The Jackson Parish Police Jury met in regular session Monday, April 9, 2018, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Todd Culpepper, Eddie Langston, Amy Magee, John McCarty, Maxie Monroe, Regina Rowe, and Lynn Treadway. Absent: none. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Ms. Rowe. The invocation was given by Mr. Treadway and Mr. McCarty led the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Ms. Wilda Smith requested that a member of the Road Committee would review the new design for the driveway at the Delta Community College. She also stated that she was glad to see new appointees to the tourism board.

Motion Mr. Langston, seconded Ms. Magee to approve the minutes of the March 12th Jury Meeting and the payment of all bills. Motion carried.

The President called for Committee Reports.

Motion Mr. Culpepper, seconded Mr. Langston to approve the minutes of the April 2nd Road Committee meeting. Motion carried.

Road Committee April 2, 2018

The Road Committee met Monday, April 2, 2018 at 12:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, and Ms. Amy Magee. Also present: Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway

The meeting was called to order by the chair, Ms. Magee. Mr. Culpepper gave the invocation and Mr. Langston led the recitation of the pledge.

There were no public comments.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury accept damage monies from Range Resources for damage on Fox Camp Road in the amount of \$63,560. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury approve Change Order No. 2 on Lampkin Road patching project for Fox Camp Road damage adding \$56,750 to make the contract total \$100,500. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to deny the request from Hodge Fire Protection District #1 to repair asphalt paving in front of the door of the fire station building in North Hodge. Motion carried.

Parish Engineer Paul Riley presented the findings of the 2018 Road Program soil samples. Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury amend the 2018 Road Program budget for an additional \$250,000 based on the additional work required to complete the roads. Motion carried. Road Superintendent Jody Stuckey presented a Claycrete product to the Committee with a request for a future demonstration. Mr. Stuckey and Mr. Riley will work on a proposal for lab testing and a designated road to test the product and will present to the Committee for approval.

Motion Mr. Culpepper, seconded Mr. Langston to table action on Sugar Creek Road (2.11 miles) until further research can be done. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury remove 2.1 miles from the south end of Jake Anding Road up to Olive Grove Road. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury approve the request to change the name of Louise Drive to Doctors Point Drive. Motion carried.

No action was taken on Dani Drive or Templeton Road.

Motion Mr. Culpepper, seconded Mr. Langston to adjourn. Motion carried.

Motion Ms. Magee, seconded Mr. Langston to accept damage monies from Range Resources for damage on Fox Camp Road in the amount of \$63,560. Motion carried.

Motion Mr. Culpepper, seconded Ms. Monroe to approve Change Order No. 2 on Lampkin Road patching project for Fox Camp Road damage adding \$56,750 to make the contract total \$100,500. Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to amend the 2018 Road Program budget for an additional \$250,000 based on the additional work required to complete the roads. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to remove 2.1 miles from the south end of Jake Anding Road up to Olive Grove Road. Motion carried.

Motion Ms. Magee, seconded Mr. Langston to approve the request to change the name of Louise Drive to Doctors Point Drive. Motion carried.

Motion Ms. Monroe, seconded Mr. Treadway to approve the minutes of the April 2nd Building & Grounds Committee meeting. Motion carried.

Building & Grounds Committee April 2, 2018

The Building & Grounds Committee met Monday, April 2, 2018 at 12:30 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lynn Treadway, Ms. Amy Magee, and Mr. John McCarty. Also present: Ms. Regina Rowe.

The meeting was called to order by the chair, Mr. Treadway. There were no public comments.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury authorize Darrell Avery to work up legal description and Lease Agreement or Cooperative Endeavor Agreement for the request from Danny Peel of Ward 3 Fire Department for an 89 year lease for the requested land by the Chatham library branch to be used for a training facility. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury authorize Darrell Avery to work up legal description and Lease Agreement or Cooperative Endeavor Agreement for the request from the

Ambulance Service for an 89 year lease for the requested land by the Chatham library branch to be used for a training facility. Motion carried.

The Committee discussed storage needs for the LSU Ag Center to be located at the community center and that it would also need to accommodate the records of the Registrar of Voters and the Police Jury. Ms. Magee left the meeting.

