

The Jackson Parish Police Jury met in regular session Monday, November 13, 2017 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Todd Culpepper, Eddie Langston, Amy Magee, John McCarty, and Lynn Treadway. Absent: Maxie Monroe and Regina Rowe. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. Langston. The invocation was given by Mr. Treadway and Mr. Culpepper led the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Culpepper, seconded Ms. Magee to approve the minutes of the October 9th and October 31st jury meetings, the October financial report, and the payment of all bills. Motion carried.

The President called for Committee Reports.

Motion Mr. Culpepper, seconded Ms. Magee to approve the minutes of the October 31st Road Committee meeting. Motion carried.

*Road Committee
October 31, 2017*

The Road Committee met Tuesday, October 31, 2017, at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. Eddie Langston and Mr. Lynn Treadway. Also present: Mr. Todd Culpepper and Ms. Maxie Monroe

The meeting was called to order by the chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

Public Comments:

Residents of Ranger Road, Terri McCullin, Benson Bennett, and Nelda Bennett asked that the Jury keep Ranger Road out of the Parish Road System.

Mr. Todd Culpepper stated that Weyerhaeuser has agreed to allow Range Resources access to their well using one of their alternate routes.

John Richards from Range Resources wanted to know the process for taking roads out of the Parish Road System and how the public is notified.

Paul Riley updated the Committee that Lamkin Road is waiting for the activity to slow down with Range Resources rig before any work is done.

The Committee discussed setting up a road removal policy that wouldn't block access to utilities and that would alert the public in advance when a road is to be taken out of the system.

Paul Riley presented the 2018-2020 Road Priority lists that will be given to the Jury at the Regular Meeting.

The Committee discussed planning more funds on maintenance of roads to try to reduce the need for overlaying.

The Committee discussed the options of taking a portion of Bermie Dark Road out of the Parish Road system as requested by the residents of that portion of the road.

The Committee discussed putting up speed bumps on Styles Ranch Road as requested by Longstraw Baptist Church.

Motion Mr. Treadway, seconded Mr. Langston to adjourn. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper to approve the minutes of the November 6th Personnel Committee meeting. Motion carried.

*Personnel Committee
November 6, 2017*

The Personnel Committee met Monday, November 6, 2017, at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse. Members present: Ms. Amy Magee and Ms. Regina Rowe. Also present: Mr. Eddie Langston.

The meeting was called to order by the chair, Ms. Rowe. Ms. Magee gave the invocation and Ms. Rowe led the recitation of the Pledge of Allegiance.

Public Comments:

Christopher Wyatt spoke about his bereavement benefits being revoked. Ms. Rowe asked if he had spoken to his Supervisor or the Secretary/Treasurer, he had not. She said they would address it and get back to him.

Motion Ms. Magee, seconded Ms. Rowe to recommend the nomination of Bill Jimmerson to the Quitman Fire Protection District Board. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the nomination of Billy Wayne Pullig to the Ward 4 Fire Protection District Board. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to recommend the nomination of Wilda Smith to the Jackson Parish Museum Board. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to amend the agenda to recommend accepting the resignation of Sylvia Pagan from the Jackson Parish Museum Board. Motion carried unanimously.

Motion Ms. Magee, seconded Ms. Rowe to recommend accepting the resignation of Sylvia Pagan from the Jackson Parish Museum Board. Motion carried.

The Committee discussed the following topics:

Recommendation from the Secretary/Treasurer for Tammy Collinsworth

Ethics Training scheduled for December 12th at 1:30

Annual employee evaluation process

Motion Ms. Magee, seconded Ms. Rowe to have the Secretary/Treasurer recommend a budget amount for 2018 raises/promotions. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the appointment of Bill Jimmerson to the Quitman Fire Protection District Board. Motion carried.

Motion Ms. Magee, seconded Mr. Treadway to approve the appointment of Billy Wayne Pullig to the Ward 4 Fire Protection District Board. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the appointment of Wilda Smith to the Jackson Parish Museum Board. Motion carried.

Motion Ms. Magee, seconded Mr. Treadway to accept the resignation of Sylvia Pagan from the Jackson Parish Museum Board. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to approve the recommendation of the Secretary-Treasurer for a wage rate increase for Tammy Collinsworth to reinstate the \$2.50/hour OEP Clerk raise and add an additional \$1.50/hour.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the minutes of the November 7th Building & Grounds Committee meeting. Motion carried.

*Building & Grounds
November 7, 2017*

The Building & Grounds Committee met Tuesday, November 7th at 5:30 PM in the Police Jury Meeting Room. Members present: Mr. McCarty and Mr. Treadway. Also present: Mr. Langston and Ms. Rowe.

