u>Dept/Fund:</u> | <u>Item:</u> |
|-----------------------------|----------------|-------------------|--|
| Amethyst Construction | \$38,000.00 | Road | 500 T. hot mix |
| J.S. Burks & Son Co. | \$4,675.00 | Solid Waste | 907502 Miller Bobcat 250 EFI Welding Mach. |
| Co-Heir Drainage Prod., LLC | \$3,160.00 | Road | plastic pipe |
| Amethyst Construction | \$76,000.00 | Road | 1,000 T. hot mix |
| MTS Safety Prod. | \$550.00 | Road | 200 delineators |
| Fair's Diesel | \$3,301.65 | Solid Waste | parts for grinder |

Motion carried.

Mr. Culpepper asked that the Finance Committee meet to address the Municipal Appropriation Policy.

Motion Ms. Monroe, seconded Ms. Magee to adjourn. Motion carried.