Motion Mr. McCarty, seconded Mr. Treadway to recommend the Jury authorize the Secretary-Treasurer to seek bids for a storage facility the same size as the existing storage building located behind the community center. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to authorize Darrell Avery to work up legal description and Lease Agreement or Cooperative Endeavor Agreement for the request from Danny Peel of Ward 3 Fire Department for an 89 year lease for the requested land by the Chatham library branch to be used for a training facility. Motion carried.

The jurors discussed that this work to be done by Mr. Avery was outside of the scope of his work as Assistant D.A. and should be billed to the Jury accordingly. Motion carried.

Motion Ms. Monroe, seconded Mr. Culpepper to authorize Darrell Avery to work up legal description and Lease Agreement or Cooperative Endeavor Agreement for the request from the Ambulance Service for an 89 year lease for the requested land by the Chatham library branch to be used for a substation to house crew and ambulance. Motion carried.

Motion Ms. Magee, seconded Ms. Monroe to authorize the Secretary-Treasurer to seek bids for a storage facility located behind the community center. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to approve the minutes of the April 2nd Finance Committee meeting. Motion carried.

Finance Committee April 2, 2018

The Finance Committee met Monday, April 2, 2018 at 1:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Mr. Lynn Treadway. Also present: Ms. Regina Rowe.

The meeting was called to order by the chair, Mr. McCarty. There were no public comments.

No action was taken to approve the Cooperative Endeavor Agreement with the LSU Ag Center.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury authorize the President to sign a Cooperative Endeavor Agreement with the Pinebelt Multipurpose Community Action Agency for their Summer Youth Employment Program. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to recommend the Jury amend the 2018 budget for an increase of the appropriation to Pinebelt Multipurpose Community Action Agency from \$15,000 to \$20,000. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.

Motion Ms. Monroe, seconded Mr. Culpepper to authorize the President to sign a Cooperative Endeavor Agreement with the Pinebelt Multipurpose Community Action Agency for their Summer Youth Employment Program. Motion carried.

Motion Ms. Monroe, seconded Mr. Langston to amend the 2018 budget for an increase of the appropriation to Pinebelt Multipurpose Community Action Agency from \$15,000 to \$20,000. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to approve the minutes of the April 2nd Personnel Committee meeting. Motion carried.

Personnel Committee April 2, 2018

The Personnel Committee met Monday, April 2, 2018 at 5:15 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Regina Rowe. Also present: Mr. John McCarty.

The meeting was called to order by the chair, Ms. Rowe. The invocation was given by Ms. Magee and Ms. Rowe led the recitation of the pledge.

Motion Ms. Magee, seconded Ms. Rowe to amend the agenda to include recommending the Jury appoint Dawn Slezak to the Tourism Board. Motion carried.

There were no public comments.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury accept the resignation of Ellis "Leroy" Bryant from the Road Department. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury appoint Christie Weeks to the Tourism Board. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury appoint Phillip Lawrence to the Tourism Board. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury appoint Dawn Slezak to the Tourism Board. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt the proposed Work Order Policy from the Maintenance Supervisor. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the Jury adopt a policy for board removals that would include all removal requests being approved through the Personnel Committee. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to adjourn. Motion carried.

Motion Ms. Monroe, seconded Ms. Magee to accept the resignation of Ellis "Leroy" Bryant from the Road Department. Motion carried.

Motion Mr. Treadway, seconded Mr. Langston to appoint Christie Weeks to a three year term on the Tourism Board. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to appoint Phillip Lawrence to a three year term on the Tourism Board. Motion carried.

Motion Ms. Magee, seconded Ms. Monroe to appoint Dawn Slezak to a three year term on the Tourism Board. Motion carried.

Motion Ms. Magee, seconded Mr. Treadway to adopt the proposed Work Order Policy from the Maintenance Supervisor. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adopt a policy for board removals that would include all board appointment and removal requests being approved through the Personnel Committee. Motion carried.

Mr. Paul Riley presented the Engineer's Report. Motion Mr. Culpepper, seconded Mr. Langston to accept the March report. Motion carried.

The Road Superintendent's Report was presented in the Jury Packets. Motion Mr. Langston, seconded Ms. Magee to accept the March Emergency/Off-Schedule Report. Motion Carried.