The meeting was called to order by the chair, Mr. Treadway. Mr. McCarty gave the invocation and the Secretary-Treasurer Ms. Thomas led the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. McCarty, seconded Mr. Treadway to amend the agenda to include recommending repairing or replacing the sign at the Community Center. Motion carried unanimously.

Motion Mr. McCarty, seconded Mr. Treadway to recommend adding two more handicapped parking spaces and signs for the Courthouse to the south side corner of Court Street and 6th street. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to recommend replacing two benches at the south entrance to the Courthouse. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to recommend authorizing the Secretary-Treasurer to get quotes for multiple sized storage buildings to be built behind the Community Center. Motion carried.

The committee discussed the jury office relocation project and additional needs for storage of records.

Motion Mr. McCarty, seconded Mr. Treadway to recommend repairing the sign at the Community Center. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to approve adding two handicapped parking spaces and signs for the Courthouse to the south side corner of Court Street and 6th Street. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve replacing two benches at the south entrance to the courthouse. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to table authorizing the Secretary-Treasurer to seek quotes for multiple sized storage buildings to be built behind the Community Center. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to approve repairing the sign at the Community Center. Motion carried.

Ms. Maxie Monroe arrived and joined the meeting in session.

Motion Mr. Culpepper, seconded Ms. Magee to approve the minutes of the November 7th Finance Committee meeting. Motion carried.

*Finance Committee
November 7, 2017*

The Finance Committee met Tuesday, November 7, 2017, at 6:00 PM in the Police Jury Meeting Room. Members present: Mr. John McCarty, Ms. Regina Rowe and Mr. Lynn Treadway. Also present: Mr. Eddie Langston.

The meeting was called to order by the chair, Mr. McCarty and there were no public comments.

Motion Ms. Rowe, seconded Mr. Treadway to table the request of the Sales Tax office to pay for their AT&T office relocation bill. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to recommend approving a temporary loan from the General Fund to the Federal Grants Fund (OEP) of \$30,268 for the 2016 SHSP Grant. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to recommend approving a financial contribution of \$1,250 to the Sparta Ground Water Commission in 2018. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to recommend authorizing the Secretary-Treasurer to seek quotes for Juror name badges, monogrammed shirts, and monogram blazers not to exceed \$300 per Juror. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to recommend authorizing the Secretary-Treasurer to seek quotes for a new Police Jury website. Motion carried.

The Committee discussed the importance of all jury event expenditures to be pre-approved by the jury.

Motion Mr. Treadway, seconded Ms. Rowe to recommend approval of the purchases for the 2017 Veteran's Banquet. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to recommend declaring the portable stage and Chevy Blazer as surplus. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to recommend approving the 2018 Road and Solid Waste department equipment list requests. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to recommend approving the jury office relocation expenses. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to recommend a \$0.50/hour cost of living increase for jury employees for 2018. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to recommend the following General Fund transfers for 2018: Capital Outlay \$100,000 and Grand/Petit Jury \$10,000. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to amend the agenda to include authorizing the Secretary-Treasurer to publish the 2018 Tentative Consolidated Budget on November 23rd and to schedule a public hearing for 5:00 PM on Monday, December 11th at the Dr. Charles Garrett Community Center. Motion carried unanimously.

Motion Mr. Treadway, seconded Ms. Rowe to authorizing the Secretary-Treasurer to publish the 2018 Tentative Consolidated Budget on November 23rd and to schedule a public hearing for 5:00 PM on Monday, December 11th at the Dr. Charles Garrett Community Center. Motion carried

Motion Ms. Rowe, seconded Mr. Treadway to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to approve a temporary loan from the General Fund to the Federal Grants Fund (OEP) of \$30,268 for the 2016 SHSP Grant. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to approve the financial contribution of \$1,250 to the Sparta Ground Water Commission in 2018 budget. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to authorize the Secretary-Treasurer to seek quotes for Juror name badges, monogrammed shirts, and monogrammed blazers not to exceed \$300 per Juror. Motion carried.

Motion Ms. Monroe, seconded Mr. Culpepper to authorize the Secretary-Treasurer to seek quotes for a design of a new Police Jury website. Motion carried.

Motion Ms. Monroe, seconded Mr. Treadway to approve payment of all the expenses as presented for the 2017 Veteran's Banquet. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to declare the portable stage and Chevy Blazer as surplus and advertise for disposal by sealed bid. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to approve the 2018 Road and Solid Waste departments' equipment list requests for placement in the 2018 budget. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to approve the jury office relocation expenses. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to approve a \$0.50/hour cost of living increase for all permanent jury employees for 2018 effective on the first full payroll period. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the following General Fund transfers for 2018: Capital Outlay \$100,000 and Grand/Petit Jury \$10,000. Motion carried.