Mr. Robin Sessions presented the Solid Waste Superintendent's Report and updated the Jury on the status of acquiring land for a new model bin site located on either Hwy 146 or Walker Road. Motion Mr. Culpepper, seconded Mr. Treadway to accept the March report. Motion carried.

Mr. Mark Treadway presented the O.E.P. Director's Report. The Jury discussed options for a new sandbag policy.

Motion Ms. Monroe, seconded Mr. Culpepper to accept the March OEP report. Motion carried.

Ms. Gina Thomas presented the Financial Report with discussion on year-to-date actual vs. budget and updated the Jury on the status of the 2017 financial audit.

Motion Mr. Culpepper, seconded Ms. Magee to accept the March report. Motion carried.

Mr. Robert "Bubba" Anderson presented the Maintenance Report and discussed the move of LSU Ag Center and Clerk of Court records.

Motion Mr. Culpepper, seconded Mr. Langston to accept the March report. Motion carried.

The following resolution was offered by <u>Mr. Langston</u> and seconded by <u>Ms. Monroe</u>:

RESOLUTION

A resolution providing for canvassing the returns and declaring the result of the special election held in the Parish of Jackson, State of Louisiana, on Saturday, March 24, 2018, to authorize the levy of a special tax therein.

BE IT RESOLVED by the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jackson, State of Louisiana, that:

SECTION 1. <u>Canvass</u>. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the Parish of Jackson, State of Louisiana, on SATURDAY, MARCH 24, 2018, to authorize the levy of a special tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special election.

SECTION 2. <u>Proces Verbal</u>. A *Proces Verbal* of the canvass of the returns of said election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record

the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and Ex-Officio Recorder of Mortgages in and for the Parish of Jackson, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3. <u>Promulgation of Election Result</u>. The result of said election shall be promulgated by publication in the manner provided by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS	YEAS	NAYS	ABSENT	ABSTAINING
Todd Culpepper	Х			
Eddie Langston	<u>X</u>			
Amy Magee		Х		
John McCarty	Х			
Maxie Monroe	Х			
Regina Rowe	Х			
Lynn Treadway	Х			

And the resolution was declared adopted on this, the 9th day of April, 2018.

/s/ Gina Thomas	/s/Regina Rowe	
Secretary-Treasurer	President	

PROCÈS VERBAL AND PROCLAMATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE PARISH OF JACKSON, STATE OF LOUISIANA, ON SATURDAY, MARCH 24, 2018.

BE IT KNOWN AND REMEMBERED that on Monday, April 9, 2018, at five-thirty o'clock (5:30) p.m., at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), and being the authority ordering the special election held therein on Saturday, March 24, 2018, with the following members present:

Mr. Culpepper, Mr. Langston, Ms. Magee, Mr. McCarty, Ms. Monroe, Ms. Rowe, and Mr. Treadway;

There being absent: none ;

did, in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

PARISHWIDE LIBRARY TAX RENEWAL PROPOSITION

Shall the Parish of Jackson, State of Louisiana (the "Parish"), levy a eight and ninety four hundredths (8.94) mills tax on all the property subject to taxation in the Parish (an estimated \$2,003,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing funds for maintenance, operation (including acquisition of library books, materials, supplies and equipment), construction and support of the Jackson Parish Library and bookmobile in and for the Parish?

There was found by said count and canvass that there was a total of **495** votes cast **IN FAVOR OF** the Proposition and a total of **132** votes cast **AGAINST** the Proposition, as hereinabove set forth, and it was further

found and determined that there was a majority of **363** votes cast **IN FAVOR OF** the Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as herein-above set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the Parish on Saturday, March 24, 2018.

Exhibit "A" attached hereto and made a part of this Procès Verbal is a copy of the Notice of Special Election and proof of publication thereof.

THUS DONE AND SIGNED at Jonesboro, Louisiana, on this, the 9th day of April, 2018.

ATTEST:

/s/ Gina Thomas

Secretary-Treasurer

/s/Regina Rowe

President

EXHIBIT "A"

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), on October 9, 2017, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on SATURDAY, MARCH 24, 2018, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PARISHWIDE LIBRARY TAX RENEWAL PROPOSITION

Shall the Parish of Jackson, State of Louisiana (the "Parish"), levy a eight and ninety four hundredths (8.94) mills tax on all the property subject to taxation in the Parish (an estimated \$2,033,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing funds for maintenance, operation (including acquisition of library books, materials, supplies and equipment), construction and support of the Jackson Parish Library and bookmobile in and for the Parish?

Said special election will be held at each and every polling place in the Parish of Jackson, which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special

Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, on **MONDAY, APRIL 9, 2018, at FIVE-THIRTY O'CLOCK (5:30) P.M**., and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Jonesboro, Louisiana, on this, the 9th day of October, 2017. ATTEST:

/s/ Gina Thomas

Secretary-Treasurer

/s/Regina Rowe

President

JACKSON INDEPENDENT 624 Hudson Avenue Jonesboro, LA 71251 PHONE: 318-259-2551 FAS: 318-259-8537

FEBRUARY 1, 2018

FOLEY & JUDELL, L.L.P.

PROOF OF PUBLICATION STATE OF LOUISIANA PARISH OF JACKSON

Chris Smith is the publisher of The Jackson Independent, a newspaper published in the City of Jonesboro, State and Parish aforesaid, and having general circulation in said parish, and that the publication of the notice, a copy of which is hereto attached, has been made in said paper, to-wit:

Volume No. 125 on the 11th day of January, 2018 Volume No. 125 on the 18th day of January, 2018 Volume No. 125 on the 25th day of January, 2018 Volume No. 125 on the 1st day of February, 2018

/s/ Chris Smith

 $\hline \hline CHRIS SMITH \\ Sword to and subscribed before me, this the 1st day of, February, 2018 \\ \hline \hline$

PROCLAMATION

I, the undersigned President of the Police Jury of the Parish of Jackson, State of Louisiana, the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), do hereby declare, proclaim and announce that the proposition submitted at the special election held in the Parish on Saturday, March 24, 2018, was CARRIED by a majority of the votes cast at the said special election, all as described and set out in the above *Procès Verbal*.

THUS DONE AND SIGNED at Jonesboro, Louisiana, on this, the 9th day of April, 2018.

/s/ Regina Rowe

President

STATE OF LOUISIANA PARISH OF JACKSON

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings and Procès Verbal made by said Governing Authority on April 9, 2018, providing for canvassing the returns and declaring the result of the special election held in the Parish on Saturday, March 24, 2018, to authorize the levy of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Jonesboro, Louisiana, on this, the 9th day of April, 2018.

Secretary-Treasurer

Motion Mr. Culpepper, seconded Mr. Langston to adopt the following resolution for CDBG Project Management. Motion carried.

RESOLUTION FY 2017 LCDBG

WHEREAS, the <u>Jackson Parish Police Jury</u> has been afforded the opportunity to participate in the 2016/2017 State of Louisiana Community Development Block Grant (LCDBG) Program administered by the Division of Administration for Water System Improvements; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the <u>Jackson Parish Police Jury</u> as legal recipient of the LCDBG funds does hereby authorize the following actions:

SECTION I. FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG program to designate an official depository to hold LCDBG funds;

NOW THEREFORE BE IT RESOLVED, by the <u>Jackson Parish Police Jury</u> as legal authorized recipient of the LCDBG funds, in regular session convened, that <u>Gina Thomas</u> and <u>Bonnie Paggett</u> are hereby authorized to sign "Authorized Signature Card for Request for Payment;" and,

BE IT FURTHER RESOLVED, that <u>Regina Rowe</u>, <u>President</u> shall certify to the correctness of the signatures; and,

BE IT FURTHER RESOLVED, <u>Jonesboro State Bank</u> is hereby designated as the official depository for direct deposit of grant funds for the LCDBG project.

SECTION II REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the <u>Jackson Parish Police Jury</u> that all invoices for work performed or materials used in relation to the LCDBG Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

- 1. Approval by Grant Administrator/Engineer for budget control
- 2. Approval by the Clerk
- 3. Approval by the Mayor

BE IT FURTHER RESOLVED, that <u>Gina Thomas</u>, <u>Regina Rowe</u>, and <u>Bonnie Paggett</u> are hereby authorized to sign checks written on the LCDBG account.