Motion Ms. Monroe, seconded Mr. Culpepper to authorize the Secretary-Treasurer to publish the Tentative Consolidated 2018 Budget on 11/23/17 and conduct a public hearing on 12/11/17 at 5:00 PM at the Dr. Charles Garrett Community Center to receive comments on the 2018 budget. Motion carried.

Mr. Paul Riley presented the 2018 – 2020 Road Priority Lists to be reviewed by the jurors and voted on in December. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the October emergency/off-schedule report. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to accept the October Solid Waste report. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper to accept the October Office of Emergency Preparedness report. Motion carried.

The following resolution was offered by Ms. Monroe and seconded by Mr. Culpepper:

RESOLUTION

A resolution providing for canvassing the returns and declaring the result of the special election held in the Parish of Jackson, State of Louisiana, on Saturday, October 14, 2017, to authorize an additional homestead exemption for certain disabled veterans and surviving spouses.

BE IT RESOLVED by the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jackson, State of Louisiana, that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the Parish of Jackson, State of Louisiana, on SATURDAY, OCTOBER 14, 2017, to authorize an additional homestead exemption for certain disabled veterans and surviving spouses, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special election.

SECTION 2. Procès Verbal. A *Procès Verbal* of the canvass of the returns of said election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Jackson, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3. Promulgation of Election Result. The result of said election shall be promulgated by publication in the manner provided by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

Motion Ms. Monroe, seconded Mr. Culpepper to adopt a resolution providing for canvassing the returns and declaring the result of the special election held in the Parish of Jackson, State of Louisiana, on Saturday, October 14, 2017, to authorize an additional homestead exemption for certain disabled veterans and surviving spouses.

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
Todd Culpepper	X			
Eddie Langston	X			
Amy Magee	X			
John McCarty	X			
Maxie Monroe	X			
Regina Rowe			X	
Lynn Treadway	X			

And the resolution was declared adopted on this, the 13th day of November, 2017.

/s/ Gina M. Thomas
Secretary-Treasurer

/s/ Eddie Langston
President

PROCÈS VERBAL AND PROCLAMATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE PARISH OF JACKSON, STATE OF LOUISIANA, ON SATURDAY, OCTOBER 14, 2017.

BE IT KNOWN AND REMEMBERED that on Monday, November 13, 2017, at five-thirty o'clock (5:30) p.m., at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Police Jury of the Parish of Jackson, State of Louisiana (the "Parish"), and being the authority ordering the special election held therein on Saturday, Saturday, October 14, 2017, with the following members present:

Todd Culpepper, Eddie Langston, Amy Magee, John McCarty, Maxie Monroe, and Lynn Treadway;

There being absent: Regina Rowe;

did, in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

DISABLED VETERANS HOMESTEAD EXEMPTION

Shall an additional homestead exemption be authorized in the Parish of Jackson, State of Louisiana, for certain disabled veterans and surviving spouses in accordance with and subject to the provisions of Article VII, Section 21(K) of the Louisiana Constitution, provided that this additional homestead exemption shall extend and apply to property in Jackson Parish only after approval by a majority of the registered voters of Jackson Parish voting on this proposition?

There was found by said count and canvass that there was a total of **887** votes cast **IN FAVOR OF** the Proposition and a total of **259** votes cast **AGAINST** the Proposition, as hereinabove set forth, and it was further found and determined that there was a majority of **628** votes cast **IN FAVOR OF** the Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the District on Saturday, October 14, 2017.

JACKSON INDEPENDENT
624 Hudson Avenue
Jonesboro, LA 71251
PHONE: 318-259-2551
FAS: 318-259-8537

NOVEMBER 6, 2017

JACKSON PARISH POLICE JURY

PROOF OF PUBLICATION
STATE OF LOUISIANA
PARISH OF JACKSON

Chris Smith is the publisher of The Jackson Independent, a newspaper published in the City of Jonesboro, State and Parish aforesaid, and having general circulation in said parish, and that the publication of the notice, a copy of which is hereto attached, has been made in said paper, to-wit:

Volume No. 124 on the 3rd day of August, 2017
Volume No. 124 on the 10th day of August, 2017
Volume No. 124 on the 17th day of August, 2017
Volume No. 124 on the 24th day of August, 2017

/s/ Chris Smith
CHRIS SMITH

Sword to and subscribed before me, this the
6th day of, November, 2017

PROCLAMATION

I, the undersigned President Police Jury of the Parish of Jackson, State of Louisiana, the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), do hereby declare, proclaim and announce that the proposition submitted at the special election held in the Parish on Saturday, October 14, 2017, was CARRIED by a majority of the votes cast at the said special election, all as described and set out in the above *Procès Verbal*.