SECTION III EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the <u>Jackson Parish Police Jury</u> that <u>Gina Thomas</u> is hereby appointed as EEO Officer for the life of the LCDBG program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION IV 504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to Coordinate the <u>Parish's</u> efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that <u>Gina Thomas</u> is appointed as Section 504 Compliance Officer.

SECTION V SECTION 3 COMPLIANCE

WHEREAS, the LCDBG program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the <u>Jackson Parish Police Jury</u> adopts a Section 3 Plan and appoints <u>Gina</u> <u>Thomas</u> as its Section 3 Coordinator.

Passed and adopted by the <u>Jackson Parish Police Jury</u>, Parish of <u>Jackson</u>, State of Louisiana, on this <u>9th</u> day of <u>April</u>, 2018, by the following votes:

YEAS: Culpepper, Langston, Magee, McCarty, Monroe, Rowe, Treadway

NAYS: none ABSTAINED: none ABSENT: none

I, <u>Gina Thomas, Secretary/Treasurer</u>, do hereby certify that the above is a true and correct copy of the RESOLUTION duly passed and adopted by the <u>Jackson Parish Police Jury</u>, Parish of Jackson, State of Louisiana, on this <u>9th</u> day <u>April</u>, 2018.

ATTEST:

Gina Thomas, Secretary/Treasurer

Motion Mr. Culpepper, seconded Ms. Magee to adopt the following Residential Antidisplacement and Relocation Assistance Plan. Motion carried.

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN UNDER SECTION 104(d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

The Jackson Parish Police Jury will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended as described in 24 CFR 570.606(b)(1). The Jackson Parish Police Jury Antidisplacement contact person is <u>Gina</u> <u>Thomas</u>, who can be reached at <u>318-259-2361</u>.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the <u>Jackson Parish Police Jury</u> will notify the public and submit to the Division of Administration the following information in writing:

- 1. A description of the proposed assisted activity;
- 2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than low/moderate-income dwelling units as a directly result of the assisted activity;
- 3. A time schedule for the commencement and completion of the demolition or conversion;
- 4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
- 5. The source of funding and a time schedule for the provision of replacement dwelling units; and
- 6. The basis for concluding that each replacement dwelling unit will remain in a low/moderateincome unit for at least 10 years from the date of initial occupancy.

The <u>Jackson Parish Police Jury</u> will provide relocation assistance, as described in 570.606(b) (2), to each low/moderate- income household displaced by the demolition of housing or by the conversion of a low/moderate- income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, the <u>Jackson Parish Police Jury</u> will take up the following steps to minimize displacement of persons from their homes;

- 1. All public facilities projects (water, sewer, gas, etc.) will be designed so that there will be no displacement of any residences or businesses;
- 2. No homes will be demolished that can be rehabilitated; and
- 3. There will be no displacement of any residential or business occupants on LCDBG projects.

RESOLUTION TO ADOPT RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

WHEREAS, <u>the Jackson Parish Police Jury</u> has received approval to submit a Demonstrated Needs application on behalf of Punkin Center Hilltop Water System from the Louisiana Community Development Block Grant Program for the fiscal year <u>2018/19</u>; and,

WHEREAS, the LCDBG Program requires that all grant recipients adopt by resolution a Residential Antidisplacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED, that the <u>Jackson Parish Police Jury</u> hereby adopts the attached Residential Antidisplacement and Relocation Assistance Plan.

THUS DONE this <u>9th</u> day of <u>April</u>, 2018 in legal session in the <u>Police Jury</u> of <u>Jackson Parish</u> and State of Louisiana.

ATTEST:

Gina Thomas, Secretary/Treasurer

Motion Mr. Langston, seconded Ms. Magee to approve a resolution and authorize the President to sign giving the Department Of Transportation and Development authority over maintenance and operations of the existing Caney Lake dam and gates. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to accept quote of \$9,025/year (\$752/month – 5 years) from Municode for an automated web design, agenda system, and annual hosting fees. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to approve request from Secretary-Treasurer to schedule Employee Health Insurance Open Enrollment luncheon for Wednesday, May 9, 2018 at the Community Center. Motion carried.

Motion Ms. Monroe, seconded Mr. Treadway to approve request from LSU Ag Center to use the Community Center and grounds May 8, 2018 for animal showing. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to approve the 2018 1st Quarter billing for the Second Judicial District Attorney in the amount of \$28,000. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to adopt the following proclamation request to promote the visibility of LCDBG grants in the community. Motion carried.

PROCLAMATION

WHEREAS,	the Community Development Block Grant Program has operated since 1974 to provide local governments with the resources required to primarily meet the needs of low and moderate income person; and
WHEREAS,	the Community Development Block Grant Program is among the few remaining federal programs available to address the needs of low and moderate income persons and small cities; and
WHEREAS,	the Community Development Block Grant Program has provided the state of Louisiana with important and flexible assistance to meet the needs of low and moderate income

residents of small cities by funding sewer, water, and street improvements project, economic development projects, and other public improvement projects; and
WHEREAS, Congress and the nation acknowledge the critical value of the Community Development Block Grant Program and the significant projects that rely on its funds for support; and
WHEREAS, the week of April 2-6, 2018 has been reserved for recognition and appreciation of the Community Development Block Grant Program
NOW THEREFORE, the Jackson Parish Police Jury does hereby proclaim the week of April 2-6, 2018 as
National Community Development Week
In the Parish of Jackson.

ATTEST:

/s/

Regina Rowe, President

Motion Ms. Monroe, seconded Mr. Treadway to honor May 1st as National Loyalty Day. National Loyalty Day is set aside for the reaffirmation of loyalty to the United States and the recognition of the heritage of American Freedom. Motion carried.

PROCLAMATION

WHEREAS,	the Congress, by Public Law 85-529, as amended, has designated May 1 of each year as "Loyalty Day." This Loyalty Day, and throughout the year, we ask all Americans to join us
	dream of dignity.
WHEREAS,	all citizens can express their loyalty to the United States by flying the flag, participating in our democracy, and learning more about our country's grand story of courage and simple
	uniform with honor and decency. The military spouses and families who stand by their loved ones represent the best of the American spirit, and we are profoundly grateful for their sacrifice.
WHEREAS,	documents and defended by our troops over the course of generations. we are inspired by the patriotic service of the men and women who wear our Nation's
WHEREAS,	we believe deeply in freedom and self-government, values embodied in our cherished
WHEREAS,	America was founded by patriots who risked their lives to bring freedom to our Nation and our citizens are grateful for our Founding Fathers and confident in the principles that lead us forward.

In the Parish of Jackson.

We call upon the people of Jackson Parish to participate in this national observance and to display the flag of the United States on Loyalty Day as a symbol of pride in our Nation.

ATTEST:

<u>/s/</u> Regina Rowe, President

The following announcements were read:

Property owners R.L. and Jessie Mae Axton will be notified of Nuisance Ordinance violations for the property of 489 Sisemore Road, Ruston, LA 71270.

Motion Mr. Langston, seconded Ms. Magee to authorize the President to sign a Cooperative Endeavor Agreement with the LSU Ag Center to relocate their offices to the Community Center and provide \$16,200 appropriation. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to approve the following purchase orders:

<u>Vendor</u> :	<u>Amount</u> :	<u>Dept/Fund</u> :	<u>ltem</u> :
Irrigation Mart	\$813.12	Road	supplies - repair washout – Keppler Crk
Doggett Machinery Supplies	\$1,208.79	Solid Waste	repairs, travel, diagnostic for truck
American Testing Lab, LLC	\$3,835.00	Capital (road)	lab work for road samples
Troy Blundell	\$1,000.00	Road	beaver eradication
Fair's Diesel	\$1,800.00	Solid Waste	take up- set screw, roll- clean tensioner
Richard Comeaux, Inc.	\$1,290.00	Road	6' channel post (100)
Louisiana CAT	\$13,980.00	Road	RK2-02P bits, 4' scarifier blade (grader)
Mid-State Communication Service	\$2,929.00	OEP-SHSP	radio, power supply, antenna, install
Office Depot	\$2,634.98	OEP-SHSP	laptop, printer, camera, shredder, etc.
The Charlie Edwards Co.	\$11,777.74	OEP-SHSP	radios-harris, batteries, antenna, etc.
The Charlie Edwards Co.	\$7,960.22	OEP-SHSP	radios, carry case, key, etc.
The Charlie Edwards Co.	\$1,565.64	OEP-SHSP	700 mhz radio

Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to adjourn. Motion carried.