THUS DONE AND SIGNED at Jonesboro, Louisiana, on this, the 13th day of November, 2017.

/s/ Eddie Langston
President

STATE OF LOUISIANA
PARISH OF JACKSON

I, the undersigned Secretary-Treasurer of the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings and *Procès Verbal* made by said Governing Authority on Monday, November 13, 2017, providing for canvassing the returns and declaring the result of the special election held in the District on Saturday, October 14, 2017, to authorize an additional homestead exemption for certain disabled veterans and surviving spouses.

IN FAITH WHEREOF, witness my official signature at Jonesboro, Louisiana, on this, the 13th day of November, 2017.

Motion Mr. Treadway, seconded Ms. Magee to approve the lease agreement between the Jury and Senator James R. Fannin for the fiscal year 2018 at a rate of \$350.00 per month and to authorize the President to sign the lease. Motion carried.

Motion Mr. Treadway, seconded Ms. Monroe to authorize the Riley Company to advertise for bids on the Library parking lot. Motion carried.

Motion Mr. McCarty, seconded Ms. Monroe to accept the sealed bids for the following surplus property:

Dell Laptop Vostro Computer-Serial #3SS1 - \$27 – Kim Jones
 Microtec 17” LCD Monitor-Serial #5692 - \$1 - Kim Jones
 Dell Optiplex 990 Desktop Computer-Serial #GMS1 - \$2 - Kim Jones
 Motorola Radius M120 CB Radio - \$2 - Kim Jones
 Motorola CB Radio-Serial #0216 - \$2 - Kim Jones
 Motorola CB Radio Serial #0699 - \$2 - Kim Jones
 Motion carried.

Motion Mr. Culpepper, seconded Ms. Monroe to approve the 2018 Recreation Department budget. Motion carried.

Motion Mr. Culpepper, seconded Ms. Monroe to proceed with the current nuisance violations for properties at 6449 Hwy 4, Jonesboro, LA – Mary Rasberry Frith; 886 Lockhart Drive, Quitman, LA – Charles L. Shows; and 833 Hodge School Road, Hodge, LA – Danny Ponder, Jr. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the following purchase orders:

<u>Vendor:</u>	<u>Amount:</u>	<u>Dept/Fund:</u>	<u>Item:</u>
Scott Equipment Rental	\$7,450	Road	monthly excavator rental pickup/delivery
Richard Comeaux, Inc.	\$1,465	Road	8ft. green channel post
Christmas Designers.com	\$1,752.12	General	Christmas lights
Communication Services	\$4,476.68	General	network relocation for jury offices
Evangeline Spec.	\$2,020.26	Road	signs/reflectors/markers
Fair’s Diesel Service	\$3,302.26	Solid Waste	replace fuel pump/filters/labor
Peregrine Corporation	\$3,864.26	General	jury office furniture
IQ Business Solutions	\$1,400	General	phone server & network relocation for jury offices
DSC Security	\$1,325	General	security camera server & process control systems
Dreher Contracting	\$2,176	Road	cold mix
H&E Equipment	\$5,800	Solid Waste	main packer cylinder for compact/freight
Cakes-n-More	\$2,850	General	catering for Veteran’s Banquet
Scott Equipment Rental	\$5,100	Solid Waste	track-hoe rental for landfill
Office Techs	\$1,000	Road	copier/fax
Winn Rock	\$15,000	Road	857 T. Winn Rock
DSC Security Communications	\$3,900	General	security system upgrade to HD-Courthouse
DSC Security Communications	\$3,725	General	security system upgrade to HD-Community Center
HL Electric	\$900	General	quad receptacle on dedicated circuit
Christmas Designers.com	\$780.95	General	Christmas lights
Fuqua Paper Supply	\$592.87	General	paper supplies for Veteran’s Banquet
Hi-Tech	\$3,501.87	Road	computer server for Road Dept. system

Motion carried.

The President recognized Mr. Danny Peel on behalf of the Ward 3 Fire District. He discussed their desire to build a training center by leasing the land at the old ballfield in Chatham, which the Jury owns a portion of. Mr. McCarty asked him to present a proposal for the Jury to review.

Motion Mr. Culpepper, seconded Ms. Monroe to adjourn. Motion carried.